

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: DECEMBER 21, 2015 TIME: 7:00 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE: PRESENT ABSENT

_____	_____	Mayor Cann
_____	_____	Deputy Mayor Popko
_____	_____	Committeeman Benowitz
_____	_____	Committeeman Carson
_____	_____	Committeeman Moynihan
_____	_____	Township Clerk Eckert
_____	_____	Attorney Kearns
_____	_____	Chief Financial Officer Kocian
_____	_____	Public Works Director Buhrer
_____	_____	Police Chief Nucera

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 7, 2015, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

5. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing Professional Services Agreement Contract Matter – Elcon.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

6. Administrative Review
 - a. Review of agenda
 - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
 - b. Questions or comments from the audience on consent agenda items.
 - c. Motion, Second and Roll Call to adopt Resolutions #2015-355-7 through #2015-355-22.
7. Resolution #2015-355-7 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
 8. Resolution #2015-355-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.
 9. Resolution #2015-355-9 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
 10. Resolution #2015-355-10 entitled A RESOLUTION TO CANCEL TAXES.
 11. Resolution #2015-355-11 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.
 12. Resolution #2015-355-12 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
 13. Resolution #2015-355-13 entitled ESTABLISHING THE DATE AND TIME OF THE ANNUAL REORGANIZATION MEETING OF THE TOWNSHIP COMMITTEE FOR THE YEAR 2016.
 14. Resolution #2015-355-14 entitled RESOLUTION AUTHORIZING MERITORIOUS AWARD TO AN EMPLOYEE OF THE TOWNSHIP OF BORDENTOWN.
 15. Resolution #2015-355-15 entitled A RESOLUTION AUTHORIZING 2016 SPONSORSHIP OF BOYS' STATE PARTICIPATION THROUGH AMERICAN LEGION POST 26.
 16. Resolution #2015-355-16 entitled RESOLUTION AUTHORIZING MONETARY DONATION TO THE NEW JERSEY DEFENSE ENHANCEMENT COALITION FOR THE PURPOSE OF SUPPORTING THE CONTINUED OPERATION OF THE JOINT BASE MDL (McGUIRE-FORT DIX-LAKEHURST).
 17. Resolution #2015-355-17 entitled AMENDING RESOLUTION #2015-138-13 ENTITLED RESOLUTION ADJUSTING THE AMOUNT OF OFFICE HOURS AND SALARY FOR THE BORDENTOWN TOWNSHIP TAX ASSESSOR.
 18. Resolution #2015-355-18 entitled APPROVING RAFFLE LICENSE #RL:420.
 19. Resolution #2015-355-19 entitled APPROVING RAFFLE LICENSE #RL:421.
 20. Resolution #2015-355-20 entitled APPROVING RAFFLE LICENSE #RL:422.
 21. Resolution #2015-355-21 entitled AUTHORIZING DECEMBER 21, 2015, BUDGET TRANSFERS.

22. Resolution #2015-355-22 entitled CANCELLATION OF 2015 BUDGET APPROPRIATIONS.
23. Township Committee discussion of Tax Abatement Request from Exeter Property Group for Exeter 301 Bordentown-Hedding, LLC.
24. Township Committee and Staff Reports.
25. Public Participation.

Questions, comments or statements from members of the public in attendance.
26. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.
27. Motion to Adjourn.

RESOLUTION #2015-355-7

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated December 21, 2015, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

12/21/15

RESOLUTION #2015-355-8

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of December 7, 2015, and the Regular Meetings of November 23, 2015 and December 7, 2015, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (_____ submitted) (_____ corrected); and

BE IT RESOLVED that the following reports for the month of September 2015 as submitted by the Township Officials are hereby received and filed: Construction; and

BE IT RESOLVED that the following reports for the month of October 2015 as submitted by the Township Officials are hereby received and filed: Construction; and

BE IT RESOLVED that the following reports for the month of November 2015 as submitted by the Township Officials are hereby received and filed: Tax Collector; Municipal Clerk; Municipal Court; Community Development, Construction and Finance.

12/21/15

RESOLUTION #2015-355-9

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #13-00035 was redeemed on December 1, 2015, in the amount of \$1,315.92.

WHEREAS, CHRYSALIS INVESTORS, LLC, paid tax sale premium, in the amount of \$1,300.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$1,300.00 to, CHRYSALIS INVESTORS LLC; for Lien 13-00035 Block 54 Lot 17, commonly known as 62 E EDGEWOOD DRIVE

JCE
12/21/15

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

RESOLUTION #2015-355-10

A RESOLUTION TO CANCEL TAXES

WHEREAS, the United States Department of Veteran Affairs has classified Frederick P. Bender 100% Permanently and Totally Disabled.

WHEREAS, by application to Eileen Carlos, Tax Assessor in the Township of Bordentown, the said exemption is granted from August 25, 2015.

WHEREAS, N.J.S.A.54:4-3.30a – Allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has total or 100% permanent disability as defined by this statute.

WHEREAS, the following taxes must be canceled and any monies paid by the owner should be refunded.

THEREFORE BE IT RESOLVED, that the following taxes be canceled:

Block 92.03	Lot 22.271	Qual: C.271	2015	\$2,198.68
			2016	\$3,132.02

BE IT RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Burlington County Board of Taxation, the Treasurer of Burlington County, the Municipal/Regional School Board to advise them of the action taken by the Township Committee.

12/21/15
JCE

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

RESOLUTION #2015-355-11

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$2,198.68 to BENDER, FREDERICK P for Block 92.03 Lot 22.271 Qual C.271 commonly known as 7 GLOUCESTER COURT.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$2,134.34 to CLA COMPANY INC. for Block 138.06 Lot 49 commonly known as 52 SENECA LANE.

12/21/15
JCE

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

RESOLUTION #2015-355-12

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #14-00012 was redeemed on DECEMBER 17, 2015, in the amount of \$6,668.54.

WHEREAS, US BANK C/F PC6, LLC STERLING, paid tax sale premium, in the amount of \$100.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$100.00 to, US BANK C/F PC6, LLC STERLING; for Lien 14-00012 Block 84 Lot 14, commonly known as 65 Hinkle Drive

JCE
12/21/15

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

RESOLUTION #2015-355-13

ESTABLISHING THE DATE AND TIME OF THE ANNUAL REORGANIZATION MEETING OF THE TOWNSHIP COMMITTEE FOR THE YEAR 2016

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the annual Reorganization Meeting of the Township Committee for the year 2016 shall be held on January 2, 2016, at 12:00 p.m.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

RESOLUTION #2015-355-14

RESOLUTION AUTHORIZING MERITORIOUS AWARDS TO AN EMPLOYEE OF THE TOWNSHIP OF BORDENTOWN

WHEREAS, Section 2.108.160 of the Bordentown Township Municipal Code allows the Township Committee to reserve the right to make awards for meritorious service to employees who perform in an exemplary manner; and

WHEREAS, Section 2.108.160 further allows for the determination of the recipient(s) and the amount of the award(s) to be within the exclusive discretion of the Township Committee; and

WHEREAS, it is the desire of the Township Committee to acknowledge and reward Sam Vail of the Township of Bordentown, for his exemplary performance and dedication of service to the Township; and

WHEREAS, the meritorious award to Mr. Vail in the amount of \$1,000.00 shall be offered as a one-time lump sum payment;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize and approve of said meritorious award.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-15

A RESOLUTION AUTHORIZING 2016 SPONSORSHIP OF BOYS' STATE PARTICIPATION THROUGH AMERICAN LEGION POST 26

WHEREAS, the Township Committee of the Township of Bordentown seeks to support the involvement of all youth in acquiring familiarity and experience with the institutions and practices of good government and public service; and

WHEREAS, the Township Committee understands the annual Boys' State events to be a continuing source by which young men of demonstrated potential are provided an opportunity to acquire valuable familiarity and experience in good government and public service; and

WHEREAS, the American Legion Post 26 correspondence (hereto attached) has requested that the Township make available a sponsorship contribution in the amount of \$250.00 to provide a young man meriting the opportunity to join in the annual Boys' State events for 2016;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby authorizes the Finance Department to issue a sponsorship contribution for \$250.00 payable to the American Legion Post 26 and mailed to:

Ervin V. Hamilton Post 26
American Legion
P.O. Box 548
Bordentown, NJ 08505

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-16

RESOLUTION AUTHORIZING MONETARY DONATION TO THE NEW JERSEY DEFENSE ENHANCEMENT COALITION FOR THE PURPOSE OF SUPPORTING THE CONTINUED OPERATION OF THE JOINT BASE MDL (McGUIRE-FORT DIX-LAKEHURST)

WHEREAS, the New Jersey Defense Enhancement Coalition is a union of community leaders and retired military representatives charged with strengthening the Joint Base by advocating for additional missions and protecting the base as it moves into the future from the threat of spending cuts and potential action by a Base Realignment and Closure Commission; and

WHEREAS, because the base is at a crucial point in the future of the defense structure, the New Jersey Defense Enhancement Coalition is actively seeking help from the community, through financial contributions or volunteering time, in order to stay any future efforts that could harm the Joint Base through realignment or closure;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize a monetary donation to the New Jersey Defense Enhancement Coalition in the amount of \$5,000.00 to support the continued operation of the Joint Base MDL (McGuire-Fort Dix-Lakehurst).

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-17

AMENDING RESOLUTION #2015-138-13 ENTITLED RESOLUTION ADJUSTING THE AMOUNT OF OFFICE HOURS AND SALARY FOR THE BORDENTOWN TOWNSHIP TAX ASSESSOR

WHEREAS, the Township Committee adopted Resolution #2015-138-13 authorizing the adjustment of in-office hours and salary for the Tax Assessor's Office effective May 18, 2015; and

WHEREAS, a determination has been made that the effective should be February 7, 2015, as discussed and approved by the governing body in conjunction with the 2015 budget hearings; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjust the in-office hours of the Tax Assessor to 14 hours per week; and

BE IT FURTHER RESOLVED that compensation for the Tax Assessor shall be set at \$40,000 annually in accordance with Bordentown Township Ordinance #2015-7 with an effective date of February 7, 2015.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-18

APPROVING RAFFLE LICENSE #RL:420

WHEREAS, the Bordentown Elks Lodge #2085 has filed an application with the Township of Bordentown to hold Instant Raffle Tickets at the Lodge located at 11 Amboy Road in the Township of Bordentown from January 1, 2016 through December 31, 2016, and payment of the required fees has been made;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that Raffle License #RL:420 be issued to the Bordentown Elks Lodge #2085, with the stipulation that the proceeds be used towards charity and youth activities.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-19

APPROVING RAFFLE LICENSE #RL:421

WHEREAS, the Northern Burlington County Regional High School Boys' Baseball Booster Club has filed an application with the Township of Bordentown to hold a Basket Raffle at the Scottish Rite located at 103 Dunns Mill Road in the Township of Bordentown on March 4, 2016, and payment of the required fees has been made;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that Raffle License #RL:421 be issued to the Northern Burlington County Regional High School Boys' Baseball Booster Club with the stipulation that the proceeds be used towards the purchase of baseball equipment, apparel and other items deemed needed by the coach for use by the teams.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-20

APPROVING RAFFLE LICENSE #RL:422

WHEREAS, the Northern Burlington County Regional High School Boys' Baseball Booster Club has filed an application with the Township of Bordentown to hold a 50/50 Raffle at the Scottish Rite located at 103 Dunns Mill Road in the Township of Bordentown on March 4, 2016, and payment of the required fees has been made;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that Raffle License #RL:422 be issued to the Northern Burlington County Regional High School Boys' Baseball Booster Club with the stipulation that the proceeds be used towards the purchase of baseball equipment, apparel and other items deemed needed by the coach for use by the teams.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-21

AUTHORIZING DECEMBER 21, 2015 BUDGET TRANSFERS

BE IT RESOLVED by the Township of the Township of Bordentown that it hereby approves and authorizes the Chief Financial Officer to make the following 2015 Budget Appropriation transfers pursuant to N.J.S.A. 40A:4-58:

Budget Transfers 12.21.15

		From	To
Administration	O/E		1,500.00
Township Clerk	S/W		2,500.00
Finance	S&W	3,000.00	
Tax Collecton	S&W	7,500.00	
Tax Collecton	O/E	1,500.00	
Tax Assessor	S&W	2,500.00	
Planning Board	O/E	1,500.00	
Zoning Board	O/E	1,000.00	
Emer. Mgmt	O/E	5,500.00	
Green Team	O/E	1,500.00	
Recreation Svces & Programs	O/E	2,500.00	
Senior Center	O/E	4,000.00	
Streets & Roads	O/E		16,500.00
Buildings & Grounds	O/E		5,000.00
Communications	O/E		7,500.00
Public Defender	O/E	2,500.00	
		<hr/>	
		33,000.00	33,000.00

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15

RESOLUTION #2015-355-22

CANCELLATION OF 2015 BUDGET APPROPRIATIONS

WHEREAS, the following Current Fund 2015 budget appropriations remain unexpended:

Legal Services O/E	\$ 10,000.00
Planning Board O/E	\$ 5,000.00
Community Development S&W	\$ 10,000.00
Uniform Construction Code S&W	\$ 10,000.00
Uniform Construction Code O/E	\$ 40,000.00
Police S&W	\$ 250,000.00
Police O/E	\$ 5,000.00
P/W Vehicle Maintenance S&W	\$ 8,000.00
Petroleum Products O/E	\$ 5,000.00
Landfill/Solid Waste O/E	\$ 25,000.00
EMS Ambulatory S&W	\$ 15,000.00
EMS Ambulatory O/E	\$ 5,000.00
Municipal Court O/E	\$ 5,000.00

Total \$ 393,000.00

WHEREAS, it is necessary to formally cancel said appropriations so that such unexpended appropriations may be cancelled to budget operations:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that the above listed unexpended appropriations of the Current Fund be cancelled.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 21, 2015.

COLLEEN M. ECKERT, RMC, TWP. CLERK

12/21/15