

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: DECEMBER 7, 2015 TIME: 7:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE: PRESENT ABSENT

_____	_____	Mayor Cann
_____	_____	Deputy Mayor Popko
_____	_____	Committeeman Benowitz
_____	_____	Committeeman Carson
_____	_____	Committeeman Moynihan
_____	_____	Township Clerk Eckert
_____	_____	Attorney Kearns
_____	_____	Chief Financial Officer Kocian
_____	_____	Public Works Director Buhrer
_____	_____	Police Chief Nucera

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 7, 2015, and November 30, 2015 (to advertise the start time of 7:30 p.m.) advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Resolution #2015-341-5 entitled APPROVING PROMOTION TO POSITION OF POLICE SERGEANT.
6. Resolution #2015-341-6 entitled APPROVING PROMOTION TO POSITION OF POLICE SERGEANT.
7. Resolution #2015-341-7 entitled APPROVING PROMOTION TO POSITION OF POLICE SERGEANT.
8. Resolution #2015-341-8 entitled APPROVING PROMOTION TO POSITION OF POLICE SERGEANT.

----Administration of Oath of Office to Police Sergeants.

9. Presentation by Congressman Saxton regarding the Future of the Joint Base McGuire-Dix-Lakehurst.
10. Presentation by Mr. Richard Ragan of Ragan Design Group regarding Municipal Office Space Needs Study.
11. Administrative Review
 - a. Review of agenda
 - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
 - b. Questions or comments from the audience on consent agenda items.
 - c. Motion, Second and Roll Call to adopt Resolutions #2015-341-12 through #2015-341-20.
12. Resolution #2015-341-12 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
 13. Resolution #2015-341-13 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS.
 14. Resolution #2015-341-14 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.
 15. Resolution #2015-341-15 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
 16. Resolution #2015-341-16 entitled RESOLUTION AUTHORIZING A CONTRACT WITH THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND RETROSPECTIVE PROGRAM.
 17. Resolution #2015-341-17 entitled RESOLUTION AUTHORIZING A REFUND TO THE BORDENTOWN CEMETERY ASSOCIATION FOR A CONSTRUCTION PERMIT FEE.
 18. Resolution #2015-341-18 entitled NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT FOR PURCHASE OF A POLARIS RANGER ELECTRIC VEHICLE PURSUANT TO N.J.S.A. 52:34-6.2.
 19. Resolution #2015-341-19 entitled NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT FOR PURCHASE OF AN ELGIN BROOM BADGER-DUAL MOUNTED PURSUANT TO N.J.S.A. 52:34-6.2.
 20. Resolution #2015-341-20 entitled AUTHORIZING DECEMBER 7, 2015, BUDGET TRANSFERS.
 21. Township Committee discussion of Establishing Date and Time for 2016 Reorganization Meeting.

22. Township Committee and Staff Reports.

23. Public Participation.

Questions, comments or statements from members of the public in attendance.

24. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.

25. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing Transco Pipeline Compressor Station Potential Litigation; Professional Services Agreement Contract Matter ó Elcon; Personnel Matter ó Education Policy.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

26. Motion to Adjourn.

RESOLUTION #2015-341-5

APPROVING PROMOTION TO POSITION OF POLICE SERGEANT

BE IT RESOLVED by the Township Committee of the Township of Bordentown that, as recommended by the Chief of Police, it does hereby promote from the Certificate of Eligibles List dated November 6, 2015, Certification Number PL151233, Patrolman Joseph Ciabattoni, to the position of Police Sergeant effective December 12, 2015; and

BE IT FURTHER RESOLVED that compensation shall be at Police Sergeant, or \$98,215.00 in accordance with Ordinance #2013-21; and

BE IT FURTHER RESOLVED that said promotion is subject to the rules and regulations promulgated by the New Jersey Civil Service Commission.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/07/15

RESOLUTION #2015-341-6

APPROVING PROMOTION TO POSITION OF POLICE SERGEANT

BE IT RESOLVED by the Township Committee of the Township of Bordentown that, as recommended by the Chief of Police, it does hereby promote from the Certificate of Eligibles List dated November 6, 2015, Certification Number PL151233, Patrolman Salvatore Guido, to the position of Police Sergeant effective December 19, 2015; and

BE IT FURTHER RESOLVED that compensation shall be at Police Sergeant, or \$98,215.00 in accordance with Ordinance #2013-21; and

BE IT FURTHER RESOLVED that said promotion is subject to the rules and regulations promulgated by the New Jersey Civil Service Commission.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/07/15

RESOLUTION #2015-341-7

APPROVING PROMOTION TO POSITION OF POLICE SERGEANT

BE IT RESOLVED by the Township Committee of the Township of Bordentown that, as recommended by the Chief of Police, it does hereby promote from the Certificate of Eligibles List dated November 6, 2015, Certification Number PL151233, Patrolman Christopher Burns, to the position of Police Sergeant effective December 26, 2015; and

BE IT FURTHER RESOLVED that compensation shall be at Police Sergeant, or \$98,215.00 in accordance with Ordinance #2013-21; and

BE IT FURTHER RESOLVED that said promotion is subject to the rules and regulations promulgated by the New Jersey Civil Service Commission.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/07/15

RESOLUTION #2015-341-8

APPROVING PROMOTION TO POSITION OF POLICE SERGEANT

BE IT RESOLVED by the Township Committee of the Township of Bordentown that, as recommended by the Chief of Police, it does hereby promote from the Certificate of Eligibles List dated November 6, 2015, Certification Number PL151233, Patrolman Keith Stahl, to the position of Police Sergeant effective December 26, 2015; and

BE IT FURTHER RESOLVED that compensation shall be at Police Sergeant, or \$98,215.00 in accordance with Ordinance #2013-21; and

BE IT FURTHER RESOLVED that said promotion is subject to the rules and regulations promulgated by the New Jersey Civil Service Commission.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/07/15

RESOLUTION #2015-341-12

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated December 7, 2015, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

12/07/15

RESOLUTION #2015-341-13

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of November 23, 2015, and the Regular Meeting of November 23, 2015, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (_____ submitted) (_____ corrected).

12/07/15

RESOLUTION #2015-341-14

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$2080.43 to SHIRLEY A. CARROLL for Block 126 Lot 10 commonly known as 118 BORDENTOWN-HEDDING ROAD.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$1820.46 to BEAUCHEMIN, MICHAEL S & SARA Q for Block 6 Lot 2.02 commonly known as 20 GROVER AVENUE.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$2211.52 to MANCINI, VINCENT & DENISE for Block 31 Lot 2 commonly known as 63 KLEIN DRIVE.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$1088.73 to JILLIAN OLIVERI for Block 112 Lot 12 commonly known as 4 LEXINGTON ROAD.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$2802.53 to MABIN, DAWN & MARK for Block 105 Lot 9 commonly known as 12 WEST CONSTITUTION DRIVE.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$1861.92 to MAURO, ANTHONY & LINDA for Block 93.03 Lot 95 commonly known as 20 FARMINGTON COURT.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$9073.12 to WW GRAINGER for Block 138.12 Lot 5.02 commonly known as 350 BORDENTOWN-HEDDING ROAD.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$2174.42 to HARRIS, CASEY & CHRISTINA for Block 93.01 Lot 18 commonly known as 9 DORSET COURT.

JCE
12/7/15

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

RESOLUTION #2015-341-15

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #13-00035 was redeemed on DECEMBER 1 2015, in the amount of \$1315.92.

WHEREAS, CHRYSALIS INVESTORS LLC, paid tax sale premium, in the amount of \$1300.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$1300.00 to, CHRYSALIS INVESTORS, LLC; for Lien 13-00035 Block 54 Lot 17, commonly known as 62 E EDGEWOOD DRIVE

JCE
12/14/15

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

RESOLUTION #2015-341-16

RESOLUTION AUTHORIZING A CONTRACT WITH THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND RETROSPECTIVE PROGRAM

WHEREAS, the Burlington County Municipal Joint Insurance Fund (FUND) has offered to the Township of Bordentown (MEMBER), a policy endorsement to enter into a Retrospective Program for the 2016 Fund Year with the understanding that a Retrospective Assessment may be due and owing to the FUND through December 31, 2020; and

WHEREAS, this action is necessary based on the MEMBER having had a negative impact on the FUND's surplus during the last six (6) years and are considered to be under assessed based on the Actuarial Rating by more than 15%; and

WHEREAS, this program affords the MEMBER the opportunity, through improved performance, to control their future assessments in accordance with the formulas set forth in the Contract and the Policy Endorsement; and

WHEREAS, the contract term shall commence on January 1, 2016 and end on December 31, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize the Township to enter into the Burlington County Municipal Joint Insurance Fund for 2016 Retrospective Program and further authorizes the Mayor and Township Clerk to execute same.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/07/15

RESOLUTION #2015-341-17

RESOLUTION AUTHORIZING A REFUND TO THE BORDENTOWN CEMETERY ASSOCIATION
FOR A CONSTRUCTION PERMIT FEE

WHEREAS, the Bordentown Cemetery Association applied for a construction permit to replace siding and related materials; and

WHEREAS, due to the historical nature of the building and it being owned by the Bordentown Cemetery, the Township Committee wishes to waive the Township portion of the permit fee in the amount of \$629.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize the refund of the construction permit fee in the amount of \$629.00 to the Bordentown Cemetery Association.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/07/15

**TOWNSHIP OF BORDENTOWN
COUNTY OF BURLINGTON**

**NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL
COOPERATIVE PURCHASING AGREEMENT FOR PURCHASE OF A POLARIS
RANGER ELECTRIC VEHICLE PURSUANT TO N.J.S.A. 52:34-6.2**

RESOLUTION NO. 2015-341-18

WHEREAS, the Township of Bordentown participates in a National Cooperative Purchasing Agreement with National Joint Powers Alliance; and

WHEREAS, the Township of Bordentown intends to purchase a Polaris Ranger Electric Vehicle pursuant to contract NJPA 090512-PSI; and

WHEREAS, information regarding the contract may be found at the Municipal Clerk's Office, located at 1 Municipal Drive, Bordentown, NJ 08505, during regular business hours, as well as on the NJPA's website at: www.njpacoop.org; and

WHEREAS, the Township of Bordentown anticipates joining the NJPA contract on December 7, 2015; and

WHEREAS, The NJPA contract term is October 16, 2015 through October 16, 2016; and

WHEREAS, the Township of Bordentown will award the contract for the period October 16, 2015 and ending period October 26, 2015; and

WHEREAS, It is the intent of the Township of Bordentown to make a contract award to Polaris pursuant to the proposal submitted in response to the Bordentown Township NJPA Request for Quotes; and

WHEREAS, pursuant to P.L. 2011, c.139 the following certifications and documentation has been obtained:

1. All cost-savings factors have been evaluated and documented.
2. The national cooperative contract was awarded through a non-competitive bidding process that complies with the laws covering the issuing entity.
3. Polaris will comply with all applicable New Jersey procurement documentation.
4. All documentation applicable to the contract will be available for audit and subject to disclosure under the Open Public Records Act.
5. This contract is awarded as a subject to the New Jersey Pay-to-Play laws.

WHEREAS, funds are available for this purchase as evidence by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED that the Township of Bordentown will award the contract for the Polaris Ranger Electric Vehicle to Polaris in the amount of \$16,318.92.

TOWNSHIP OF BORDENTOWN

JIM CANN., MAYOR

ATTEST:

COLEEN ECKERT, TOWNSHIP CLERK

The foregoing Resolution was duly adopted by the Township Committee of the Township of Bordentown at a regular meeting held on December 7, 2015.

COLEEN ECKERT, TOWNSHIP CLERK

12/07/15

**TOWNSHIP OF BORDENTOWN
COUNTY OF BURLINGTON**

**NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL
COOPERATIVE PURCHASING AGREEMENT FOR PURCHASE OF AN ELGIN
BROOM BADGER-DUAL MOUNTED PURSUANT TO N.J.S.A. 52:34-6.2**

RESOLUTION NO. 2015-341 19

WHEREAS, the Township of Bordentown participates in a National Cooperative Purchasing Agreement with National Joint Powers Alliance; and

WHEREAS, the Township of Bordentown intends to purchase an Elgin Broom Badger pursuant to contract NJPA 022014-FSC; and

WHEREAS, information regarding the contract may be found at the Municipal Clerk's Office, located at 1 Municipal Drive, Bordentown, NJ 08505, during regular business hours, as well as on the NJPA's website at: www.njpacoop.org; and

WHEREAS, the Township of Bordentown anticipates joining the NJPA contract on December 7, 2015; and

WHEREAS, The NJPA contract term is February 21, 2014 through February 21, 2018; and

WHEREAS, the Township of Bordentown will award the contract for the period February 21, 2014 and ending period December 7, 2015; and

WHEREAS, It is the intent of the Township of Bordentown to make a contract award to Granturk Equipment Co., Inc., an authorized vendor of Elgin Sweeper Company, pursuant to the proposal submitted in response to the Bordentown Township NJPA Request for Quotes; and

WHEREAS, pursuant to P.L. 2011, c.139 the following certifications and documentation has been obtained:

1. All cost-savings factors have been evaluated and documented.
2. The national cooperative contract was awarded through a competitive bidding process that complies with the laws covering the issuing entity.
3. Granturk Equipment Co., Inc., will comply with all applicable New Jersey procurement documentation.
4. All documentation applicable to the contract will be available for audit and subject to disclosure under the Open Public Records Act.
5. This contract is awarded as a subject to the New Jersey Pay-to-Play laws.

WHEREAS, funds are available for this purchase as evidence by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED that the Township of Bordentown will award the contract for the Elgin Broom Badger-Dual Mounted to Granturk Equipment Co., Inc., in the amount of \$179,240.30.

TOWNSHIP OF BORDENTOWN

JIM CANN., MAYOR

ATTEST:

COLEEN ECKERT, TOWNSHIP CLERK

The foregoing Resolution was duly adopted by the Township Committee of the Township of Bordentown at a regular meeting held on December 7, 2015.

COLEEN ECKERT, TOWNSHIP CLERK

12/07/15

RESOLUTION #2015-341-20

AUTHORIZING DECEMBER 7, 2015 BUDGET TRANSFERS

BE IT RESOLVED by the Township of the Township of Bordentown that it hereby approves and authorizes the Chief Financial Officer to make the following 2015 Budget Appropriation transfers pursuant to N.J.S.A. 40A:4-58:

Budget Transfers 12.07.15

		From	To
Employee Health Ins	O/E		5,000.00
Police	S&W	40,000.00	
Streets & Roads	S&W		5,000.00
Solid Waste Contractual	O/E		1,000.00
Maintenance Parks	O/E		40,000.00
Street Lighting	O/E		15,000.00
Telecommunications	O/E		4,000.00
Fuel	O/E	5,000.00	
Landfill Solid Waste	O/E	25,000.00	
		<hr/>	
		70,000.00	70,000.00

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 7, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/07/15