

TOWNSHIP COMMITTEE MINUTES
REGULAR MEETING
SEPTEMBER 26, 2016

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Jill Popko
Deputy Mayor Stephen Benowitz
Committeeman James Cann
Committeeman Eric Holliday
Township Clerk Colleen Eckert
Attorney Eileen Fahey
Chief Financial Officer David Kocian
Chief of Police Frank M. Nucera, Jr.

ABSENT: Committeeman Richard Carson
Public Works Director Dean Buhner

Mayor Popko called the meeting to order at approximately 7:03 p.m. and led a salute to the flag and a moment of silence.

Township Clerk Eckert read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 4, 2016, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Deputy Mayor Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing Professional Services Contract Matters: Labor Counsel for Public Works and Police Contract Negotiations, Public Works Expansion: Fuel Tanks and Vapor Intrusion Services, 2016 Road Improvement Program; Public Works Department Personnel Matter; Finance Department Personnel Matter; Potential Litigation: SRL Pipeline and Transco Williams Compressor Station.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality; seconded by Committeeman Cann.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

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ABSENT: Committeeman Carson

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 7:05 pm and reconvened the regular meeting at 7:48 pm.

Township Committee discussion with the Chairman Huntanar and members of the Veterans Advisory Committee regarding the Veterans Day Ceremony.

Mayor Popko said she met with VAC Chairman Huntanar and Committeeman Carson regarding the Veteran's Day Ceremony. Police Chief Nucera researched and there is a wreath laying at the tomb of the unknown soldier with taps. It did not mention anything about the 21-gun salute, so it would be up to the Township Committee if they want to continue with this.

DON MOHR: Mr. Mohr, member of the Veteran's Advisory Committee, gave a history of how recent ceremonies were held. He said Memorial Day honors deceased Veterans and Veteran's Day honors all active duty, Veterans, and deceased Veterans.

MIKE HUNTANAR, Chairman VAC: Mike Huntanar said the decision was not voted on at their recent meeting. He stated that he met with Angel Sauro to clear up the miscommunications.

MAYOR POPKO: Mayor Popko told Mr. Huntanar that the Veteran's Advisory Committee advises the Township Committee via their liaison. If their liaison is not informing the Township Committee, then the Chairman is responsible.

MIKE HUNTANAR, Chairman VAC: Mr. Huntanar said that since half of the Veteran's Committee was present and in agreement, taps and the 21-gun salute would be performed at the 2016 Veteran's Day Ceremony.

MAYOR POPKO: Mayor Popko gave a history of the miscommunication between the Township and Veteran's Advisory Committee that occurred this year pertaining to the Veteran's Day Ceremony. She said she hopes communication will improve in the future.

MIKE HUNTANAR, Chairman VAC: Mr. Huntanar thanked everyone for their support. He said for the planning of future events, he would be communicating with everyone by email.

APPOINTMENT OF MEMBER TO ENVIRONMENTAL COMMISSION:

Mayor Popko read the following into the record:

The Township of Bordentown has received the resignation of William Bancroft from the Environmental Commission, thereby, creating a vacancy.

In accordance with N.J.S.A. 40:56A-1 et seq and Section 2-18 of the Revised General Ordinances of the Township of Bordentown, I, Jill Popko, as Mayor, do hereby make the following appointment to fill the vacancy on the Environmental Commission: Martha Veselka for the unexpired term expiring 12/31/16.

ADMINISTRATIVE REVIEW

Township Clerk Eckert stated that a synopsis of changes for the Employee Manual was given to the Township Committee Members tonight. Changes were made in accordance with the JIF. This corresponds to Resolution #2016-270-22.

There is an addendum to the Consent Agenda adding Resolutions #2016-270-24A and #2016-270-24B. As a result of Closed Session, Resolutions #2016-270-24C through #2016-270-24F are being added.

CONSENT AGENDA

Resolution #2016-270-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.

Resolution #216-270-10 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.

Resolution #2016-270-11 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.

Resolution #2016-270-12 entitled A RESOLUTION TO CANCEL TAXES.

Resolution #2016-270-13 entitled RESOLUTION ADOPTING THE AMENDED CASH MANAGEMENT PLAN FOR THE YEAR 2016.

Resolution #2016-270-14 entitled RESOLUTION AMENDING THE 2016 MEETING SCHEDULE FOR THE BORDENTOWN TOWNSHIP COMMITTEE.

Resolution #2016-270-15 entitled RESOLUTION APPOINTING MEMBER TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE.

Resolution #2016-270-16 entitled NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT FOR PURCHASE OF A NEW CASE 221 FHST T4 FINAL COMPACT WHEEL LOADER PURSUANT TO N.J.S.A. 52:34-6.2.

Resolution #2016-270-17 entitled RESOLUTION SUPPORTING THE BORDENTOWN TOWNSHIP ENVIRONMENTAL COMMISSION RESOLUTION #EC-2016-04 ENTITLED RECOMMENDATIONS FOR IMPROVED ENVIRONMENTAL ACTIONS.

Resolution #2016-270-18 entitled REDUCTION OF PERFORMANCE GUARANTEE FOR LONGWELL CROSS HOMES, LLC (EAST HAVEN WOODS – THORNTOWN LANE), BLOCK 66, LOTS 19 AND 22, REDUCTION #2.

Resolution #2016-270-19 entitled REDUCTION OF PERFORMANCE GUARANTEE FOR BANK OF AMERICA, ROUTE 130, BLOCK 121, LOT 4, REDUCTION #1.

Resolution #2016-270-20 entitled REDUCTION OF PERFORMANCE GUARANTEE FOR HOLIDAY INN EXPRESS, (SAAJ URBAN RENEWAL, LLC), BLOCK 63, LOTS 1, 2 AND 39/BLOCK 64, LOT 3, REDUCTION #1.

Resolution #2016-270-21 entitled RELEASE OF “REPLACEMENT” PERFORMANCE GUARANTEE, LETTER OF CREDIT, BORDENTOWN WATERFRONT COMMUNITY – PHASE 1A (RIVERGATE URBAN RENEWAL COMPANY, LLC).

Resolution #2016-270-22 entitled RESOLUTION APPROVING AMENDMENTS TO THE PERSONNEL MANUAL FOR THE TOWNSHIP OF BORDENTOWN, AS REQUIRED BY THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.

Resolution #216-270-23 entitled AMEND 2015 CDBG PROGRAM – REMOVAL OF ADA BARRIERS AT VARIOUS LOCATIONS WITH A-TEAM CONCRETE, INC. – CHANGE ORDERS NO. 1 & 2.

Resolution #2016-270-24 entitled APPROVING RAFFLE LICENSE #RL:439.

Resolution #2016-270-24A entitled A RESOLUTION TO AFFIRM THE TOWNSHIP OF BORDENTOWN’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

Resolution #2016-270-24B entitled RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT’S.

Resolution #2016-270-24C entitled ACCEPTING THE PROPOSAL FROM R.J. WALSH ASSOCIATES, INC., TO SUPPLY AND INSTALL FUELS TANKS FOR THE PUBLIC WORKS EXPANSION PROJECT.

Resolution #2016-270-24D entitled RESOLUTION ACCEPTING THE PROPOSAL FROM TUREK CONSULTING, LLC, FOR THE PUBLIC WORKS EXPANSION PROJECT – VAPOR INTRUSION SERVICES.

Resolution #2016-270-24E entitled A RESOLUTION TO AWARD A CONTRACT TO EARLE ASPHALT FOR THE 2016 ROAD IMPROVEMENT PROGRAM.

Resolution #2016-270-24F entitled RESOLUTION AUTHORIZING THE PROMOTION OF JEFFREY MCTIGHE TO THE TITLE OF MECHANIC IN THE DEPARTMENT OF PUBLIC WORKS.

Township Committee review and discussion of Consent Agenda Items Resolutions #2016-270-9 through #2016-270-24F. Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, and Mayor Popko commented/asked questions on the Consent Agenda.

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Resolution #216-270-10. Deputy Mayor Benowitz cited some corrections to the Regular Minutes of September 12, 2016.

COMMITTEEMAN CANN: Committeeman Cann asked if there was enough money to complete the curbing on Van Drive. Police Chief Nucera will follow-up with Alt. Engineer, Fred Turek.

Committeeman Cann also asked if there was an update on the police body cameras. Police Chief Nucera responded that the Attorney General's policy is not favorable as far as transparency; however, there is a grant that is being applied for.

MAYOR POPKO: In regard to Resolution #2016-270-16, Mayor Popko asked if an extended warranty could be obtained for the Compact Wheel Loader. Police Chief Nucera will follow-up with P.W. Director Buhner.

At this time, Deputy Mayor Benowitz made a motion to open to the public the consent agenda items; seconded by Committeeman Cann.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

ABSENT: Committeeman Carson

Seeing no comments, Deputy Mayor Benowitz made a motion to close to the public; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

ABSENT: Committeeman Carson

At this time, Deputy Mayor Benowitz made a motion to adopt the consent agenda with changes to the September 12, 2016 Township Committee Regular Minutes; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

ABSENT: Committeeman Carson

TOWNSHIP COMMITTEE AND STAFF REPORTS

COMMITTEEMAN CANN: Committeeman Cann said the Public Works Department is currently working on the Haunted Hayride, as well as the last of the grass cutting and cleaning up. They are also working on crack sealing of the roads.

Police Chief Nucera has presented several potential dates for the Municipal Building Evaluation Committee and they have not been able to get enough members to have a meeting.

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Committeeman Cann has a meeting set up this week to discuss the educational signs for the trees at Seth Hand Park.

Regarding the CGP&H Grant Alerts, there are a lot of grants posted that the Fire Departments and EMS can apply to. Police Chief Nucera and Mayor Popko said they forward these alerts to them. Committeeman Cann asked Committeeman Holliday to contact them and offer assistance so they can take advantage of the grant monies.

COMMITTEEMAN HOLLIDAY: Committeeman Holliday gave an update on the two fire district meetings. Derby Firehouse: Residents who have received an increase in their homeowner's insurance should contact Fire District #2 to request a letter to submit to their insurance companies clarifying that the ISO parts were inaccurate. The new ISO rating will come out November or December. Police Chief Nucera said we can put an announcement on the Township Website referring residents to the Chief of Fire District #2 for the ISO letter. Police Chief Nucera will contact Chief MacFarland to see if he's in agreement. Mayor Popko said it would be nice if the Township Committee could be invited to meetings where new firemen are sworn in. Mission Firehouse: Construction at the firehouse is still continuing.

Committeeman Holliday said he has a meeting set up with EMS Supervisor, Brian Maugeri. The truck top for Animal Control has been ordered. He cited some recent Police activities.

DEPUTY MAYOR BENOWITZ: Community Day was held on September 17, 2016 and was a success. He thanked everyone involved.

On September 13, 2016, the EDAC meeting was held. He discussed today's Awards Luncheon. He attended the September 19, 2016 Senior Citizens' Social Meeting.

Deputy Mayor Benowitz attended the September 19, 2016 Sewerage Authority Meeting. The 2016 Budget (12/1/16 to 11/30/17) was introduced. He gave a summary of what was discussed.

The next Planning Board Meeting is scheduled for October 13, 2016.

The next River Route Strategic Plan Update Steering Committee meeting will be held on October 20, 2016.

The Northern Burlington Regional Chamber of Commerce 2016 Business and Expo and Networking event is scheduled for October 13, 2016. The Environmental Commission and he will be manning a booth there.

He met with the Community Development and UCC Departments. He gave an update on what is happening in those departments.

MAYOR POPKO: Two more public hearings have been added to the SRL and Compressor Station hearings for the N.J. DEP. The hearings are scheduled for: October 13, October 17, October 19, and October 20 at 4:30 at Bordentown Regional High School. She expressed the importance of residents attending, and said it would be placed on the Township website.

On September 19, 2016, Committeeman Cann and she attended the informational forum at Holy Cross Lutheran Church.

The Environmental Commission is holding a shredder event on October 8, 2016. On October 15, 2016, there will be a garden closing picnic at the Community Garden. The Girl Scouts will be attending. The Green Team will also be holding an Open House. Police Chief Nucera explained how the food items could be purchased from Shop-Rite for the picnic.

The Environmental Commission was told they would receive a tax map from the Community Development Office. Fred Turek is working on this.

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The next Environmental Commission is scheduled for Wednesday, October 19, 2016 at the Northern Community Park Warming Room. Township Clerk said she was not aware of this, but the Public Works Secretary would schedule the warming room.

On September 23, 2016, Mayor Popko was at the Johnstone Correctional Facility (which was formerly a Mechanical School) for a picnic and 2 mile recovery walk around the property. She was the keynote speaker. They've requested that the kids at Johnstone be able to reach out to our school kids to warn them about drugs and alcohol and the problems it causes. On September 24, 2016, Deputy Mayor Benowitz and she attended the Mechanical Training School Reunion.

PUBLIC PARTICIPATION: At this time, Deputy Mayor Benowitz made a motion to open the meeting for public participation; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

ABSENT: Committeeman Carson

DIANE HEINZ, 3 Hattaras Court: Ms. Heinz said a street light is out on Williamsburg Drive. Police Chief Nucera said the police department emails PSE&G for repair of the street lights.

Ms. Heinz said Bordentown City still has not repaired the fire hydrant.

WALT KOSUL, 859 Route 206: Mr. Kosul asked about the leaf program. Mayor Popko responded that Public Works has begun picking up leaves and information is on the Township website. Committeeman Cann said there are no specific days scheduled; the truck will drive around the entire township.

At this time, Deputy Mayor Benowitz made a motion to close the meeting for public participation; seconded by Committeeman Cann.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

ABSENT: Committeeman Carson

ADDITIONAL MATTERS:

None

At this time, Deputy Mayor Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Committeeman Cann.

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AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

ABSENT: Committeeman Carson

The regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 9:15 p.m.

JILL POPKO, MAYOR

COLLEEN M. ECKERT, TOWNSHIP CLERK