

TOWNSHIP COMMITTEE MINUTES
REORGANIZATION MEETING
JANUARY 3, 2015

The Reorganization Meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor James Cann
Deputy Mayor Jill Popko
Committeeman Stephen Benowitz
Committeewoman John Moynihan
Township Clerk Colleen M. Eckert
Chief of Police Frank M. Nucera, Jr.
Chief Financial Officer David Kocian

ABSENT: Committeeman Richard Carson

Committeeman Benowitz called the meeting to order at approximately 12:00 p.m.

Reverend Matt Tucker, Christ Church, Bordentown, NJ, gave the Invocation.

Committeeman Benowitz asked for a Moment of Silence.

Retired US Army First Sgt. Richard Pinter led the Salute to the Flag and singing of the National Anthem and God Bless America.

The Hometown Heroes were acknowledged.

Township Clerk Eckert took roll call and declared a quorum. She then gave the Uniform Fire Code Announcement and read the Open Public Meeting Announcement.

At this time, Assemblyman Herb Conaway administered the Oath of Office to James Cann as Member of the Township Committee.

At this time, The Honorable Philip Allen Borow administered the Oath of Office to Jill Popko as Member of the Township Committee.

Township Clerk Eckert asked the Township Committee for a nomination and second for the office of Mayor for the year 2015.

At this time, Committeewoman Popko nominated James Cann for the Office of Mayor for the year 2015; seconded by Committeeman Benowitz.

AYE: Committeeman Benowitz, Committeeman Cann, Committeeman Moynihan, Committeewoman Popko

NAY: None

ABSENT: Committeeman Carson

PAGE 2
REORGANIZATION MEETING
JANUARY 3, 2015

At this time, Assemblyman Herb Conaway administered the Oath of Office to James Cann as Mayor.

(Former Mayor) Stephen Benowitz passed the Mayor's Gavel to 2015 Mayor of Bordentown Township, James Cann.

Mayor Cann asked the Township Committee for a nomination and second for the office of Deputy Mayor for the year 2015.

At this time, Committeeman Benowitz nominated Jill Popko for the Office of Deputy Mayor for the year 2015; seconded by Mayor Cann.

AYE: Committeeman Benowitz, Committeeman Moynihan, Committeewoman Popko, Mayor Cann

NAY: None

ABSENT: Committeeman Carson

At this time, The Honorable Philip Allen Borow administered the Oath of Office to Jill Popko as Deputy Member of the Township Committee for the year 2015.

At this time, Deputy Mayor Popko nominated Kearns, Reale & Kearns for Township Attorney for the year 2015; seconded by Committeeman Benowitz.

AYE: Committeeman Benowitz, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

ABSENT: Committeeman Carson

Mayor Cann announced each Township Committee Members' assignment of departmental liaison responsibilities for 2015.

Mayor Cann announced the appointment of the Environmental Commission Chairman.

At this time, a Certificate of Appreciation was presented to David Hlubik for volunteering his time to the Environmental Commission and Bordentown Township.

Mayor Cann announced the appointment of the Planning Board Members.

PLANNING BOARD MEMBERS:

Class IV Member – 4 Year Term Expiring 12/31/18:	Patricia Concannon
Class IV Member – 4 Year Term Expiring 12/31/18	Salvatore Schiano
Class II Member – 3 Year Term Expiring 12/31/17:	Roger Plew
Class IV Member – 2 Year Term Expiring 12/31/16 (Alt. #1):	Eugene Grybowski

PAGE 3
REORGANIZATION MEETING
JANUARY 3, 2015

CONSENT AGENDA:

9. Resolution #2015-3-9 – ADOPTING TEMPORARY BUDGET FOR 2015.
10. Resolution #2015-3-10-ADOPTING TEMPORARY BUDGET FOR 2015 DEBT SERVICE.
11. Resolution #2015-3-11 – A RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX TITLE UPON REDEMPTION.
12. Resolution #2015-3-12 – RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00).
13. Resolution #2015-3-13 – ESTABLISHING A CHARGE FOR RETURNED CHECKS.
14. Resolution #2015-3-14 – DESIGNATING OFFICIAL NEWSPAPERS.
15. Resolution #2015-3-15 – DESIGNATING SCHEDULE OF DATES AND TIMES FOR THE REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH.
16. Resolution #2015-3-16 – ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS.
17. Resolution #2015-3-17 – RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE DISCUSSING TOWNSHIP BUSINESS.
18. Resolution #2015-3-18 – ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS AT MEETINGS.
19. Resolution #2015-3-19 – ESTABLISHING A PROCEDURAL RULE ON THE COUNTING OF ABSTENTIONS FOR PURPOSES OF DETERMINING THE OUTCOME OF VOTES AND DETERMINING THE EXISTENCE OF A QUORUM.
20. Resolution #2015-3-20 – ADOPTING A RULE FOR TRANSACTION OF ROUTINE BUSINESS ITEMS.
21. Resolution #2015-3-21 – APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE, TREASURER, COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC AGENCY COMPLIANCE OFFICER, AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COORDINATOR AND OTHER VARIOUS OFFICIALS.
22. Resolution #2015-3-22 - ADOPTING A CASH MANAGEMENT PLAN.

PAGE 4
REORGANIZATION MEETING
JANUARY 3, 2015

23. **Resolution #2015-3-23 – APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF: ATTORNEY, ACCOUNTANT AND AUDITOR, ENGINEER, ALTERNATE ENGINEER, TOWNSHIP PLANNER, ALTERNATE TOWNSHIP PLANNER, PROSECUTOR, ALTERNATE PROSECUTOR, ARRAIGNMENT PROSECUTOR, ALTERNATE ARRAIGNMENT PROSECUTOR, INSURANCE BROKER/CONSULTANT, PUBLIC DEFENDER, TOWNSHIP WEBMASTER, IT SERVICES, SPECIAL COUNSEL FOR TAX APPEALS, AND BOND COUNSEL.**
24. **Resolution #2015-3-24 – RESOLUTION AUTHORIZING EXTENSION OF PROFESSIONAL SERVICES AGREEMENT BETWEEN A-1 COLLECTION SERVICES AND THE TOWNSHIP OF BORDENTOWN.**
25. **Resolution #2015-3-25 – DESIGNATING REPRESENTATIVES TO SERVE AS LIAISONS DURING CONSENSUS PLANNING PROCESS AND IMPLEMENTATION OF THE STATE DEVELOPMENT AND REDEVELOPMENT PLAN.**
26. **Resolution #2015-3-26 – DESIGNATING AND ACKNOWLEDGING THE PURCHASE OF CERTAIN COMMODITIES THROUGH COOPERATIVE PURCHASING WITH THE STATE OF NEW JERSEY OR THROUGH A COOPERATIVE PRICING PROGRAM WITH THE COUNTY OF BURLINGTON.**
27. **Resolution #2015-3-27 – ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2015.**
28. **Resolution #2015-3-28 – APPOINTING CLASS III MEMBER OF PLANNING BOARD.**
29. **Resolution #2015-3-29 – APPOINTMENT OF MEMBERS TO ZONING BOARD OF ADJUSTMENT.**
30. **Resolution #2015-3-30 – APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE.**
31. **Resolution #2015-3-31 – ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE DEPARTMENT.**
32. **Resolution #2015-3-32 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT, BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.**
33. **Resolution #2015-3-33 – RESOLUTION APPOINTING FUND COMMISSIONER, MUNICIPAL JOINT INSURANCE FUND.**
34. **Resolution #2015-3-34 – RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER.**
35. **Resolution #2015-3-35 – RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT FOR APPEALS AND ROLLBACKS.**

PAGE 5
REORGANIZATION MEETING
JANUARY 3, 2015

- 36. Resolution #2015-3-36 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND SCHOOL, COUNTY, AND SPECIAL DISTRICT TAXES.**
- 37. Resolution #2015-3-37 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES.**
- 38. Resolution #2015-3-38 – A RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE TOWNSHIP AND DM MEDICAL BILLINGS, INC.**
- 39. Resolution #2015-3-39 – RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN TRAINING SEMINARS.**
- 40. Resolution #2015-3-40 – A RESOLUTION OF THE TOWNSHIP OF BORDENTOWN ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF BORDENTOWN IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**
- 41. Resolution #2015-3-41 – RESOLUTION APPOINTING MODEL CONSULTING AS THE BROKER-OF-RECORD REGARDING SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND.**
- 42. Resolution #2015-3-42 – RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE.**
- 43. Resolution #2015-3-43 – APPOINTING MEMBER TO THE BORDENTOWN SEWERAGE AUTHORITY.**
- 44. Resolution #2015-3-44 – RESOLUTION ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE.**

The Township Committee reviewed and discussed Consent Agenda Items #2015-3-9 through #2015-3-44.

At this time, Deputy Mayor Popko made a motion to open the Consent Agenda to the public; seconded by Committeeman Benowitz.

AYE: Committeeman Benowitz, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

ABSENT: Committeeman Carson

Seeing no comment, Committeeman Benowitz made a motion to close the Consent Agenda to the Public; seconded by Deputy Mayor Popko.

AYE: Committeeman Benowitz, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

PAGE 6
REORGANIZATION MEETING
JANUARY 3, 2015

NAY: None

ABSENT: Committeeman Carson

At this time, Deputy Mayor Popko made a motion to move Resolutions #2015-4-7 through #2015-4-39 as amended; seconded by Committeeman Benowitz.

AYE: Committeeman Benowitz, Committeeman Moynihan nay to Insurance Broker/Consultant on Resolution #2015-3-23 and nay to Resolution #2015-3-32 and nay to Resolution #2015-3-41, Deputy Mayor Popko, Mayor Cann

NAY: None

ABSENT: Committeeman Carson

PUBLIC PARTICIPATION: At this time, Committeeman Benowitz made a motion to open the meeting for public participation; seconded by Committeeman Moynihan.

AYE: Committeeman Benowitz, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

ABSENT: Committeeman Carson

Seeing no comments, Deputy Mayor Popko made a motion to close the public portion of the meeting; seconded by Committeeman Benowitz.

AYE: Committeeman Benowitz, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

ABSENT: Committeeman Carson

TOWNSHIP COMMITTEE COMMENTS:

COMMITTEEMAN BENOWITZ: Committeeman Benowitz reflected on the previous year and thanked several people. He commented on the current redevelopment projects and progress that has been made in the Township, as well as the many community events that took place. He also outlined his priorities for 2015.

COMMITTEEMAN MOYNIHAN: Committeeman Moynihan congratulated Mayor Cann, Deputy Mayor Popko, and Committeeman Benowitz and wished everyone in the Township of Bordentown a happy New Year.

DEPUTY MAYOR POPKO: Deputy Mayor Popko agreed that a tremendous amount was accomplished last year and everyone should be proud. She thanked everyone for coming and wished everyone a Happy New Year. Deputy Mayor Popko explained where the Township has been and where

PAGE 7
REORGANIZATION MEETING
JANUARY 3, 2015

she'd like to take the Township. She described some of community events. She stated that the Environmental Commission/Green Team has received the Bronze Sustainable Jersey certification, and are currently working on the Silver. Deputy Mayor Popko said there are three landfill/incinerator projects that will be built in close proximity to Bordentown, and encouraged everyone to voice their concern by contacting our legislators and N.J. DEP. She also asked everyone to sign up on the Township website to receive emails.

MAYOR CANN: Mayor Cann thanked several individuals for attending and participating. He said there has been a lot of progress, but there is much still to do. A positive business outlook is being created, and he cited the many changes that have happened in the Township during the past year. There is more development and refurbishing going on, and township officials are in discussion of development of other sites. New businesses will result in a broader tax base and ratables that will eventually help to bring school tax relief to the residents.

They are also working to increase the quality of life for the residents. Deputy Mayor Popko and Environmental Commission Chairman Roger Plew have worked for resident services and environmental improvements, including pursuing many grants. Deputy Mayor Cann mentioned many community events that were scheduled and many upgrades that have been made to the Township parks.

The Public Works Property Expansion purchase has been completed. The Road Improvement Project is underway.

Surplus funds were increased in 2013 and 2014, and the Township was able to dedicate additional funds to tax appeal reimbursement. This has resulted in an increase in the bond rating. Municipal taxes were lowered last year. Debt service has gone down. The Public Works contract has been amicably negotiated.

The Police Department has four recruits in training which will enhance residents' safety and bring staffing levels closer to the size needed for our Township.

They have worked diligently to make meetings accessible to all residents and improve communication. The website has dramatically improved. Information is now being provided to residents via Facebook and Twitter. Liaison reports have become a valuable tool for providing residents and fellow Committee Members pertinent information from other Boards, Committees, and Organizations affecting our residents.

Unfortunately, as Deputy Mayor Popko stated there are outside environmental threats to our Township that requires the Committee to be diligent and proactive to protect the health and safety of the residents.

The municipal building has much deferred maintenance, and the Police Department is located in the basement which is a logistical handicap and expensive.

They have successfully attempted to make the four major highways that bisect the Township a positive marketing tool; this will result in additional traffic to already heavily trafficked roads. The road program needs to be expanded, which requires additional and stable funding to be successful for the long term. They are working with N.J. DOT to improve traffic intersections and pedestrian safety.

Despite challenges, Mayor Cann said he was confident that the Township Committee and the dedicated employees can keep the Township moving in the right direction.

Benediction was given by Reverend Matt Tucker, Christ Church, Bordentown, NJ.

At this time, Committeeman Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn this reorganization meeting; seconded by Deputy Mayor Popko.

PAGE 8
REORGANIZATION MEETING
JANUARY 3, 2015

AYE: Committeeman Benowitz, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

ABSENT: Committeeman Carson

The Reorganization Meeting of the Township committee of the Township of Bordentown was adjourned at approximately 1:00 p.m.

JAMES CANN, MAYOR

COLLEEN M. ECKERT, TWP. CLERK