

TOWNSHIP COMMITTEE MINUTES
REORGANIZATION MEETING
JANUARY 4, 2014

The Reorganization Meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Steven Benowitz
Deputy Mayor Jim Cann
Committeeman Richard Carson (via video-conference)
Committeewoman John Moynihan
Committeewoman Jill Popko
Township Clerk Colleen M. Eckert
Chief of Police Frank M. Nucera, Jr.
Chief Financial Officer David Kocian

Township Clerk Eckert called the meeting to order at approximately 12:00 p.m. and gave a welcoming statement.

Deacon Thomas Shea of St. Mary's Catholic Church, Bordentown, NJ, gave the Invocation.

Retired Command Master Chief, U.S. Navy, Joseph Eppolito led the Salute to the Flag and singing of the National Anthem and God Bless America.

Township Clerk Eckert asked for a Moment of Silence.

Township Clerk Eckert took roll call and declared a quorum. She then gave the Uniform Fire Code Announcement and read the Open Public Meeting Announcement.

Township Clerk Eckert asked the Township Committee for a nomination and second for the office of Mayor for the year 2014.

At this time, Committeeman Cann nominated Stephen Benowitz for the Office of Mayor for the year 2014; seconded by Committeewoman Popko.

AYE: Committeeman Benowitz, Committeeman Cann, Committeeman Carson, Committeeman Moynihan, Committeewoman Popko

NAY: None

Gary J. Kushner, Esquire, administered the Oath of Office to Stephen Benowitz as Mayor for the year 2014.

(Former Mayor) James Cann passed the Mayor's Gavel to 2014 Mayor of Bordentown Township, Stephen Benowitz.

Mayor Benowitz asked the Township Committee for a nomination and second for the office of Deputy Mayor for the year 2014.

At this time, Committeewoman Popko nominated James Cann for the Office of Deputy Mayor for the year 2014; seconded by Committeeman Moynihan.

PAGE 2
REORGANIZATION MEETING
JANUARY 4, 2014

AYE: Committeeman Cann, Committeeman Carson, Committeeman Moynihan, Committeewoman Popko, Mayor Benowitz

NAY: None

Joanne Schwartz, Burlington County Freeholder, administered the Oath of Office to James Cann, as Deputy Mayor for the year 2014.

At this time, Deputy Mayor Cann nominated Kearns, Reale & Kearns for Township Attorney for the year 2014; seconded by Committeewoman Popko.

AYE: Committeeman Carson, Committeeman Moynihan, Committeewoman Popko, Deputy Mayor Cann, Mayor Benowitz

NAY: None

Mayor Benowitz announced each Township Committee Members' assignment of departmental liaison responsibilities for 2014.

Mayor Benowitz announced appointments to the Environmental Commission, Planning Board Members, and Parks and Recreation Advisory Committee Members:

ENVIRONMENTAL COMMISSION:

Livia Popko	01/01/14 through 12/31/16
William Bancroft	01/01/14 through 12/31/16

Mayor Benowitz appointed Roger Plew as Chairman of the Environmental Commission.

PLANNING BOARD MEMBERS:

Class IV Member	4 Year Term Expiring 12/31/17	Timothy Fairlie
Class IV Member	2 Year Term Expiring 12/31/15 (Alt. #2)	Nicholas D'Angelo

PARKS AND RECREATION ADVISORY COMMITTEE MEMBERS:

Class II Member	1 Year Term Expiring 12/31/14	Richard Carson
Class VII Member	3 Year Term Expiring 12/31/16	David Caldwell
Class VI Member	3 Year Term Expiring 12/31/16	Anna Muschal

CONSENT AGENDA

Resolution #2014-4-7 – ADOPTING TEMPORARY BUDGET FOR 2014.

Resolution #2014-4-8 – ADOPTING TEMPORARY BUDGET FOR 2014 DEBT SERVICE.

PAGE 3
REORGANIZATION MEETING
JANUARY 4, 2014

Resolution #2014-4-9 - A RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX TITLE UPON REDEMPTION.

Resolution #2014-4-10 – RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00).

Resolution #2014-4-11 – ESTABLISHING A CHARGE FOR RETURNED CHECKS.

Resolution #2014-4-12 – DESIGNATING OFFICIAL NEWSPAPERS.

Resolution #2014-4-13 – DESIGNATING SCHEDULE OF DATES AND TIMES FOR THE REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH.

Resolution #2014-4-14 – ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS.

Resolution #2014-4-15 – RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE DISCUSSING TOWNSHIP BUSINESS.

Resolution #2014-4-16 – ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS AT MEETINGS.

Resolution #2014-4-17 – ESTABLISHING A PROCEDURAL RULE ON THE COUNTING OF ABSTENTIONS FOR PURPOSES OF DETERMINING THE OUTCOME OF VOTES AND DETERMINING THE EXISTENCE OF A QUORUM.

Resolution #2014-4-18 – ADOPTING A RULE FOR TRANSACTION OF ROUTINE BUSINESS ITEMS.

Resolution #2014-4-19 – APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE, TREASURER, DEPUTY REGISTRAR OF VITAL STATISTICS, DEPUTY TOWNSHIP CLERK, DEPUTY TAX COLLECTOR, COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC AGENCY COMPLIANCE OFFICER, AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COORDINATOR AND OTHER VARIOUS OFFICIALS.

Resolution #2014-4-20 - ADOPTING A CASH MANAGEMENT PLAN.

Resolution #2014-4-21 – APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF: ATTORNEY, ACCOUNTANT AND AUDITOR, ENGINEER, ALTERNATE ENGINEER, TOWNSHIP PLANNER, ALTERNATE TOWNSHIP PLANNER, PROSECUTOR, ALTERNATE PROSECUTOR, ARRAIGNMENT PROSECUTOR, ALTERNATE ARRAIGNMENT PROSECUTOR, INSURANCE BROKER/CONSULTANT,

PAGE 4
REORGANIZATION MEETING
JANUARY 4, 2014

PUBLIC DEFENDER, TOWNSHIP WEBMASTER, IT SERVICES, SPECIAL COUNSEL FOR TAX APPEALS, BOND COUNSEL AND FINANCIAL ADVISOR.

Resolution #2014-4-22 – RESOLUTION AUTHORIZING EXTENSION OF PROFESSIONAL SERVICES AGREEMENT BETWEEN A-1 COLLECTION SERVICES AND THE TOWNSHIP OF BORDENTOWN.

Resolution #2014-4-23 – DESIGNATING REPRESENTATIVES TO SERVE AS LIAISONS DURING CONSENSUS PLANNING PROCESS AND IMPLEMENTATION OF THE STATE DEVELOPMENT AND REDEVELOPMENT PLAN.

Resolution #2014-4-24 – DESIGNATING AND ACKNOWLEDGING THE PURCHASE OF CERTAIN COMMODITIES THROUGH COOPERATIVE PURCHASING WITH THE STATE OF NEW JERSEY OR THROUGH A COOPERATIVE PRICING PROGRAM WITH THE COUNTY OF BURLINGTON.

Resolution #2014-4-25 – ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2014.

Resolution #2014-4-26 – APPOINTING CLASS III MEMBER OF PLANNING BOARD.

Resolution #2014-4-27 – APPOINTMENT OF MEMBERS TO ZONING BOARD OF ADJUSTMENT.

Resolution #2014-4-28 – APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE.

Resolution #2014-4-29 – ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE DEPARTMENT.

Resolution #2014-4-30 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT, BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.

Resolution #2014-4-31 – RESOLUTION APPOINTING FUND COMMISSIONER, MUNICIPAL JOINT INSURANCE FUND.

Resolution #2014-4-32 – RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER.

Resolution #2014-4-33 – RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT FOR APPEALS AND ROLLBACKS.

Resolution #2014-4-34 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND SCHOOL, COUNTY, AND SPECIAL DISTRICT TAXES.

Resolution #2014-4-35 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES.

PAGE 5
REORGANIZATION MEETING
JANUARY 4, 2014

Resolution #2014-4-36 – A RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE TOWNSHIP AND DM MEDICAL BILLINGS, INC.

Resolution #2014-4-37 – RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN TRAINING SEMINARS.

Resolution #2014-4-38 – A RESOLUTION OF THE TOWNSHIP OF BORDENTOWN ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF BORDENTOWN IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

Resolution #2014-4-39 – RESOLUTION APPOINTING MODEL CONSULTING AS THE BROKER-OF-RECORD REGARDING SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND.

The Township Committee reviewed and discussed Consent Agenda Items #2014-4-7 through #2014-4-39.

COMMITTEEMAN CARSON: Committeeman Carson said he will be voting to approve all items except Resolutions #2014-4-21 and #2014-4-30; he will be voting no to appoint Model Consulting for Insurance Broker/Consultant.

COMMITTEEMAN MOYNIHAN: Committeeman Moynihan said he will be voting to approve all items except Resolutions #2014-4-21, #2014-4-30, and #2014-4-39; he will be voting no to appoint Model Consulting for Insurance Broker/Consultant and no to appoint Phoenix Advisors for Financial Advisor.

COMMITTEEWOMAN POPKO & DEPUTY MAYOR CANN: Committeewoman Popko and Deputy Mayor Cann said they had no comments.

At this time, Deputy Mayor Cann made a motion to move Resolutions #2014-4-7 through #2014-4-39 as amended; seconded by Committeewoman Popko.

AYE: Committeeman Carson with the exception of Resolutions #2014-4-21 and #2014-4-30, Committeeman Moynihan except Resolutions #2014-4-21, #2014-4-30, and #2014-4-39, Committeewoman Popko, Deputy Mayor Cann, Mayor Benowitz

NAY: None

PUBLIC PARTICIPATION: At this time, Committeeman Moynihan made a motion to open the meeting for public participation; seconded by Deputy Mayor Cann.

AYE: Committeeman Carson, Committeeman Moynihan, Committeewoman Popko, Deputy Mayor Cann, Mayor Benowitz

NAY: None

PAGE 6
REORGANIZATION MEETING
JANUARY 4, 2014

ROBERT DELANEY, 5 Alfred Drive: Mr. Delaney said he was unhappy with the appointment of Model Consulting as Insurance Broker/Consultant of Trevoise, PA. He said EJA was the sole company that initially submitted an RFP and they are located in Bordentown Township. Mayor Benowitz said there have been no complaints with Model this past year and their charges were lower. Committeewoman Popko added that Model Consulting is serving the Township well, it is far superior to EJA, and this is who the Township Committee chose. Mr. Delaney said he'd like the Township to consider EJA as the year goes on.

Seeing no further comments, Deputy Mayor Cann made a motion to close the public portion of the meeting; seconded by Committeewoman Popko.

AYE: Committeeman Carson, Committeeman Moynihan, Committeewoman Popko, Deputy Mayor Cann, Mayor Benowitz

NAY: None

TOWNSHIP COMMITTEE COMMENTS:

COMMITTEEMAN CARSON: Committeeman Carson congratulated Mayor Benowitz on his appointment as Mayor, and guaranteed his support this year.

COMMITTEEMAN MOYNIHAN: Committeeman Moynihan congratulated Mayor Benowitz and wished him the best during his term of office. He congratulated Dr. Carson on his election to the Township Committee and said he looked forward to working with him, Committeewoman Popko and Deputy Mayor Cann in 2014. Committeeman Moynihan said he was bringing greetings from Veteran's Advisory Committee Chairman Harry Havens who said he did not feel well enough to be in attendance, and then wished everyone a healthy and joyous new year.

COMMITTEEWOMAN POPKO: Committeewoman Popko asked that Mr. Plew be permitted to make a comment.

ROGER PLEW, 117 Philmont Avenue: Mr. Plew spoke about the proposed dog park. He presented Committeewoman Popko with a check made out to Bordentown Township as a \$1,500 donation in memory of his dog, Hannah.

COMMITTEEWOMAN POPKO: Committeewoman Popko congratulated Mayor Benowitz and Deputy Mayor Cann on their appointments, and Dr. Carson on his election to the committee. She said they would all work to the betterment of the town. She highlighted a number of projects that the Environmental Commission has been working on towards the bronze in Sustainability. Committeewoman Popko thanked the municipal employees and all the volunteers in the Township.

DEPUTY MAYOR CANN: Deputy Mayor Cann congratulated Dr. Carson on his election to the Township Committee and to Mayor Benowitz to his appointment as Mayor. He welcomed everyone to the 2014 Reorganization and acknowledged members of his family. As Mayor in 2013, he reflected on the undertakings and progress made in the year 2013 and stated many items that still need to be accomplished. He thanked the employees of the Township, (former) Deputy Mayor Popko, his wife Carol, and said he

PAGE 7
REORGANIZATION MEETING
JANUARY 4, 2014

looked forward to serving as Deputy Mayor in 2014 and working with Mayor Benowitz and the Township Committee to meet challenges ahead.

MAYOR BENEWITZ: Mayor Benowitz congratulated Dr. Carson on his election. He then individually thanked each committeeperson and told them that he is looking forward to working with them. Mayor Benowitz thanked everyone for attending the reorganization meeting. He introduced each family member and thanked them for their support. He also recognized and thanked various other attendees. He continued by listing goals for 2014.

Mayor Benowitz announced the appointments to the Zoning Board of Adjustment and the Veterans Advisory Committee.

Benediction was given by Pastor Garrett Knudson, Holy Cross Lutheran Church, Bordentown, NJ.

At this time, Deputy Mayor Cann made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn this reorganization meeting; seconded by Committeeman Moynihan.

AYE: Committeeman Carson, Committeeman Moynihan, Committeewoman Popko, Deputy Mayor Cann, Mayor Benowitz

NAY: None

The Reorganization Meeting of the Township committee of the Township of Bordentown was adjourned at approximately 1:00 p.m.

STEPHEN BENEWITZ, MAYOR

COLLEEN M. ECKERT, TWP. CLERK