

**TOWNSHIP OF BORDENTOWN
TOWNSHIP COMMITTEE REGULAR MEETING AGENDA**

DATE: April 26, 2021 TIME: 6:30 P.M. REMOTE

Join Zoom Meeting

<https://us02web.zoom.us/j/84697219889?pwd=bURqbVM5aTdGblBXUVBqcUU0T1J2dz09>

or Dial In +1 646 876 9923 (Meeting ID: 846 9721 9889)

To eliminate background noise, all remote attendees will enter the meeting muted. During the public comment periods, the Administrator will unmute all remote participants. Public comment may be made using audio, audio and video or the Zoom “chat” feature. If you do not have a comment, please manually re-mute your microphone.

The public may also electronically submit questions or comments by email to PublicComment@bordentowntwp.org or in written letter form to the Clerk’s Office at the Municipal Building no later than 2 ½ hours before the Committee Meeting. Submitted public comments will be read aloud and addressed during the public comment portion. Duplicative written comments may be summarized. As with in person comments, written comments may be limited to five minutes at the discretion of the Mayor or presiding officer should there be a large number of public wishing to comment.

All those who comment, whether in person or by written comment, must provide their name and address for the record.

Should a remote member of the public become disruptive, that person will be kept on mute and warned that continued disruption may result in being prevented from speaking or removed from the remote meeting. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

1. Call to Order and Roll Call

PRESENT	ABSENT	
_____	_____	Mayor Benowitz
_____	_____	Deputy Mayor Holliday
_____	_____	Committeeman Fuzy
_____	_____	Committeeman Kostoplis
_____	_____	Committeewoman Miller
_____	_____	Administrator Theokas
_____	_____	Deputy Clerk Dziura
_____	_____	Chief Financial Officer Finger
_____	_____	Attorney Fahey

2. Resolution #2021-4-26 to meet in closed session

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby exclude the public to meet in Closed Executive Session for the purpose of discussing:

- Attorney-Client Privilege
- Negotiations/Attorney-Client Privilege

No formal action will be taken while in closed session. The minutes of the closed session may be disclosed to the public when it is determined that the above matter(s) no longer require confidentiality.

3. Salute to the Flag and Moment of Silence

4. Open Public Meeting Announcement

This meeting is called pursuant to the provisions of the Open Public Meeting Act. Adequate and electronic notice of this meeting has been provided. The notice of the 2021 meeting schedule was

sent to the *Burlington County Times* and *The Times* on January 5, 2021 and subsequently published by the *Burlington County Times* on January 8, 2021. The notice has been, and remains, posted on the Township website and the bulletin boards in the Municipal Building. A copy of the notice is also on file in the Township Clerk's office to be made available to the public upon request. The proceedings of this public meeting are being electronically recorded.

5. Correspondence: None
6. Administrative Review of Agenda
7. Resolution #2021-108 entitled RESOLUTION TO READ BUDGET BY TITLE ONLY
8. 2021 MUNICIPAL BUDGET
 - a. Administrator's Overview of 2021 Municipal Budget
 - b. Public Hearing on 2021 Municipal Budget
 - c. Consideration of Adoption of Resolution #2021-109 entitled ADOPTION OF 2021 MUNICIPAL BUDGET
9. CONSIDERATION OF CONSENT AGENDA ITEMS:
 - a. Township Committee review and discussion of Consent Agenda Items.
 - b. Public comment on Consent Agenda items.
10. CONSENT AGENDA: Motion, Second and Roll Call to adopt Resolutions #2021-110 to #2021-116
 - a. Resolution #2021-110 entitled ESTABLISHING SALARIES FOR CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF BORDENTOWN
 - b. Resolution #2021-111 entitled SUSPENDING COLLECTION OF BUSINESS LICENSE FEES FOR THE 2021-2022 LICENSING YEAR
 - c. Resolution #2021-112 entitled RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE DEMOLITION OF THE TOWNSHIP-OWNED CROSSWICKS ROAD PROPERTIES
 - d. Resolution #2021-113 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES
 - e. Resolution #2021-114 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES
 - f. Resolution #2021-115 entitled APPROVING ROUTINE BUSINESS: FILING OF REPORTS
 - g. Resolution #2021-116 entitled APPROVING ROUTINE BUSINESS: PAYMENT OF BILLS
11. Ordinance #2021-4 entitled ORDINANCE AMENDING CHAPTER 6.12, "CATS," OF THE BORDENTOWN TOWNSHIP MUNICIPAL CODE
 - a. Public Hearing

- b. Consideration of Adoption
- 12. Introduction of Ordinance #2021-5 entitled AN ORDINANCE TO AMEND ORDINANCE #2020-03 ENTITLED AN ORDINANCE TO ESTABLISH TITLES AND SALARY RANGES FOR PERMANENT AND PROVISIONAL EMPLOYEES
- 13. Business:
 - a. JLP Soccer Field Dedication
 - b. Storm Drain Easement Agreements
- 14. Administrator's Report
- 15. Township Committee Liaison Reports
- 16. Public Participation: Questions, comments or statements from members of the public
- 17. Final Comments from Township Committee
- 18. Motion to Adjourn – Next Regular Meeting is scheduled for Monday, May 10, 2021.

**ALL LEGISLATION LISTED ABOVE IS SUBJECT TO CHANGE
UNTIL IT IS OFFICIALLY ADOPTED BY THE GOVERNING BODY.**

RESOLUTION 2021-4-26

RESOLUTION TO MEET IN CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Bordentown wishes to discuss:

- Attorney-Client Privilege
- Negotiations/Attorney-Client Privilege

WHEREAS, minutes of the closed session will be kept and not be made public until the above matters no longer require confidentiality.

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby exclude the public to meet in Closed Executive Session for the purpose of discussing the above matters. No formal action will be taken while in closed session. The minutes of the closed session may be disclosed to the public when it is determined that the above matter(s) no longer require confidentiality.

RESOLUTION #2021-108

RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize the 2021 Municipal Budget to be read by title only.

RESOLUTION #2021-109 ADOPTION OF 2021 MUNICIPAL BUDGET

Be it Resolved by the **COMMITTEEPERSONS** of the **TOWNSHIP**
of **BORDENTOWN** , County of **BURLINGTON** that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 6,751,725.40 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ 356,952.73 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes		Nays			Abstained	
				Absent		

1. General Revenues		SUMMARY OF REVENUES			
	Surplus Anticipated			08-100	\$ 875,000.00
	Miscellaneous Revenues Anticipated			13-099	\$ 6,772,774.60
	Receipts from Delinquent Taxes			15-499	\$ 632,500.00
				07-190	\$ 6,751,725.40
	2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)				
3. AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I</u> SCHOOL DISTRICTS ONLY:					
	Item 6, Sheet 42	07-195	\$ -		
	Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$ -		
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I</u> SCHOOL DISTRICTS ONLY			\$ -		
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE II</u> SCHOOL DISTRICTS ONLY:					
	Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191			
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX		07-192	\$ -		
Total Revenues		13-299	\$ 15,032,000.00		

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 8,968,651.53
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 1,432,748.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,436,511.67
(c) Capital Improvements	44-999	\$ 500,000.00
(d) Municipal Debt Service	45-999	\$ 1,944,883.48
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 749,205.32
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	-
Total Appropriations	34-499	\$ 15,032,000.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 26th day of April, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2021, _____, Clerk

Signature

RESOLUTION #2021-110

ESTABLISHING SALARIES FOR CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF BORDENTOWN

WHEREAS, on a meeting held by the Township of Bordentown Committee on April 26, 2021, the Township Committee of the Township of Bordentown adopted the 2021 Municipal Budget which included funds to increase salaries as deemed warranted; and

WHEREAS, the Township Committee of the Township of Bordentown has determined the 2021 compensation for individuals not represented by a union.

BE IT RESOLVED that in accordance with Ordinance #2021-5 regarding salary ranges to be adopted on May 10, 2021, the Township Committee does hereby establish the 2021 compensation rates for all non-union employees in the Township of Bordentown effective January 1, 2021 as follows:

PENSIONABLE EMPLOYEES	2021 SALARY	HOURLY RATE	
APPELMANN, PETE (EMERGENCY MANAGEMENT)	\$ 15,000.00		
AUGUSTINO, MICHELLE		\$ 30.05	
BANYACKSKI, THOMAS		\$ 40.00	Started 1/26/21
BENCIVENGO, NICOLE		\$ 18.73	
BUHRER, DEAN	\$ 82,246.89		
BUHRER, DEAN (EMERGENCY MANAGEMENT)	\$ 7,030.01		
CAPRITTI, SARAH		\$ 25.00	Started 3/25/21
CARLOS, EILEEN	\$ 45,046.50		Resigned 1/15/21
CARRINGTON, MARIA	\$ 75,429.00		
COOK, ALBERT		\$ 15.30	1/1/21 – 2/28/21
COOK, ALBERT		\$ 15.50	Starting 3/1/21
DIETRICH, DAVID	\$ 72,260.88		
DZIURA, CYNTHIA	\$ 52,943.63		
ELSASSER, JEFFREY	\$ 116,524.80		Resigned 3/19/21
ENGLER, LORI		\$ 15.81	
FINGER, LAURIE	\$ 130,000.00		Started 4/19/21
FISHER, RACHEL		\$ 20.13	
HAND, NORM		\$ 19.38	Resigned 4/2/21
HILL, KATHLEEN	\$ 37,200.00		Started 1/25/21
KOELLER, JEN		\$ 15.81	
LAMONT, JOHN		\$ 40.80	
LIGHTBODY, SHANNON		\$ 19.00	Started 3/8/21
MAUGERI, BRIAN	\$ 63,672.48		
MAUTE, MARCIE	\$ 59,178.36		
MCCANNEY, SUZANNE	\$ 72,822.75		Retired 4/2/21
MORRISSEY, PATRICK		\$ 15.81	
ROSS, MELISSA	\$ 50,569.32		
SALMONS, BOB	\$ 100,918.80		
SAURO, ANGEL		\$ 26.90	
SHADDOW, MEGHAN		\$ 28.58	
SPUNDARELLI, ADAM	\$ 62,322.00		

THEOKAS, MICHAEL (ADMINISTRATOR)	\$	129,891.86	
THEOKAS, MICHAEL (ACTING CD DIRECTOR)	\$	25,000.00	
WALLRATH, KITTINA	\$	51,000.00	
WOLVERTON, KIM			\$ 20.63

SLEO

COSTNER, MARK			\$ 26.01
CROWELL, MATT			\$ 26.01
LEBAK, WAYNE			\$ 26.01

CROSSING GUARDS

CUBBERLY, LESLIE			\$ 15.30
MANGUS, ROBERT			\$ 15.30
MILLER, KENNETH			\$ 15.30

CLEAN COMMUNITIES

PLEW, ROGER			\$ 13.80
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COMMITTEE MEMBERS

BENOWITZ, STEPHEN	\$	4,466.06	
FUZY, EUGENE	\$	4,466.06	
HOLLIDAY, ERIC	\$	4,466.06	
KOSTOPLIS, JIM	\$	4,466.06	
MILLER, ANEKA	\$	4,466.06	

JUDGE

MONTALTO, JOSEPH	\$	61,200.00	
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INSPECTORS

BANYACKSKI, THOMAS			\$ 40.00
SKALA, HENRY			\$ 46.90
KOPEC, FRANK			\$ 44.58

PER DIEM EMTs

	\$	15.30
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RESOLUTION #2021-111

SUSPENDING COLLECTION OF BUSINESS LICENSE FEES FOR THE 2021-2022 LICENSING YEAR

WHEREAS, the United States of America continues to face a national emergency in the form of a health pandemic causing businesses and residents economic distress; and

WHEREAS, all businesses in the Township of Bordentown will be soon required to file an application for annual business licenses for the 2021-2022 licensing year which runs from July 1, 2021 through June 30, 2022; and

WHEREAS, the Township of Bordentown, during this crisis, does not wish to further burden Township businesses by charging fees that cover the administrative and enforcement costs for the upcoming business license year; and

WHEREAS, administrative and public health and safety benefits remain for the Township to require business license applications; and

WHEREAS, Resolution #2019-295 set forth fees for the Business Licenses fees as set forth below:

Business Licenses	
Per Establishment	\$100.00 annually
Late Fee	\$10.00
Hotel/Motel Business License	additional \$5.00 per room
Bowling Alley Business License	additional \$50.00 per alley
With Vending Machine	\$40.00 per machine
Food Handling License	\$200.00 plus \$2.00 per seat annually
Automatic Coin Operated Machines	\$125.00 per machine annually
Towing Operator License	\$200 per business
Motor Vehicle Dealer License	\$1,000.00 annually
Adult Bookstore License	
Bookstore	\$2,000.00 annually
Mini Motion Picture Theater	\$1,500.00 plus \$50.00 each machine/booth annually
Pet Shop/Kennel/Shelter/Pounds	
10 animals or less	\$25.00 annually
More than 10 animals	\$50.00 annually
Taxi Cabs and Cab Drivers	
Cabs	\$50.00 annually
Drivers	\$25.00 annually

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that the businesses license fees as set forth above are hereby waived for the 2021-2022 business licensing year.

BE IT FURTHER RESOLVED that Township businesses remain responsible and required to file applications with all necessary documentation *by July 1, 2021* in order to receive 2021-2022 Business Licenses.

RESOLUTION #2021-112

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE DEMOLITION OF THE TOWNSHIP-OWNED CROSSWICKS ROAD PROPERTIES

WHEREAS, on November 23, 2020, the Township Committee adopted Resolution #2020-277 which awarded a contract to All State Wrecking, Inc. for the demolition of 179, 181 and 183 Crosswicks Road structures; and

WHEREAS, by way of correspondence dated April 12, 2021, Turek Consulting, LLC, Township Engineer, recommends Change Order No. 1 for the extra work involved to clear the trees from the property to make way for the Habitat for Humanity construction; and

WHEREAS, N.J.A.C. 5:30-11 *et. seq.* provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

WHEREAS, Change Order No. 1 in the amount of \$19,404.00 is due to changed and additional work deemed necessary for successful completion of the project; and

WHEREAS, Change Order No. 1 results in the increase to the awarded contract of \$99,000.00 for a new total contract amount of \$118,404.00; and

WHEREAS, the total of the change orders caused is less than 20% of the original contract price as is required by Statute; and

WHEREAS, this is to certify to the Township Committee of the Township of Bordentown that funds for this resolution are available as follows:

BUDGET ACCOUNT	YEAR	COST	DETAIL
T-13-40-500-000	N/A	\$19,404.00	Crosswicks Demolition

LAURIE FINGER
CHIEF FINANCIAL OFFICER

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, County of Burlington, State of New Jersey, that:

1. Change Order No. 1 for the Crosswicks Demolition Project which results in an increase of \$19,404.00 thereby amending the total contract price to \$118,404.00 is hereby approved and
2. The Mayor and Township Clerk are authorized to execute any and all documents necessary to effectuate the terms of this Resolution.

RESOLUTION #2021-113

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2021 taxes in the amount of \$1953.48 to BARMAN, HOWARD for Block 10 Lot 5 commonly known as 51 CARMEN AVE.

04/13/2021

RESOLUTION #2021-114

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2021 taxes in the amount of \$1612.71 to CONSIGLIO, ANGELO for Block 92 Lot 4 commonly known as 214 CROSSWICKS RD.

04/13/2021

RESOLUTION #2021-115

APPROVING ROUTINE BUSINESS: FILING OF REPORTS

BE IT RESOLVED that the following financial reports for the month of March 2021, as submitted by the Township Department Heads, have been received and accepted by the Township Committee and filed with the Township Clerk: Township Clerk, Community Development, Housing Construction and Municipal Court.

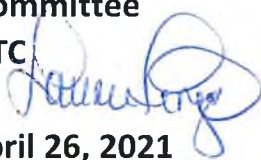
RESOLUTION #2021-116

APPROVING ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated April 26, 2021, as submitted by the Office of Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

TOWNSHIP OF BORDENTOWN
BURLINGTON COUNTY, NEW JERSEY

1 MUNICIPAL DRIVE, BORDENTOWN TOWNSHIP
BORDENTOWN, NJ 08505-2193
Telephone: (609) 298-2800
FAX: (609) 379-4026

TO: Mayor & Township Committee
FROM: Laurie Finger, CFO/CTC 
DATE: April 22, 2021
RE: Township Meeting April 26, 2021

Please approve the following for payment:

Current Fund 2020	\$	1,130.00
Current Fund 2021	\$	4,859,059.25
Builders Trust	\$	23,319.95
Capital Fund	\$	35,240.00
Animal Control Fund	\$	-
Grant Fund	\$	175.00
Street Opening	\$	-
Off Duty	\$	-
Affordable Housing Trust	\$	120,036.50
Federal Forfeiture	\$	-
Open Space Trust	\$	419.76
MLETA Trust	\$	-
Payroll	\$	-
Special Law Enforcement Fund	\$	-
UC & TDI Fund	\$	-
Total Funds	\$	5,039,380.46

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Condensed		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALLSTATE ALL STATE WRECKING INC								
	21-00309	03/01/21	DEMOLITION 179-183 CROSSWICKS	Open	116,424.00	0.00		B
00037 ARORA AND ASSOCIATES PC								
	21-00583	04/21/21	ARORA- PB TRAFFIC ENGINEER SER	Open	10,115.00	0.00		
07992 BIOSHINE INC								
	21-00539	04/14/21	JANITORIAL SUPPLIES	Open	354.67	0.00		
	21-00567	04/15/21	JANITORIAL SUPPLIES	Open	<u>419.76</u>	0.00		
					774.43			
BLOCK005 BLOCK COMMUNICATIONS INC								
	21-00558	04/15/21	4/1/2021 TELEPHONE BILL	Open	1,240.27	0.00		
04250 BORDENTOWN REG. SCHOOL DIST								
	21-00529	04/08/21	MAY 2021 SCHOOL TAX PAYMENT	Open	2,182,203.14	0.00		
08300 BORDENTOWN SEWERAGE AUTHORITY								
	21-00594	04/21/21	SEWER BILLS	Open	1,260.37	0.00		
00380 BOWMAN & COMPANY								
	21-00559	04/15/21	2020 ADS, 2020 AFS, 2021 AB	Open	33,500.00	0.00		
04321 BULL DURHAM TECHNOLOGIES LLC								
	21-00527	04/08/21	ANTI VIRUS PROTECTION FOR PW	Open	177.36	0.00		
00520 BURLINGTON CO. TREASURER								
	21-00577	04/20/21	2ND QUARTER 2021 COUNTY TAXES	Open	1,586,025.48	0.00		
07642 BURLINGTON CTY AUTO PARTS INC								
	21-00533	04/09/21	MOUNT FOR CAR 3207	Open	112.99	0.00		
06478 CDW GOVERNMENT INC								
	21-00532	04/09/21	INSIDE WIRELESS ROUTER	Open	295.82	0.00		
CHIMIENI CHIMIENI, NICHOLAS								
	21-00597	04/21/21	TDV TAX REFUND	Open	185.06	0.00		
05267 CINTAS								
	21-00538	04/14/21	UNIFORMS W/E 4/7/21	Open	157.02	0.00		
00631 CIT FINANCE LLC								
	21-00596	04/21/21	APRIL 2021 COPIER	Open	776.31	0.00		
05977 COOPER PEST SOLUTIONS								
	21-00537	04/14/21	PEST CONTROL JLP	Open	31.25	0.00		
01135 DIRECT ENERGY BUSINESS								
	21-00568	04/15/21	ELECTRICITY & STREET LIGHTS	Open	4,870.22	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00940 FIRE COMMISSIONERS, DIST. # 1	21-00530	04/08/21	2ND QTR 2021 FIRE TAXES	Open	290,322.49	0.00		
00950 FIRE COMMISSIONERS, DIST. # 2	21-00531	04/08/21	2ND QTR 2021 FIRE TAXES WIRE	Open	607,002.75	0.00		
07255 FLEXFACTS	21-00590	04/21/21	MARCH 2021 FSA BILL	Open	70.00	0.00		
03547 GALLS LLC	21-00521	04/06/21	UNIFORM ACCESSORIES - BOGDAN	Open	245.07	0.00		
03937 HEYER GRUEL & ASSOCIATES	21-00557	04/15/21	PLANNER FOR SPECIAL PROJECTS	Open	2,532.50	0.00		
01310 HOPE HOSE HUMANE CO. # 1	21-00589	04/21/21	5/2021 COMCAST REIMBURSEMENT	Open	242.68	0.00		
05556 JRS STRATEGIES LLC	21-00585	04/21/21	WEBMASTER RETAINER 2ND QTR	Open	2,250.00	0.00		
04544 LORCO PETROLEUM SERVICES	21-00528	04/08/21	USED OIL REMOVAL	Open	175.00	0.00		
MARRAZZO Marrazzo's Auto Service	21-00601	04/22/21	MICHELLE LANNING ACCIDENT	Open	859.60	0.00		
PARIS005 PARIS AUTOMOTIVE SUPPLY INC	21-00534	04/09/21	PARTS	Open	1,193.33	0.00		
PATCH005 PATCHPLAQUES.COM	21-00419	03/19/21	K9 RECOGNITION PLAQUES - 2 EA.	Open	315.90	0.00		
PAYCH005 PAYCHEX OF NEW YORK LLC - ESR	21-00564	04/15/21	APRIL 2021 PAYROLL ANALYSIS	Open	205.00	0.00		
05504 PHOENIX ADVISORS LLC	21-00555	04/15/21	1ST QTR 2021 FINANCIAL ADVISOR	Open	1,500.00	0.00		
04510 PITNEY BOWES GLOBAL FINANCIAL	21-00566	04/15/21	3/6/2021-6/5/2021 POSTAGE MACH	Open	867.15	0.00		
02292 PSE & G	21-00591	04/21/21	ACCT # 1300001402	Open	19,110.55	0.00		
	21-00592	04/21/21	ACCT # 1300001402	Open	23,763.74	0.00		
					<u>42,874.29</u>			
03685 SO NJ EMPLOYEE BENEFITS FUND	21-00578	04/20/21	5/1/2021 EMPLOYEE HEALTH INS	Open	95,075.00	0.00		
SPIEZLE SPIEZLE ARCHITECTURAL GROUP	21-00580	04/21/21	CARMAN- PB PLANNER SERVICES	Open	337.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SPEIZLE SPEIZLE ARCHITECTURAL GROUP Continued								
	21-00600	04/21/21	CARMAN-PB PLANNER SERVICES	Open	<u>3,570.00</u>	0.00		
					3,907.50			
04626 STAPLES BUSINESS ADVANTAGE								
	21-00456	03/25/21	OFFICE SUPPLIES GREEN TEAM	Open	38.49	0.00		
	21-00570	04/20/21	OFFICE SUPPLIES	Open	107.13	0.00		
	21-00579	04/21/21	OFFICE SUPPLIES	Open	<u>77.18</u>	0.00		
					222.80			
SUASIO05 SUASION COMMUNICATIONS GROUP								
	21-00586	04/21/21	MARKETING RETAINER	Open	2,025.00	0.00		
THOR THOR CONSTRUCTION GROUP LLC								
	20-01224	07/28/20	RES #2020-174 TERRY FIELD II	Open	25,431.00	0.00		B
04020 TREASURER STATE OF NEW JERSEY								
	21-00588	04/21/21	JAN FEB MAR 2021 MARRIAGE LIC	Open	350.00	0.00		
05189 TUREK CONSULTING LLC								
	20-01178	07/21/20	GROUNDWATER DELINEATION	Open	2,420.00	0.00		B
	20-01223	07/28/20	TAX MAP UPDATE RES #2020-168	Open	1,130.00	0.00		B
	20-01463	09/09/20	2020 ROAD PROGRAM	Open	789.00	0.00		B
	20-01719	10/20/20	LCC INSPECTION JLP EXPANSION	Open	6,600.00	0.00		
	21-00553	04/15/21	AFFORDABLE HOUSING	Open	1,080.00	0.00		
	21-00554	04/15/21	GENERAL ENGINEERING 2021	Open	438.75	0.00		
	21-00581	04/21/21	TUREK- PB ENGINEER SERVICES	Open	438.75	0.00		
	21-00582	04/21/21	TUREK PB ENGINEER SERVICES	Open	101.25	0.00		
	21-00584	04/21/21	TUREK PB ENGINEER SERVICES	Open	6,124.95	0.00		
	21-00599	04/21/21	TUREK - PB ENGINEER SERVICES	Open	<u>2,632.50</u>	0.00		
					21,755.20			
PALLA005 VALERIE PALLAY								
	21-00560	04/15/21	COURT SOUND RECORDER	Open	655.50	0.00		
01973 VERIZON								
	21-00561	04/15/21	ACCT 552015022000152	Open	297.85	0.00		
01970 VERIZON								
	21-00562	04/15/21	ACCT 153212366000145	Open	215.89	0.00		
	21-00563	04/15/21	ACCT 450418136000139	Open	<u>65.15</u>	0.00		
					281.04			
03161 WELLS FARGO FINANCIAL LEASING								
	21-00556	04/15/21	PW COPIER LEASE	Open	212.95	0.00		
03180 YARDVILLE SUPPLY CO, INC.								
	21-00535	04/09/21	SUPPLIES	Open	362.14	0.00		
Total Purchase Orders: 58 Total P.O. Line Items: 0 Total List Amount: 5,039,380.46 Total Void Amount: 0.00								

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
Current Fund	0-01	1,130.00	0.00	1,130.00	0.00	0.00	0.00
Current Fund	1-01	4,859,059.25	0.00	4,859,059.25	0.00	0.00	0.00
Builders Trust	1-05	0.00	0.00	0.00	0.00	0.00	23,319.95
Year Total:		4,859,059.25	0.00	4,859,059.25	0.00	0.00	23,319.95
Capital Fund	C-04	35,240.00	0.00	35,240.00	0.00	0.00	0.00
Grant Fund	G-02	175.00	0.00	175.00	0.00	0.00	0.00
OPEN SPACE TRUST	0-11	419.76	0.00	419.76	0.00	0.00	0.00
TRUST FUND OTHER	T-13	120,036.50	0.00	120,036.50	0.00	0.00	0.00
Total of All Funds:		5,016,060.51	0.00	5,016,060.51	0.00	0.00	23,319.95

Project Description	Project No.	Rcvd Total	Held Total	Project Total
EQUIPMENT SHARE C/O EQUIPM SHR	100300	3,652.50	0.00	3,652.50
HART SD & CONSOLIDATION	100400	472.50	0.00	472.50
PIONEER TECHNOL SIGN VARAIANCE	100500	67.50	0.00	67.50
ESCROW PUNCH LIST PH 1 2 & 3	977700	737.39	0.00	737.39
DCT MIDLINE LLC	985500	33.75	0.00	33.75
ON SITE INSPECT ESCROW EXETER	986002	340.60	0.00	340.60
RISING SUN MEADOWS LLC	986200	1,012.50	0.00	1,012.50
VOADV PROPERTY INC	986300	983.75	0.00	983.75
LBA REIT VI LLC	986600	67.50	0.00	67.50
CURALEAF NJ INC	986700	2,356.15	0.00	2,356.15
LARKEN ASSOCIATES	986800	1,082.13	0.00	1,082.13
TEAMCAMPUS PHASE II- SR HSG	988100	434.93	0.00	434.93
CRYSTAL SPLASH POOLS LLC	988200	101.25	0.00	101.25
1784 Capital Holdings Storage	990900	2,230.00	0.00	2,230.00
Fist Industrial warehouse	992000	8,367.50	0.00	8,367.50
AMAZON.COM SERVICES LAST MILE	994000	1,245.00	0.00	1,245.00
GUARD HOUSE FOR MATRIX BLD	995000	135.00	0.00	135.00
Total of All Projects:		<u>23,319.95</u>	<u>0.00</u>	<u>23,319.95</u>

TOWNSHIP OF BORDENTOWN

ORDINANCE No. 2021-4

**ORDINANCE AMENDING CHAPTER 6.12 “CATS”
OF THE BORDENTOWN TOWNSHIP MUNICIPAL CODE**

WHEREAS, the Township of Bordentown desires to implement a program in the Township for the purpose of reducing the population of feral and free roaming cats, benefitting the public health, improving the quality of life for residents and enduring the humane treatment of community cats;

WHEREAS, Animal Control Officer and the Humane Society of the United States recommend implementation of a sterilization and vaccination programs to manage cat populations as a humane and proven way to resolve conflicts, reduce population and prevent disease outbreaks; and

WHEREAS, the Township Committee desires to incorporate the recommendations of the ASPCA and Humane Society of the United States by adopting a Trap, Neuter, Vaccinate and Release program for the Township of Bordentown; and

WHEREAS, the Township Committee now seeks to amend the Bordentown Township Municipal Code by amending Chapter 6.12 entitled “Cats” with the provisions herein.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Bordentown that:

Section 1. Section 6.12.075 entitled “Community Cats” is added to the Bordentown Township Municipal Code with the following:

A. Definitions.

COMMUNITY CAT

Any free-roaming or feral cat that may be cared for by one or more residents of the immediate area and which has no discernible form of ownership identification and has been neutered, vaccinated and ear tipped as required under the TNVR program and has an identified community cat caregiver.

COMMUNITY CAT CAREGIVER or CAREGIVER

A person who may provide care, including food, water, shelter or medical care to a community cat. A community cat caregiver shall not be considered to be the owner, custodian, harbinger, controller, or keeper of a community cat.

COMMUNITY CAT COLONY

A group of cats that congregates, more or less, together as a unit.

STRAY CAT

Unregistered cat lacking an identifiable owner or caregiver.

TNVR

Trap, neuter, vaccinate and release program

B. **Purpose.** To permit implementation of a Community Cat Program in the Township of Bordentown for the purpose of reducing the population of feral and free roaming cats, benefiting public health, improving the quality of life for residents and ensuring the humane treatment of community cats.

C. **Management of Community Cats.**

1. Community cats may be cared for on the private property of the caregiver or upon the property of another with the written permission of the property owner or property manager.
2. All community cat caregivers shall make reasonable efforts to have all free-roaming cats within their care sterilized, vaccinated against rabies and ear-tipped and microchipped for easy identification.
3. All community cat caregivers are required to make reasonable efforts to provide certain necessities to each community cat cared for on a regular and ongoing basis, including, but not limited to, proper nutrition, adequate quantities of visibly clean and fresh water, proper shelter, and medical care as needed. If the community cat caretaker is unable to afford or directly facilitate veterinary care, the community cat caregiver must make reasonable efforts to ensure the animal(s) can have access to such care, by, for example, requesting assistance from Bordentown Township Animal Control Officers.
4. Feeding areas are limited to no more than one pound of food for no more than ten hours per day. Overnight feeding is not permitted. Water may be provided at all times. Feeding areas must be maintained in a clean and sanitary condition. The Bordentown Township Animal Control Officers may advise and further restrict the amount of food and time duration of the feeding depending upon circumstances.
5. The Township may adopt a policy to assist community cat caregivers with trapping, neutering, vaccinating, ear tipping and microchipping community cats. At the discretion of the Bordentown Township Animal Control Officers, the Township reserves the right to limit its support per property.

D. **Community Cat Program Guidelines.**

1. Community cats meeting the requirements of this section are exempt from any licensing, stray and at-large provisions of this ordinance.
2. Prior to attempting to trap cats for TNVR, residents must contact the Township's Animal Control to receive the guidelines supported by regional and national animal welfare organizations with specific expertise in community cat management programs, such as Alley Cat Allies, the Humane Society of the United States, and People for Animals.
3. Socialized cats and all kittens subject to TNVR shall be eligible to be, but not mandated to be, re-socialized and put up for adoption. Community cat caregivers shall make reasonable attempts to remove young kittens from the field for domestication.
4. Township Animal Control Officers will advise the local shelters of the Township's Community Cat program. When possible, under the direction of the Animal Control Officer, an ear tipped cat received by local shelters shall be returned to the location where trapped unless veterinary care is required, the animal is suspected of being rabid, or it is in accordance with section E, "Nuisance Abatement Process and Mitigation."

5. It shall be unlawful for any individual to trap a cat other than for the purpose of complying with the requirements of Chapter 6.12.075. Individuals may not trap cats for the purpose of euthanizing the cats or surrendering the cats for impoundment. Any cat suspected of being rabid may be trapped and impounded per existing public health guidelines, as well as any sick or injured cat, for the purposes receiving veterinary care.
6. The practice of TNVR and the provision of care to a community cat in accordance with the provisions of this ordinance do not constitute desertion or abandonment of the community cat. The Bordentown Township Police Department should ensure that laws against animal abandonment are properly enforced, and Bordentown Township Animal Control Officers are encouraged to raise awareness/education efforts to residents about options available as to avoid abandonment of animals.
7. Healthy community cats that have been trapped, neutered, ear-tipped and vaccinated in accordance with Section 6.12.075 shall be considered to be "on the property of the owner" and not considered to be stray cats.
8. Notwithstanding the foregoing, whenever such cat is visibly injured or diseased and appears to be suffering and it reasonably appears that such cat cannot be expeditiously cured and returned to the field, then the Animal Control Officer, acting in good faith and upon reasonable belief, may have the cat humanely euthanized upon the advice of a licensed veterinarian or may make appropriate arrangements for the care of the cat.

E. Nuisance Abatement Process and Mitigation.

1. A community cat who:
 - a. Habitually howls, screams or causes other objectionable noise resulting in a serious annoyance to a reasonable person, or
 - b. Disturbs the peace by habitually or repeatedly destroying, desecrating or soiling public or private property shall constitute a public nuisance.
2. Resolution of Complaints - Procedures
 - a. The requirements of this section notwithstanding, Animal Control Officers and police officers may investigate any nuisance complaint. If an Animal Control Officer or police officer determines that an ear-tipped community cat is causing a nuisance as defined by Section 6.12.075E1, the Animal Control Officer or police officer shall attempt to contact the community cat caregiver.
 - b. The community cat caregiver shall begin nuisance abatement procedures within 48 hours and make all reasonable efforts to resolve the nuisance as quickly as possible, not to exceed 30 days. If the caregiver fails to resolve the nuisance, the Animal Control Officer or police officer may remove the cat. If an Animal Control Officer removes a community cat, the Animal Control Officer must notify the community cat caregiver.
 - c. If an Animal Control Officer or police officer reasonably determines that a cat is injured or poses a significant threat to public health, the time the caregiver has to resolve the complaint may be reduced, as necessary, to protect the cat and public health, before taking further action.
 - d. In the case of a natural disaster or medical/veterinary emergency, the Animal Control Officer or police officer may remove the cat, but within 24 hours, the Animal Control Officer must provide the community cat caregiver with notice of the cat's whereabouts and allow the caregiver an opportunity to retrieve the cat

- for treatment, return or relocation.
3. Factors to be considered during the nuisance abatement process shall include:
 - a. Recognition of the value of wildlife and methods to live harmoniously with wildlife neighbors;
 - b. Recognition of the value of TNVR in managing and reducing community cats humanely; and
 - c. The availability of devices and strategies to minimize nuisance behavior by community cats that may have caused the complaint.

Section 2. Repealer. Any and all ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

Section 3. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable to any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

Section 4. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

INTRODUCED: April 12, 2021
PUBLIC HEARING: April 26, 2021
ADOPTED:

TOWNSHIP OF BORDENTOWN

ORDINANCE #2021-5

AN ORDINANCE TO AMEND ORDINANCE #2020-03 ENTITLED AN ORDINANCE TO ESTABLISH TITLES AND SALARY RANGES FOR PERMANENT AND PROVISIONAL EMPLOYEES

BE IT ORDAINED an enacted Ordinance by the Township Committee of the Township of Bordentown, County of Burlington and State of New Jersey, as follows:

Section 2 of Ordinance #2020-03 is hereby amended as follows:

<u>POSITION</u>	<u>ANNUAL SALARY RANGE</u>
TOWNSHIP COMMITTEE MEMBERS	\$0 - \$14,327
ADMINISTRATOR	\$60,000 - \$140,000
TAX ASSESSOR	\$10,368 - \$45,186
EMERGENCY MANAGEMENT COORDINATOR	\$5,000 - \$25,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	\$1,000 - \$10,000
CHIEF FINANCIAL OFFICER	\$40,000 - \$140,000
DIRECTOR OF COMMUNITY DEVELOPMENT/ENGINEER	\$20,000 - \$120,000
ASST. DIRECTOR OF COMMUNITY DEVELOPMENT	\$32,960 - \$46,350
CONSTRUCTION/CODE ENFORCEMENT OFFICIAL	\$40,000 - 115,000
DIRECTOR OF PUBLIC WORKS	\$35,993 - \$125,000
DEPUTY DEPARTMENT HEAD	\$40,000 - \$75,000
SUPERVISOR OF PUBLIC WORKS	\$32,394 - \$75,000
MUNICIPAL COURT JUDGE	\$31,827 - \$65,000
MUNICIPAL COURT ADMINISTRATOR	\$45,000 - \$80,000
DEPUTY MUNICIPAL COURT ADMINISTRATOR	\$34,479 - \$60,000
TAX COLLECTOR	\$46,034 - \$85,199
TOWNSHIP CLERK	\$34,035 - \$112,000
DEPUTY TOWNSHIP CLERK	\$30,000 - \$60,000
REGISTRAR OF VITAL STATISTICS	\$5,000 - \$25,000
EMERGENCY MEDICAL TECHNICIAN SUPERVISOR	\$45,000 - \$70,000
PURCHASING AGENT	\$5,000 - \$25,000

PAYROLL SUPERVISOR/CLERK I	\$40,000 - \$60,000
ZONING OFFICER	\$45,000 - \$65,000

<u>POSITION</u>	<u>HOURLY SALARY RANGE</u>
TREASURER	\$20.00 - \$40.00
ACCOUNT CLERK/CASHIER	\$19.00 - \$40.00
TECHNICAL ASSISTANT TO CONSTRUCTION OFFICIAL	\$18.00 - \$35.00
BUILDING SUBCODE OFFICIAL	\$25.00 - \$60.00
PLUMBING SUBCODE OFFICIAL	\$25.00 - \$60.00
FIRE SUBCODE OFFICIAL	\$25.00 - \$60.00
ELECTRICAL SUBCODE OFFICIAL	\$25.00 - \$60.00
FIRE INSPECTOR	\$20.00 - \$45.00
BUILDING INSPECTOR	\$25.00 - \$50.00
ELECTRICAL INSPECTOR	\$25.00 - \$50.00
PLUMBING INSPECTOR	\$25.00 - \$50.00
CODE ENFORCEMENT OFFICER	\$18.00 - \$30.00
CONFIDENTIAL AIDE TO MAYOR	\$12.00 - \$30.00
SPECIAL OFFICER CLASS I	\$15.00 - \$20.00
SPECIAL OFFICER CLASS II	\$17.00 - \$30.00
SPECIAL OFFICER CLASS III	\$17.00 - \$30.00
CLERK 1	\$14.90 - \$18.25
CLERK 2	\$15.00 - \$22.50
CLERK 3	\$16.50 - \$26.50
KEYBOARDING CLERK 1	\$15.00 - \$25.00
KEYBOARDING CLERK 2	\$15.00 - \$35.00
CROSSING GUARD	\$11.00 - \$28.00
VIOLATIONS CLERK TYPING	\$14.42 - \$20.00
ADMINISTRATIVE CLERK	\$15.00 - \$25.00
EMERGENCY MEDICAL TECHNICIAN	\$15.00 - \$22.00

ANIMAL CONTROL OFFICER

\$12.00 - \$30.00

SEASONAL EMPLOYEE

\$12.00 - \$15.00

SECTION 24. Effective date/effective duration. This ordinance shall take effect immediately upon final passage and publication according to law, and the provisions thereof shall be effective as of January 1, 2018, and shall remain in effect until such time as amendments are required. No rights are created beyond the effective period of this ordinance.

SECTION 7. Repealer. All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 8. Severability. In the event that any portion of this ordinance is determined to be invalid, such determination shall not affect the remaining portions of the ordinance, which are hereby declared to be severable.

INTRODUCED: April 26, 2021

PUBLIC HEARING: May 10, 2021

ADOPTED: