

TOWNSHIP COMMITTEE MINUTES  
REGULAR MEETING  
NOVEMBER 1, 2016

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Jill Popko  
Deputy Mayor Stephen Benowitz  
Committeeman James Cann  
Committeeman Richard Carson  
Committeeman Eric Holliday  
Township Clerk Colleen Eckert  
Attorney Eileen Fahey  
Chief Financial Officer David Kocian  
Chief of Police Frank M. Nucera, Jr.

ABSENT: Public Works Director Dean Buhrer

Mayor Popko called the meeting to order at approximately 7:01 p.m. and led a salute to the flag and a moment of silence.

Township Clerk Eckert read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 4, 2016, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Committeeman Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

-- Environmental Litigation Matters:	Transco Compressor Station (Removed) SRL Pipeline (Removed) ELCON Hazardous Waste Facility
--Professional Services Contract Matter:	Veterans Memorial Park ó Concession/Pavillion
--Personnel Matter	
--Contract Negotiations Consulting Services	

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting for purpose of discussing: Contract Negotiationsô Personal and Litigation Matters, discussed to be released upon formal action by the Township Committee; seconded by Committeeman Carson.

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AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 7:06 pm and reconvened the regular meeting at 7:58 pm.

**ADMINISTRATIVE REVIEW**

Township Clerk Eckert stated that the Township Committee was provided with an amended bill list. As a result of closed Session, Resolution #2016-306-18A is being added. A discussion item was added, Burlington County Park Grant.

Mayor Popko stated that CFO Dave Kocian submitted a letter of retirement. Attorney Fahey stated that for the New Jersey Pension System, retirement is required from all existing positions to be deemed retired.

**CONSENT AGENDA**

**Resolution #2016-306-7 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.**

**Resolution #2016-306-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS.**

**Resolution #2016-306-9 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.**

**Resolution #2016-306-10 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.**

**Resolution #2016-306-11 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.**

**Resolution #2016-306-12 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.**

**Resolution #2016-306-13 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.**

**Resolution #2016-306-14 entitled RESOLUTION AUTHORIZING REFUND OF BUSINESS LICENSE FEE TO X-FACTOR PERSONAL TRAINING, C/O XIOMARA DUDLY.**

**Resolution #2016-306-15 entitled RESOLUTION ACCEPTING PROPOSAL FROM J.MCHALE & ASSOCIATES, INC., TO CONDUCT APPRAISAL FOR CERTAIN TAX APPEAL FOR THE TOWNSHIP OF BORDENTOWN.**

**Resolution #2016-306-16 entitled RESOLUTION AWARDED A CONTRACT TO ACCLAIM INVENTORY, LLC, FOR FIXED ASSET VALUATION.**

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**Resolution #2016-306-17 entitled ESTABLISHING A CHANGE FUND FOR THE CONSTRUCTION OFFICE.**

**Resolution #2016-306-18 entitled AUTHORIZING NOVEMBER 1, 2016, BUDGET TRANSFERS.**

**Resolution #2016-306-18A entitled RESOLUTION ACCEPTING THE PROPOSAL FROM TUREK CONSULTING, LLC, FOR THE VETERANS MEMORIAL PARK – CONCESSION/PAVILLION IMPROVEMENTS (SUPPLEMENTAL SERVICES – AIR CONDITIONING AND KITCHEN GRILL/FRYER/HOOD.**

Township Committee review and discussion of Consent Agenda Items Resolutions #2016-306-7 through #2016-306-18A. Committeeman Cann, Committeeman Holliday, and Mayor Popko commented/asked questions on the Consent Agenda.

Resolution #2016-306-8. Committeeman Cann made an amendment to the October 18, 2016 Regular Meeting Minutes.

At this time, Deputy Mayor Benowitz made a motion to open to the public the consent agenda items; seconded by Committeeman Carson.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

WALT KOSUL, 539 Route 206: In regard to Resolution #2016-306-18, Mr. Kosul asked if as of November 1, 2016 all budgets are general fund now. Committeeman Cann and Mayor Popko responded, yes, the Township can transfer assigned money, but the unused monies don't go into one large pot.

Seeing no further comments, Deputy Mayor Benowitz made a motion to close to the public; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

At this time, Deputy Mayor Benowitz made a motion to adopt the consent agenda with amendment; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

**Public Hearing on Ordinance #2016-13 entitled AN ORDINANCE GRANTING PUBLIC SERVICE ELECTRIC & GAS A BLANKET UTILITY EASEMENT ON BLOCK 92, LOT 9.03.**

At this time, Committeeman Carson made a motion to open the public hearing on Ordinance #2016-13; seconded by Committeeman Cann.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

Seeing no public comment, Deputy Mayor Benowitz made a motion to close the public hearing on Ordinance #2016-13; seconded by Committeeman Carson.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

**Consideration of Adoption of Ordinance #2016-13 entitled AN ORDINANCE GRANTING PUBLIC SERVICE ELECTRIC & GAS A BLANKET UTILITY EASEMENT ON BLOCK 92, LOT 9.03.**

At this time, Deputy Mayor Benowitz made a motion to adopt Ordinance #2016-13; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz

NAY: Mayor Popko

**Consideration of Introduction of Ordinance #2016-14 entitled AN ORDINANCE OF THE TOWNSHIP OF BORDENTOWN TO AMEND CHAPTER 15.16 OF THE MUNICIPAL CODE "HOUSING CODE".**

At this time, Deputy Mayor Benowitz made a motion to introduce Ordinance #2016-14; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

TOWNSHIP CLERK ECKERT: The public hearing will be November 14th.

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**Township Committee Discussion Burlington County Park Grant.**

In regard to the soccer fields at the (former) Dix Drive-In and the Veteranø Memorial Project, Alt. Township Engineer, Fred Turek sent a follow-up email regarding the Township Committeeø request. He contacted Mary Pat Robbie at the County because he didnø feel the Veteranø Memorial Project will fit the scope of the Grant which is more for recreational use. He also discovered that only one project can be applied for. Township Clerk Eckert announced the deadline is December 10, 2016. The Township Committee decided to have Alt. Township Engineer, Fred Turek, prepare an application for soccer fields for the (former) Dix Drive-In application. A resolution will be created for the next meeting.

**TOWNSHIP COMMITTEE AND STAFF REPORTS**

COMMITTEEMAN CANN: Committeeman Cann said leaf pick-up by the Public Works Department has begun. He congratulated everyone who was involved and worked in the Wailing Woods.

COMMITTEEMAN CARSON: Committeeman Carson said that at the last School Board meeting, they presented the results of the state testing. Everything was satisfactory/better and they are happy with the results.

The Veteranø Day Ceremony is scheduled for Saturday, November 5, 2016 at 11:00 a.m. Committeeman Carson discussed the poor condition of the flags; new ones will be obtained. Committeeman Carson said letters were sent to Bordentown Veterans inviting them to the Veteranø Day Ceremony. A number of Veterans; i.e. people who served in the Korean War, are missing from the tax roles and donø receive the Veteran benefits. (The Korean War was never considered a war, it was considered a Police action.) Police Chief Nucera said the County keeps track of all the Veterans.

COMMITTEEMAN HOLLIDAY: In regard to the Derby Fire Company District #2 ISO rating, Committeeman Holliday said the insurance company has dropped it from a 10 to a 4, and it will take effect in February. Residents can still obtain a letter from the Fire Chief.

In regard to the Office of Emergency Management (OEM), Committeeman Holliday gave an update on the Orchard Avenue and Glen Road culvert project.

Bordentown Township has been selected as Zone 4 to POD, Multijurisdictional Point of Distribution, for emergency medication if something happens. Bordentown City, Chesterfield Township, Fieldsboro, North Hanover Township, Mansfield Township, and Springfield Township are part of this zone.

Bordentown Township is now linked to the County swift 9-1-1 system.

He attended the high schoolø drug awareness presentation.

Committee Holliday said he and Deputy Mayor Benowitz helped people get on the wagons at the Wailing Woods Haunted Hayride.

DEPUTY MAYOR BENOWITZ: Deputy Mayor Benowitz announced that the November 10, 2016 Planning Board meeting has been cancelled.

The September 9, 2016 Bordentown Sewerage Authority Minutes have been received. The next meeting is scheduled for November 21, 2016.

He attended the October 28, 2016 Wailing Wood Haunted Hayride, and congratulated the Department of Public Works and the Bordentown Foundation for Traditions.

In regard to the Community Development Office and UCC Office, he gave an update on current projects in the Township.

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**MAYOR POPKO:** The Environmental Commission will be doing a tree repotting on November 12, 2016; raindate November 13, 2016. There was an Environmental Commission theme area at the Wailing Woods Haunted Hayride.

Mayor Popko was contacted about putting a blue line in front of the municipal building to show support of police and those who serve and protect. This is not possible because of the JIF, but she did request blue lights.

A suggestion was received to start recycling fake Christmas trees. Committeeman Cann will follow up on this. Leaf pick-up began today and is starting at the south end of town this year.

Another recommendation our community can institute is distribution of positivity tickets by our police officers to young kids thanking them for doing something good. Committeeman Cann said the school does this as well.

There have been complaints regarding repaving of Charles Bossert Drive. Police Chief Nucera said the contractor has complied with requests to set the work zone correctly and not begin before 7:00 a.m. Two off-duty police officers will be present while they work. He also said he spoke the company overseeing the project and there are issues being addressed; i.e. driveway aprons, trees, and percentage of grading.

Mayor Popko said that at the next meeting it should be discussed the possibility of asking Fred Turek to work a second day in the Community Development Office or hiring a part-time, interim Community Development Director.

**PUBLIC PARTICIPATION:** At this time, Deputy Mayor Benowitz made a motion to open the meeting for public participation; seconded by Committeeman Carson.

**AYE:** Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

**NAY:** None

**MAYOR POPKO:** Mayor Popko announced to everyone to get out and vote!

**TOM SEAMAN, 18 Arlington Road:** Mr. Seaman asked when the Housing Ordinance goes into effect. Committeeman Cann responded, once it is adopted. He also asked if this ordinance effects Bordentown City and Fieldsboro; the Township Committee Members responded, just Bordentown Township. Mr. Seaman said the Public Works Department did an excellent job replacing the sod in front of his home on Arlington Road. He said that when the contractor was digging, he hit both of his drain lines. He showed photos to Police Chief Nucera and will email them to him.

**WALT KOSUL, 539 Route 206:** Mr. Kosul asked where his voting place is. Township Clerk Eckert responded residents can find out at her office. Police Chief Nucera said the VMS sign will also be put out again. The Mission Fire Company will be the polling location next year.

**MATTHEW COMO, 54 Klein Drive:** Mr. Como is a boy scout. He said he was attending tonight to earn his Citizenship in the Community merit badge.

**EUGENE FUZY, 95 Eaton Road:** Mr. Fuzy said the website still says the next Township Committee Meeting is November 21, 2016. Mayor Popko responded that it will be changed to November 14, 2016.

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At this time, Deputy Mayor Benowitz made a motion to close the meeting for public participation; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

At this time, Deputy Mayor Benowitz made a motion to change the Township Committee Meeting scheduled for November 21, 2016 to November 14, 2016 to begin at 6:30 pm; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

**ADDITIONAL MATTERS:**

COMMITTEEMAN HOLLIDAY: Committeeman Holliday asked if the street sweeper runs continually. Committeeman Cann responded yes, however, the person who runs it is out on extended sick leave right now. It will start up again following the leaf pick-up season.

POLICE CHIEF NUCERA: Police Chief Nucera said that he received a request from the Mayor of Fieldsboro that the Township allow them to paint a 25 mph speed limit designation on the Township roads prior to entering Fieldsboro. It is a permitted use by the MUTCD. His opinion was that it is not very effective, it would be slippery, and a flashing sign would be better. The cost for a solar flasher would be \$344 and would be visible during all road conditions. Police Chief Nucera will contact the Mayor.

At this time, Deputy Mayor Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Carson, Committeeman Holliday, Deputy Mayor Benowitz, Mayor Popko

NAY: None

The regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 8:57 p.m.

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JILL POPKO, MAYOR

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COLLEEN M. ECKERT, TOWNSHIP CLERK