

TOWNSHIP COMMITTEE MINUTES  
REGULAR MEETING  
DECEMBER 28, 2020

The Regular meeting of the Township Committee of the Township of Bordentown was held virtually using Zoom due to the ongoing public health emergency.

PRESENT: Mayor Stephen Benowitz  
Deputy Mayor Eric Holliday  
Committeeman Eugene Fuzy  
Committeeman James Kostoplis  
Administrator Michael Theokas  
Chief Financial Officer Jeffrey Elsasser  
Clerk Maria Carrington  
Attorney Eileen Fahey

ABSENT: Committeeman Ken Mason

Mayor Benowitz called the meeting to order at approximately 7:30 p.m.

Roll Call was taken by Township Clerk Carrington.

The Mayor led a salute to the flag and a moment of silence for a happier and safer 2021.

Township Clerk Carrington read the following Open Public Meeting Announcement:

This special meeting is called pursuant to the provisions of the Open Public Meeting Act. A notice of the 2020 meeting was sent to the *Burlington County Times* and *The Times* on January 8, 2020 and was subsequently published by the *Burlington County Times* on January 10, 2020. The notice is posted on the bulletin boards in the Municipal Building and has remained continuously posted as required under the statute. In addition, a copy of the notice is available to the public and is on file in the office of the Township Clerk.

Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of the meeting. The proceedings of this meeting, which are open to the public, are being electronically recorded.

**Correspondence:** None

**Administrative Review:** Clerk Carrington stated that there are no changes to the agenda.

**Consent Agenda:**

**Resolution #2020-300 entitled APPROVING ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS**

**Resolution #2020-301 entitled AUTHORIZING REFUND OF OVERPAYMENT OF CERTIFICATE OF OCCUPANCY FEES**

**Resignation #2020-302 entitled RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN TO MEMORIALIZE ACCEPTANCE OF THE RESIGNATION OF EILEEN CARLOS, TAX ASSESSOR**

**Resolution #2020-303 entitled RESOLUTION TO MEMORIALIZE ACCEPTANCE OF THE RESIGNATION OF KAITLIN BRIENZA AS A FULL-TIME EMT WITH THE EMS DEPARTMENT AND PLACEMENT ON THE PER DIEM EMT LIST**

**Resolution #2020-304 entitled RESOLUTION AUTHORIZING THE PURCHASE OF PLAYGROUND AND PARK SITE AMENITIES FOR TERRY FIELD**

**Resolution #2020-305 entitled RESOLUTION AUTHORIZING BUDGET TRANSFERS**

**Resolution #2020-306 entitled CANCELLATION OF 2020 BUDGET APPROPRIATIONS**

**Resolution #2020-307 entitled RESOLUTION AMENDING RESOLUTION #2020-19 APPOINTING TOWNSHIP PROFESSIONALS FOR THE YEAR 2020**

**Resolution #2020-308 entitled RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87**

**Resolutions #2020-309 entitled RELEASE OF PERFORMANCE GUARANTEE FOR TEMPORARY CERTIFICATE OF OCCUPANCY FOR MATRIX DISTRIBUTION CENTER**

**Resolution #2020-310 entitled APPROVING ROUTINE BUSINESS: PAYMENT OF BILLS**

Township Committee review and discussion of Consent Agenda Items Resolutions #2020-300 through #2020-310: None.

Deputy Mayor Holliday made a motion to open the Consent Agenda items for public comment; seconded by Committeeman Kostoplis. Voice Vote: All Aye. There was no public comment.

Deputy Mayor Holliday made a motion to adopt the Consent Agenda; seconded by Committeeman Kostoplis. Roll Call Vote:

AYE: Committeeman Fuzy, Committeeman Kostoplis, Deputy Mayor Holliday, Mayor Benowitz

NAY: None

NOTE: Committeeman Fuzy abstained from voting on Resolution #2020-300

**New Business:** None.

**COVID-19 Update:**

The Mayor stated that, as of December 27<sup>th</sup>, the Township has had 422 confirmed cases of COVID-19 since the start of the pandemic and since the last meeting, one Township resident aged 88 has lost his life. This brings the total number of Township deaths to 9. Our thoughts and prayers are with the families. The County has new testing centers which have been posted on the website. The OEM coordinator has updated contact tracing procedures for Township employees. The municipal building is closed to the public; however, the lobby is open and the staff is still working. All Township services are being provided. Each morning temperatures are taken of all staff and coronavirus symptoms are screened. The Township will share vaccine information when it is available.

**Administrator's Report:**

We received word that the county will start vaccinating EMS first responders next week followed by police and fire. We will do our best to keep everyone informed about testing and vaccination plans.

Public Works will pick up Christmas trees placed curbside. There is no need to call to schedule pick up. Make sure there are no lights or ornaments on the tree. Flocked trees will be picked up; however, they are unable to be recycled.

Township offices will be closed on Friday, January 1 for New Year's Day.

On tonight's Consent Agenda, the Committee accepted the resignation of Tax Assessor Eileen Carlos. Ms. Carlos has a great job opportunity with the County. We thank her and wish her well. We are moving forward to fill the position.

Also on tonight's consent agenda, we took care of a few end of the year necessities including budget cancellations and transfers. The money from cancellations moves into surplus which helps our 2021 budgeting.

Happy Safe New Year to all.

**Township Committee Liaison Reports**

Committeeman Fuzy, Deputy Mayor Holliday and Mayor Benowitz gave reports.

**Public Participation**

Deputy Mayor Holliday made a motion to open the meeting for public participation; seconded by Committeeman Fuzy. Voice Vote: All aye. There being no public comment. Deputy Mayor Holliday made a motion to close the meeting to the public; seconded by Committeeman Fuzy. Voice Vote: All aye.

As a final comment, Mayor Benowitz recognized and thanked Committeeman Mason for serving his community for the last three years as a Committee member.

Deputy Mayor Holliday made a motion to adjourn the meeting at approximately 7:51 p.m.; seconded by Committeeman Kostoplis. Voice Vote: All aye.

Respectfully Submitted,

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MARIA CARRINGTON, TOWNSHIP CLERK