

TOWNSHIP COMMITTEE MINUTES
REGULAR MEETING
SEPTEMBER 12, 2016

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Jill Popko
Deputy Mayor Stephen Benowitz
Committeeman James Cann
Committeeman Richard Carson (video-conferenced 7:48 pm)
Committeeman Eric Holliday
Township Clerk Colleen Eckert
Attorney Eileen Fahey
Chief Financial Officer David Kocian
Public Works Director Dean Buhrer
Chief of Police Frank M. Nucera, Jr.

ABSENT: None

Mayor Popko called the meeting to order at approximately 7:08 p.m. and led a salute to the flag and a moment of silence dedicated to those who lost their lives during 9/11.

Township Clerk Eckert read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 4, 2016, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Committeeman Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing Contract Matters: Public Works Vehicles, EMS Vehicles, Finance Department Personnel Matter, and Community Development Personnel Matter. Mayor Popko announced that the Public Works Expansion Project and Administrative Personnel Matter are being removed.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

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ABSENT: Committeeman Carson

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 7:11pm and reconvened the regular meeting at 7:49 pm.

7:49 pm – At this time, Committeeman Carson was video-conferenced into the meeting.

ADMINISTRATIVE REVIEW

Township Clerk Eckert stated that the Closed Session Agenda was revised. There is an Addendum adding Resolution #2016-256-20A. As a result of Closed Session, Resolutions #2016-256-20B and #2016-256-20C are being added.

Township Clerk Eckert asked that the Agenda be revised and Item #21 be addressed first, since the Construction Official was present.

Consideration of Adoption of Ordinance #2016-10 entitled AN ORDINANCE OF THE TOWNSHIP OF BORDENTOWN AMENDING THE SECTION 15.04.020 OF THE BORDENTOWN TOWNSHIP CODE TO ESTABLISH PERMIT AND FEE SCHEDULE.

CONSTRUCTION OFFICIAL JOE LARocca: Mr. LaRocca gave a summary of the updates.

At this time, Committeeman Benowitz made a motion to adopt Ordinance #2016-10; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

CONSENT AGENDA

Resolution #2016-256-7 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS; PAYMENT OF BILLS.

Resolution #2016-256-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND CORRESPONDENCE.

Resolution #2016-256-9 entitled SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND, RESOLUTION TO RENEW.

Resolution #2016-256-10 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.

Resolution #2016-256-11 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.

Resolution #2016-256-12 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.

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Resolution #2016-256-13 entitled APPROVING RAFFLE LICENSE #RL:435.

Resolution #2016-256-14 entitled APPROVING RAFFLE LICENSE #RL:436.

Resolution #2016-256-15 entitled APPROVING RAFFLE LICENSE #RL:437.

Resolution #2016-256-16 entitled APPROVING RAFFLE LICENSE #RL:438.

Resolution #2016-256-17 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.

Resolution #2016-256-18 entitled RESOLUTION TO APPOINT PART-TIME CROSSING GUARD.

Resolution #2016-256-19 entitled RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-46.

Resolution #2016-256-20 entitled RESOLUTION TO APPOINT INTERIM COMMUNITY DEVELOPMENT DIRECTOR.

Resolution #2016-256-20A entitled RESOLUTION ACCEPTING PROPOSAL FROM AVR RESOURCE GROUP, INC., dba TRASHPRO FOR THE PREPARATION OF THE BID SPECIFICATIONS FOR SOLID WASTE COLLECTION.

Resolution #2016-256-20B entitled RESOLUTION TO AWARD A CONTRACT TO FIRST PRIORITY EMERGENCY VEHICLES FOR A TYPE III HORTON AMBULANCE REMOUNT OR EQUIVALENT.

Resolution #2016-256-20C entitled RESOLUTION TO AWARD A CONTRACT TO BEYER FORD FOR TWO (2) DUMP TRUCKS FOR THE BORDENTOWN TOWNSHIP PUBLIC WORKS DEPARTMENT.

Township Committee review and discussion of Consent Agenda Items Resolutions #2016-256-7 through #2016-256-20C. Committeeman Holliday, Deputy Mayor Benowitz, and Mayor Popko commented/asked questions on the Consent Agenda.

Resolution #2016-256-19. Mayor Popko gave a brief description of the purpose of this resolution.

At this time, Deputy Mayor Benowitz made a motion to open to the public the consent agenda items; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

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WALT KOSUL, 539 Route 206: Mr. Kosul asked for the purpose of Resolution #2016-256-20. Mayor Popko said that an employee is out on leave so an interim person was appointed. Attorney Fahey added that this is a personnel matter and the Township is only limited in the amount of information it has received and can be discussed. Mr. Kosul asked how much it will cost the taxpayers. Deputy Mayor Benowitz added that the Township is making sure the Office of Community Development is covered and running.

Seeing no further comments, Deputy Mayor Benowitz made a motion to close to the public; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

At this time, Deputy Mayor Benowitz made a motion to adopt the consent agenda; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

Consideration of Introduction of Ordinance #2016-11 entitled AN ORDINANCE TO AMEND ORDINANCE #2016-8 ENTITLED AN ORDINANCE TO ESTABLISH TITLES AND SALARY RANGES FOR PERMANENT AND PROVISIONAL EMPLOYEES.

POLICE CHIEF NUCERA: Police Chief Nucera stated that he is working with other towns for additional shared services and that's why this is going to be for establishing a rate for a part-timer. The position would be for a full-time ACO (Animal Control Officer) with the additional shared service. Committeeman Cann said he'd like to see that if there is down time, the person would be available to the Public Works Department. Polcie Chief Nucera added that he has a person who only wants to work as needed.

At this time, Deputy Mayor Benowitz made a motion to introduce Ordinance #2016-11: seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

TOWNSHIP CLERK ECKERT: The public hearing will be September 26th.

Consideration of Introduction of Ordinance #2016-12 entitled AN ORDINANCE AMENDING THE SOUTHERN GATEWAY REDEVELOPMENT AREA.

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COMMITTEEMAN CANN: Committeeman Cann said that this ordinance is mainly for the clarification of some of the language that was unclear.

At this time, Deputy Mayor Benowitz made a motion to introduce Ordinance #2016-12: seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

TOWNSHIP CLERK ECKERT: The public hearing will be October 17th.

Township Committee discussion of Veterans Day Ceremony.

Mayor Popko gave a brief history of what has encompassed in this year's planning. She explained that the Veteran's Committee is an advisory committee and the Veteran's Day Ceremony is a Township event. The Township always works with the Veteran's Committee and accepts their advice. There has been a lack of communication this year, and it should be brought through the Township liaison.

Discussion continued about the speaker for this year's Veteran's Day Service. Mayor Popko asked that all future communication go through Angel Sauro.

P.W. Director Dean Buhner stated that Harry Havens, former Veteran's Advisory Chairman, started organizing the event with Angel Sauro early each year.

TOWNSHIP COMMITTEE AND STAFF REPORTS

COMMITTEEMAN CANN: Committeeman Cann said the Labor Day Fireworks were outstanding.

He gave an update on activities and progress of the Public Works Department.
Bids for the Road Program have been advertised.

COMMITTEEMAN CARSON: Committeeman Carson said there is a Board of Education meeting scheduled for September 21, 2016.

COMMITTEEMAN HOLLIDAY: Committeeman Holliday attended the Fire District #1 Mission Fire Company meeting and gave a summary of what was discussed.

Fire District #2 Derby will hold their meeting tonight.

OEM Andy Law continues to update the Emergency Operation Plans for the Township and he has been attending the Burlington County OEM meetings as required.

He cited some recent Police activities.

Committeeman Carson asked if there were any updates on the ISO insurance issue. Committeeman Holliday responded that the ISO will be changed, and the new one will come out in October or November. The residents can still submit a letter to their insurance company from the fire district. A notice will be placed in the tax bill.

DEPUTY MAYOR BENOWITZ: Deputy Mayor Benowitz thanked all the entities who helped with the Labor Day Fireworks.

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The Economic Development Advisory Committee awards luncheon will be held on September 26, 2016 at the Town and Country Restaurant.

The next Sewer Authority meeting is September 19, 2016.

He attended the September 2, 2016 Senior Citizen Business Meeting.

On September 10, 2016, he, along with Mayor Popko and Committeeman Cann, attended the Bordentown Community Soccer Association Opening Day Ceremony.

He attended the August 16, 2016 Crystal Lake HOA meeting with Mayor Popko.

On September 9, 2016, he attended the Life St. Francis (PACE Program) blessing and celebration. At the end, they handed out small envelopes to release butterflies. He received a tour that day of their building. St. Francis, who has been paying rent on the other building that is unoccupied, still plans on moving in.

At the September 8, 2016 Planning Board Meeting, the Central Crossing Business Park application was continued to the next meeting on October 13, 2016 at the applicant's request.

He still plans on meeting with Fred Turek and Community Development on a weekly basis, and services will continue in that department.

He continues meeting with UCC Official Joe LaRocca to discuss ongoing projects.

MAYOR POPKO: Mayor Popko was part of a documentary regarding the ELCON Hazardous Waste Facility. It will be ready for viewing in a few months.

She did a radio interview with Hamilton Spotlight Radio. It can be heard on their website.

She attended the August 16, 2016 Crystal Lake HOA meeting with Deputy Mayor Benowitz. Police Chief Nucera is following up with some of their issues.

Mayor Popko said the Labor Day Fireworks were fabulous. She was told by many residents that the Police Department evacuated everyone so quickly and they didn't have to wait in traffic.

Community Day is scheduled for September 17, 2016 from 11:00 am to 4:00 pm.

The Environmental Commission meeting is scheduled for September 20, 2016. The Sustainable Jersey application is completed.

I, along with Committeeman Holliday and Deputy Mayor Benowitz, visited the Open Arts Performing Arts Center (PAC Center) next to Mastoris. She said many wonderful performances are done there.

In regard to the Transco Pipeline, a forum will be held on September 19, 2016 at 7:00 pm at the Holy Cross Lutheran Church. The two new hearing dates on the Compressor Stations and Transco Pipeline are October 13 and 17, 2016 at 4:30 pm at Bordentown Regional High School. Mayor Popko encouraged everyone to attend. It was brought to the Mayor's attention that October 17, 2016 fell on the same night as a scheduled Township Committee Meeting. Township Clerk Eckert will look at the calendar for an alternative date that week for the Township Committee Meeting. She will email the new date to the Township Committee tomorrow, and create a resolution reflecting the date change for adoption at the next meeting.

PUBLIC PARTICIPATION: At this time, Deputy Mayor Benowitz made a motion to open the meeting for public participation; seconded by Committeeman Cann.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

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ROGER SCHNEIDER, 93 Charles Bossert: Mr. Schneider inquired about the Road Project and said that Charles Bossert Drive was supposed to be completed prior to the opening of school. Committeeman Cann responded that the bonds were not approved until late May, but that completion date was what the Township Committee was aiming for. Mr. Schneider asked if this is something the Administrator would oversee. Mayor Popko responded our Administrator is part-time. Committeeman Cann added that it is something developed by the Engineer Firm working with the Community Development Director, with direct supervision by the Administrator. Police Chief Nucera said the bids for the Road Program are scheduled to be opened on September 20, 2016 at 2:00 pm.

Mr. Schneider added that the Fireworks were great.

DIANE HEINZ, 3 Hattaras Court: Ms. Heinz said the fire hydrants in Williamsburg Village were flushed. There is still a fire hydrant on Williamsburg Drive that needs repair. Police Chief Nucera said that there are numerous fire hydrants in the Township that need repair and instead of Bordentown Water Department repairing them, a private contractor will be coming in to repair them. Ms. Heinz says the Water Department never returns their phone calls, and that is why she has to attend these meetings and inform our Township Committee.

WALT KOSUL, 539 Route 206: Mr. Kosul asked for progress on relocation of the Township Municipal Building. Police Chief Nucera responded that the C.D. Development Director has been out and due to conflicts, they have had no progress scheduling everyone together for a meeting.

At this time, Deputy Mayor Benowitz made a motion to close the meeting for public participation; seconded by Committeeman Cann.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

ADDITIONAL MATTERS:

POLICE CHIEF NUCERA: Police Chief Nucera said there will be a \$20,000-\$25,000 increase in health insurance, prescription, and dental for Township employees for next year.

At this time, Deputy Mayor Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

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The regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 9:38 p.m.

JILL POPKO, MAYOR

COLLEEN M. ECKERT, TOWNSHIP CLERK