

**TOWNSHIP OF BORDENTOWN
TOWNSHIP COMMITTEE REGULAR MEETING AGENDA**

DATE: February 8, 2021 TIME: 6:30 P.M. REMOTE

Join Zoom Meeting:

<https://us02web.zoom.us/j/87929802749?pwd=YzFzL3Mvc2dmQkwzeUJkNkRIYlZwZz09>

or Dial In +1 646 876 9923 (Meeting ID: 879 2980 2749)

To eliminate background noise, all remote attendees will enter the meeting muted. During the public comment periods, the Administrator will unmute all remote participants. Public comment may be made using audio, audio and video or the Zoom “chat” feature. If you do not have a comment, please manually re-mute your microphone.

The public may also electronically submit questions or comments by email to PublicComment@bordentowntwp.org or in written letter form to the Clerk’s Office at the Municipal Building no later than 3 hours before the Committee Meeting. Submitted public comments will be read aloud and addressed during the public comment portion. Duplicative written comments may be summarized. As with in person comments, written comments may be limited to five minutes at the discretion of the Mayor or presiding officer should there be a large number of public wishing to comment.

All those who comment, whether in person or by written comment, must provide their name and address for the record.

Should a remote member of the public become disruptive, that person will be kept on mute and warned that continued disruption may result in being prevented from speaking or removed from the remote meeting. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

1. Call to Order and Roll Call

PRESENT	ABSENT	
_____	_____	Mayor Benowitz
_____	_____	Deputy Mayor Holliday
_____	_____	Committeeman Fuzy
_____	_____	Committeeman Kostoplis
_____	_____	Committeewoman Miller
_____	_____	Administrator Theokas
_____	_____	Clerk Carrington
_____	_____	Attorney Fahey
_____	_____	Chief Financial Officer Elsasser

2. Resolution #2021-2-8 to meet in closed session

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby exclude the public to meet in Closed Executive Session for the purpose of discussing:

- Personnel
- Attorney-Client Privilege: Contract Negotiations
- Attorney-Client Privilege: Litigation

No formal action will be taken while in closed session. The minutes of the closed session may be disclosed to the public when it is determined that the above matter(s) no longer require confidentiality.

3. Salute to the Flag and Moment of Silence

4. Open Public Meeting Announcement

This meeting is called pursuant to the provisions of the Open Public Meeting Act. Adequate and electronic notice of this meeting was provided. The notice of the 2021 meeting schedule was sent

to the *Burlington County Times* and *The Times* on January 5, 2021 and subsequently published by the *Burlington County Times* on January 8, 2021. The notice has been, and remains, posted on the Township website and the bulletin boards in the Municipal Building. A copy of the notice is also on file in the Township Clerk's office to be made available to the public upon request. The proceedings of this meeting are being electronically recorded

5. On September 14, 2020 via Resolution #2020-202, the Township Committee appointed Brianna Bogdan, Matthew Harris and Mitchell Luyber as police officers. Each will successfully graduate from the police academy on February 12, 2021.

Administration of Oaths of Office to Patrolwoman Brianna Bogdan, Patrolman Matthew Harris and Patrolman Mitchell Luyber as Police Officers in the Bordentown Township Police Department.

6. Correspondence:
 - a. January 8, 2021 memorandum from Burlington County Public Works regarding Municipal Agreement Form for Aerial Larval/Adult Mosquito Activities; Action Needed: Authorization from Township Administrator to (sign/decline) Aerial Mosquito Control
 - b. Update on Rezoning Request

7. Administrative Review of Agenda

8. CONSIDERATION OF CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
- b. Public comment on Consent Agenda items.

9. CONSENT AGENDA: Motion, Second and Roll Call to adopt Resolutions #2021-51 to #2021-55

- a. Resolution #2021-51 entitled APPROVING ROUTINE BUSINESS: MINUTES OF MEETINGS
- b. Resolution #2021-52 entitled RELEASE OF PERFORMANCE GUARANTEE FOR SAFETY & STABILIZATION FOR LBA RVI-XXXI, LLC 1 ADVANTAGE COURT BLOCK: 137.02 LOT: 6
- c. Resolution #2021-53 entitled RESOLUTION TO APPOINT PER DIEM EMT
- d. Resolution #2021-54 entitled RESOLUTION SUPPORTING NEW JERSEY STATE LEGISLATURE BILLS A5034 AND S3282 REQUIRING INSURANCE COMPANIES TO COVER THE COST OF COLORECTAL SCREENINGS BEGINNING AT AGE 45
- e. Resolution #2021-55 entitled APPROVING ROUTINE BUSINESS: PAYMENT OF BILLS

10. New Business: None

11. COVID-19 Update

12. Reports from Administrator and Department Heads

- a. Police Chief Brian Pesce
- b. Administrator Michael Theokas

13. Township Committee Liaison Reports

14. Public Participation: Questions, comments or statements from members of the public
15. Final Comments from Township Committee
16. Motion to Adjourn – Next Regular Meeting is scheduled for Monday, February 22, 2021

**ALL LEGISLATION LISTED ABOVE IS SUBJECT TO CHANGE
UNTIL IT IS OFFICIALLY ADOPTED BY THE GOVERNING BODY.**

RESOLUTION 2021-2-8

RESOLUTION TO MEET IN CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Bordentown wishes to discuss:

- Personnel
- Attorney-Client Privilege: Contract Negotiations
- Attorney-Client Privilege: Litigation/Affordable Housing

WHEREAS, minutes of the closed session will be kept and not be made public until the above matters no longer require confidentiality.

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby exclude the public to meet in Closed Executive Session for the purpose of discussing the above matters. No formal action will be taken while in closed session. The minutes of the closed session may be disclosed to the public when it is determined that the above matter(s) no longer require confidentiality.

RESOLUTION #2021-51

APPROVING ROUTINE BUSINESS: MINUTES OF MEETINGS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Regular and Closed Session Meeting held on January 25, 2021; as submitted by the Clerk, are hereby approved as (_____ submitted) (_____ corrected) and the regular meeting minutes are authorized to be posted to the Municipal Bulletin Board and website.

TOWNSHIP OF BORDENTOWN

**RELEASE OF PERFORMANCE GUARANTEE FOR SAFETY &
STABILIZATION FOR
LBA RVI-XXXI, LLC 1 ADVANTAGE COURT
BLOCK: 137.02 LOT: 6**

RESOLUTION NO. 2021- 52

WHEREAS, LBA RVI-XXXI, LLC is the developer of a certain property within the Township of Bordentown and has been granted preliminary approval and final approval of development plans for the above captioned block and lot, subject to certain terms and conditions, including, but not limited to, the filing of Third-Party Performance Guarantees guaranteeing the satisfactory installation of certain site improvements; and

WHEREAS, LBA RVI-XXXI, LLC provided a performance guarantee in the form of a Surety Bond the amount of \$52,273.14 (Bond #CMS0331908); and

WHEREAS, LBA RVI-XXXI, LLC has notified the Township in writing and in accordance with the procedures set forth in the Municipal Land Use Law (MLUL), N.J.S.A. 40:55D-53d, that the required improvements have been completed which are the subject matter of the aforementioned guarantee, and has requested a release of said performance guarantee; and

WHEREAS, the Township Engineer has inspected all the improvements of which notice has been given and recommends herein that the Township Committee approve the release of the performance bond; and

WHEREAS, the Township Committee has reviewed said request and desires to act favorably with respect to the Township Engineer's recommendations in accordance with N.J.S.A. 40:55D-53d.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bordentown, in the County of Burlington and State of New Jersey, that the release of the performance guarantee for Safety & Stabilization for LBA RVI-XXXI, LLC, is hereby released with the following conditions:

1. Payment of any outstanding negative balance in the inspection escrow account.
2. Posting of a Temporary Certificate of Occupancy Guarantee in the amount of \$48,960.00 per Township Engineer's letter dated January 27, 2021.
3. The Township Clerk shall forward a certified copy of this resolution to: LBA RVI-XXXI, LLC, 3347 Michaelson Drive, Suite 200, Irvine, CA 96212 Attn: John Goldsmith

RESOLUTION # 2021-53

RESOLUTION TO APPOINT PER DIEM EMT

WHEREAS, the Township Committee of the Township of Bordentown has determined the need to appoint an additional per diem EMT;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint the following per diem EMT effective February 8, 2021:

Jami Li Fassnacht

BE IT FURTHER RESOLVED that compensation shall be set at \$15.00 per hour in accordance with Ordinance #2020-03 and Resolution #2019-145.

RESOLUTION #2021-54

RESOLUTION SUPPORTING NEW JERSEY STATE LEGISLATURE BILLS A5034 AND S3282
REQUIRING INSURANCE COMPANIES TO COVER THE COST OF COLORECTAL SCREENINGS
BEGINNING AT AGE 45

WHEREAS, the Township Committee members of the Township of Bordentown, as well as on Township residents, are saddened by the passing of resident and active community member Yvonne “Vonnie” Braasch due to a very short battle with Colon Cancer; and

WHEREAS, Colorectal Cancer is the 3rd leading cause of cancer related deaths and can be combated with early detection; however, insurance companies currently cover this screening at age 50; and

WHEREAS, the American Cancer Society modified colorectal cancer screening guidance in May of 2018 to recommend that the average person should be screened from colorectal cancer beginning at age 45; and

WHEREAS, New Jersey insurance laws codified at N.J.S.A. 17B:26-2.1u have not been amended to incorporate the 2018 updated recommendations from the American Cancer Society leaving residents of Bordentown City/Township, as well as all New Jersey residents, at risk; and

WHEREAS, Vonnie was diagnosed at age 46 with no prior family history, the American Cancer Society recommends Colorectal Screenings at age 45, early detection can save lives; and

WHEREAS, Assembly Bill A5034 and Senate Bill S3282 propose to update New Jersey health insurance laws to adopt the 2018 recommendation of the American Cancer Society to require health insurance providers to cover screenings for colorectal cancer beginning at age 45 which will save the lives of Bordentown City/Township, as well as all New Jersey, residents; and

WHEREAS, it is time for the state of New Jersey to require insurance companies to cover this screening at age 45, for it may have saved Vonnie Braasch and has the potential to save the lives of countless others.

THEREFORE, BE IT RESOLVED that we, members of the Township Committee of the Township of Bordentown, stand steadfast in our commitment to honoring the memory of Yvonne Braasch by supporting Bill A5034/S3282 in which insurance companies are required to cover colorectal screenings at age 45 vs 50 to increase the rate of early detection and save lives; and

BE IT FURTHER RESOLVED that this Resolution be known as “Vonnie’s Resolution.”


RESOLUTION #2021-55

APPROVING ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated February 8, 2021, as submitted by the Office of Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

TOWNSHIP OF BORDENTOWN
BURLINGTON COUNTY, NEW JERSEY

1 MUNICIPAL DRIVE, BORDENTOWN TOWNSHIP
BORDENTOWN, NJ 08505-2193
Telephone: (609) 298-2800
FAX: (609) 379-4026

TO: Mayor & Township Committee
FROM: Jeffrey Elsasser, CFO 
DATE: February 4, 2021
RE: Township Meeting February 8, 2021

Please approve the following for payment:

Current Fund 2020	\$	6,099.18
Current Fund 2021	\$	2,796,777.47
Builders Trust		
Capital Fund	\$	12,913.34
Animal Control Fund	\$	688.20
Grant Fund	\$	312.91
Street Opening	\$	-
Off Duty	\$	825.00
Affordable Housing Trust	\$	137.50
Federal Forfeiture	\$	-
Open Space Trust	\$	528.76
MLETA Trust	\$	-
Payroll	\$	-
Special Law Enforcement Fund	\$	-
UC & TDI Fund	\$	-
Total Funds	\$	2,818,282.36

P.O. Type: All
 Range: First
 Format: Condensed

Include Project Line Items: Yes
 to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04406 ANJEC								
	21-00124	01/25/21	2021 ENVIROMENTAL DUES	Open	375.00	0.00		
00127 ARAMARK UNIFORM & CAREER								
	20-01585	09/30/20	SHIRTS	Open	509.63	0.00		
07992 BIOSHINE INC								
	21-00112	01/25/21	JANITORIAL SUPPLIES	Open	295.57	0.00		
	21-00119	01/25/21	DOGGIE BAGS 8 X 13 200 BAGS	Open	209.88	0.00		
					505.45			
04250 BORDENTOWN REG. SCHOOL DIST								
	21-00136	01/27/21	SCHOOL TAXES FEB 2021	Open	2,182,203.14	0.00		
08300 BORDENTOWN SEWERAGE AUTHORITY								
	21-00117	01/25/21	SEWER BILLS	Open	1,322.13	0.00		
4335 BRIAN PESCE								
	21-00090	01/21/21	Setup 2021 CHIEF PETTY CASH	Open	1,000.00	0.00		
07642 BURLINGTON CTY AUTO PARTS INC								
	21-00010	01/12/21	PARTS	Open	1,377.45	0.00		
06478 CDW GOVERNMENT INC								
	21-00127	01/25/21	CDW Gov Laser Jet Toner	Open	425.31	0.00		
06481 CENTRAL JERSEY WASTE/RECYCLING								
	21-00120	01/25/21	DUMP & RETURN	Open	30,126.60	0.00		
03753 CITY OF BORDENTOWN								
	21-00140	01/27/21	OFF DUTY WORK PERFORMED	Open	525.00	0.00		
03730 CITY OF BORDENTOWN WATER DEPT.								
	21-00118	01/25/21	266 CROSSWICKS ROAD	Open	1,765.56	0.00		
03738 CJTAA								
	21-00134	01/27/21	CJTAA ANNUAL MEMBERSHIP DUES	Open	25.00	0.00		
03757 CLARKE CATON HINTZ								
	21-00139	01/27/21	PROFESSIONAL SERVICES 12/25/20	Open	137.50	0.00		
03616 DE LAGE LANDEN FINANCIAL SVCS								
	21-00145	01/28/21	COPIER LEASE 1/15-2/14/2021	Open	581.47	0.00		
01135 DIRECT ENERGY BUSINESS								
	21-00171	02/04/21	ELECTRICITY & STREET LIGHTS	Open	3,953.18	0.00		
04224 EAGLE POINT GUN/TJ MORRIS SONS								
	21-00028	01/12/21	AMMUNITION	Open	2,630.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
08271 EARLE ASPHALT COMPANY	18-01411	08/17/18	CAP-2017 ROAD IMPROVEMT PROGRM	Open	12,913.34	0.00		
08912 EDMAR INC	21-00113	01/25/21	JANITORIAL SUPPLIES	Open	159.75	0.00		
00940 FIRE COMMISSIONERS, DIST. # 1	21-00135	01/27/21	1ST QTR 2021 FIRE TAXES	Open	290,322.49	0.00		
00950 FIRE COMMISSIONERS, DIST. # 2	21-00151	02/03/21	HOUSING INSPECTIONS JAN 2021	Open	842.50	0.00		
03760 FUSION LLC	21-00133	01/26/21	1/21 FIOS BILL	Open	944.14	0.00		
05923 GENERAL CODE	21-00169	02/04/21	2021 ANNUAL MAINTENANCE	Open	1,195.00	0.00		
05730 GENOVA BURNS LLC	21-00115	01/25/21	DECEMBER 2020 SPECIAL COUNSEL	Open	400.00	0.00		
04284 GOOGLE INC	21-00170	02/04/21	1/21 GOOGLE APPS	Open	900.00	0.00		
GRAIN005 GRAINGER	21-00138	01/27/21	MATTRESS BAG KING 100 PK	Open	312.91	0.00		
01130 GRIFFITH ELECT. SUPPLY CO INC.	21-00128	01/25/21	4 FOOT LED WRAP	Open	98.49	0.00		
HIGHG005 HIGH GEAR TOWING	21-00131	01/26/21	TOW POLICE CAR	Open	150.00	0.00		
01310 HOPE HOSE HUMANE CO. # 1	21-00060	01/15/21	1/2021 COMCAST REIMBURSEMENT	Open	241.20	0.00		
IDEMI005 IDEMIA	21-00077	01/19/21	MAIT & SUPPORT AGREEMENT	Open	3,930.57	0.00		
INGLE005 INGLESINO, WEBSTER, WYCISKALA	21-00132	01/26/21	SPECIAL COUNSEL REDEVELOPMENT	Open	2,701.00	0.00		
02512 JOSHUA PAVLOV	21-00091	01/21/21	SETUP U/C 2021 PETTY CASH	Open	750.00	0.00		
06069 JP MONZO MUNICIPAL CONS. LLC	21-00114	01/25/21	SEMINAR FOR PILOT WEBINAR	Open	50.00	0.00		
08979 LANGUAGE SERVICES ASSOCS INC	21-00029	01/12/21	TELEPHONIC INTERPRETATION	Open	13.80	0.00		
08869 LAW OFFICE OF EILEEN K FAHEY	21-00137	01/27/21	GENERAL LEGAL SERVICES	Open	10,154.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03769 M.C. SYSTEMS SOFTWARE LLC	21-00125	01/25/21	2021 UCC SOFTWARE MAINTENANCE	Open	1,300.00	0.00		
06744 MANSFIELD TOWNSHIP	21-00149	01/28/21	OFF DUTY WORK - 1/15/2021	Open	300.00	0.00		
03792 MID STATE MOBILE RADIO	21-00031	01/12/21	LIGHT/CAMERA REPIAR CHARGER	Open	437.50	0.00		
MITCH005 MITCHELL HUMPHREY & CO.	21-00126	01/25/21	ANNUAL MAINTENANCE FEE	Open	1,312.50	0.00		
03813 MOTOROLA INC.	21-00175	02/04/21	MOTOROLA PORTABLE RADIO	Open	5,064.50	0.00		
06876 NEW JERSEY DEPT OF HEALTH	21-00173	02/04/21	DECEMBER 2020 DOG LICENSES	Open	688.20	0.00		
02025 NJ CRIMINAL INTERDICTION LLC	21-00143	01/27/21	COURSE FEES	Open	199.00	0.00		
04315 NJ ST. ASSOC. CHIEFS OF POLICE	21-00141	01/27/21	2021 MEMBERSHIP DUES	Open	275.00	0.00		
PARIS005 PARIS AUTOMOTIVE SUPPLY INC	21-00024	01/12/21	PARTS	Open	1,962.85	0.00		
PAYCH015 PAYCHEX INC - PAYROLL SERVICES	21-00172	02/04/21	PAYCHEX PRODUCTIVITY JAN 2021	Open	1,923.80	0.00		
04247 PETTY CASH	21-00148	01/28/21	REIMBURSE FOR JIF PURCHASE	Open	422.24	0.00		
05800 R.W. TIRE CO.	21-00057	01/15/21	17 RAM EMS TIRE/BALANCE	Open	1,003.76	0.00		
05705 RBDEL INC	21-00030	01/12/21	YELLOW CARDS AND ENVELOPES	Open	195.00	0.00		
	21-00146	01/28/21	PRINTED FORMS	Open	<u>1,116.72</u>	0.00		
					1,311.72			
02375 RIGGINS INC	21-00155	02/03/21	GAS AND DIESEL	Open	7,693.51	0.00		
03685 SO NJ EMPLOYEE BENEFITS FUND	21-00116	01/25/21	1/1/2021 EMPLOYEE HEATH INS	Open	101,721.00	0.00		
	21-00174	02/04/21	2/1/2021 EMPLOYEE HEALTH INS	Open	<u>95,909.00</u>	0.00		
					197,630.00			
04946 ST OF NJ TOXICOLOGY LABS	21-00142	01/27/21	RANDOM TOX TESTING	Open	90.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04626	STAPLES BUSINESS ADVANTAGE							
	20-02064	12/31/20	OFFICE SUPPLIES	Open	63.47	0.00		
	21-00130	01/26/21	OFFICE SUPPLIES	Open	<u>98.84</u>	0.00		
					162.31			
05783	TOWN & COUNTRY RESTAURANT							
	21-00161	02/03/21	SNOW CREW MEAL	Open	148.65	0.00		
05945	TRANSUNION RISK & ALTERNATIVE							
	21-00154	02/03/21	TLOXP CHARGES - JANUARY 2021	Open	75.00	0.00		
07550	TREASURER-BURLINGTON COUNTY							
	21-00156	02/03/21	TRASH DISPOSAL JANUARY 2021	Open	26,122.44	0.00		
01971	VERIZON WIRELESS							
	21-00167	02/04/21	#219759991-00002	Open	598.56	0.00		
	21-00176	02/04/21	#742058519-00001	Open	154.84	0.00		
	21-00177	02/04/21	#342059101-00001	Open	<u>2,356.04</u>	0.00		
					3,109.44			
03180	YARDVILLE SUPPLY CO, INC.							
	21-00034	01/13/21	SUPPLIES	Open	13,507.83	0.00		
Total Purchase Orders:		62	Total P.O. Line Items:	0	Total List Amount:	2,818,282.36	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	0-01	6,099.18	0.00	6,099.18	0.00	0.00	6,099.18
Current Fund	1-01	2,796,777.47	0.00	2,796,777.47	0.00	0.00	2,796,777.47
Animal Control	A-03	688.20	0.00	688.20	0.00	0.00	688.20
Capital Fund	C-04	12,913.34	0.00	12,913.34	0.00	0.00	12,913.34
Outside Employmen	E-06	825.00	0.00	825.00	0.00	0.00	825.00
Grant Fund	G-02	312.91	0.00	312.91	0.00	0.00	312.91
OPEN SPACE TRUST	O-11	528.76	0.00	528.76	0.00	0.00	528.76
TRUST FUND OTHER	T-13	137.50	0.00	137.50	0.00	0.00	137.50
Total of All Funds:		<u>2,818,282.36</u>	<u>0.00</u>	<u>2,818,282.36</u>	<u>0.00</u>	<u>0.00</u>	<u>2,818,282.36</u>