

TOWNSHIP COMMITTEE MINUTES
REORGANIZATION MEETING
JANUARY 7, 2017

The Reorganization Meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz
Deputy Mayor Eugene Fuzy
Committeeman James Cann
Committeeman Eric Holliday
Committeewoman Jill Popko (arrived at 12:07 pm)
Township Clerk Colleen M. Eckert
Chief of Police Frank M. Nucera, Jr.
Chief Financial Officer David Kocian

ABSENT: None

Township Clerk Eckert called the meeting to order at approximately 12:06 p.m.

Deacon Thomas Shea, St. Mary's Catholic Church, Bordentown, NJ, gave the Invocation.

Joseph Nyzio led the Salute to the Flag.

Singing of the National Anthem and God Bless America was led by Retired Command Master Chief, U.S. Navy, Joseph Eppolito and his daughter, Samantha.

Township Clerk Eckert asked for a Moment of Silence.

Township Clerk Eckert took roll call and declared a quorum. She then gave the Uniform Fire Code Announcement and read the Open Public Meeting Announcement.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On December 21, 2016, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building, was faxed to the BURLINGTON COUNTY TIMES and THE TIMES, was filed with the Clerk of Bordentown Township, and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Mrs. Elizabeth Fuzy administered the Ceremonial Oath of Office to Mr. Eugene Fuzy as Member of the Township Committee.

Township Clerk Eckert asked the Township Committee for a nomination and second for the office of Mayor for the year 2017.

At this time, Committeeman Holliday nominated Stephen Benowitz for the Office of Mayor for the year 2017; seconded by Committeeman Fuzy.

PAGE 2
REORGANIZATION MEETING
JANUARY 7, 2017

AYE: Committeeman Benowitz, Committeeman Cann, Committeeman Fuzy, Committeeman Holliday, Committeewoman Popko

NAY: None

At this time, the Assemblyman Herb Conaway administered the Oath of Office to Stephen Benowitz as Mayor.

(Former Mayor) Jill Popko passed the Mayor's Gavel to 2017 Mayor of Bordentown Township, Stephen Benowitz.

Mayor Benowitz asked the Township Committee for a nomination and second for the office of Deputy Mayor for the year 2017.

At this time, Committeeman Cann nominated Eugene Fuzy for the Office of Deputy Mayor for the year 2017; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Fuzy, Committeeman Holliday, Committeewoman Popko, Mayor Benowitz

NAY: None

At this time, Assemblyman Herb Conaway administered the Oath of Office to Eugene Fuzy as Deputy Mayor of the Township Committee for the year 2017.

At this time, Committeeman Holliday nominated Eileen Fahey, Esquire for Township Attorney for the year 2017; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Cann, Committeeman Holliday, Deputy Mayor Fuzy, Mayor Benowitz

NAY: Committeewoman Popko

Mayor Benowitz announced each Township Committee Member's assignment of departmental liaison responsibilities for 2017.

Mayor Benowitz announced the appointment of Members and Chairman of the Environmental Commission.

Mayor Benowitz announced the appointments of the Planning Board Members.

CONSENT AGENDA:

Resolution #2017-7-8 – ADOPTING TEMPORARY BUDGET FOR 2017.

Resolution #2017-7-9-ADOPTING TEMPORARY BUDGET FOR 2017 DEBT SERVICE.

PAGE 3
REORGANIZATION MEETING
JANUARY 7, 2017

Resolution #2017-7-10 – A RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX TITLE UPON REDEMPTION.

Resolution #2017-7-11 – RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00).

Resolution #2017-7-12 – ESTABLISHING A CHARGE FOR RETURNED CHECKS.

Resolution #2017-7-13 – DESIGNATING OFFICIAL NEWSPAPERS.

Resolution #2017-7-14 – DESIGNATING SCHEDULE OF DATES AND TIMES FOR THE REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH.

Resolution #2017-7-15 – ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS.

Resolution #2017-7-16 – RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE DISCUSSING TOWNSHIP BUSINESS.

Resolution #2017-7-17 – ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS AT MEETINGS.

Resolution #2017-7-18 – ESTABLISHING A PROCEDURAL RULE ON THE COUNTING OF ABSTENTIONS FOR PURPOSES OF DETERMINING THE OUTCOME OF VOTES AND DETERMINING THE EXISTENCE OF A QUORUM.

Resolution #2017-7-19 – ADOPTING A RULE FOR TRANSACTION OF ROUTINE BUSINESS ITEMS.

Resolution #2017-7-20 – APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE, TREASURER, COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC AGENCY COMPLIANCE OFFICER, AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COORDINATOR AND OTHER VARIOUS OFFICIALS.

Resolution #2017-7-21 - ADOPTING A CASH MANAGEMENT PLAN.

Resolution #2017-7-22 – APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF: ATTORNEY, ACCOUNTANT AND AUDITOR, ENGINEER, ALTERNATE ENGINEER, TOWNSHIP PLANNER, ALTERNATE TOWNSHIP PLANNER, PROSECUTOR/ARRAIGNMENT PROSECUTOR, INSURANCE BROKER/CONSULTANT, PUBLIC DEFENDER, ALTERNATE PUBLIC DEFENDER, IT SERVICES, SPECIAL COUNSEL FOR TAX APPEALS, BOND COUNSEL, FINANCIAL ADVISOR, SPECIAL

PAGE 4
REORGANIZATION MEETING
JANUARY 7, 2017

COUNSEL FOR AFFORDABLE HOUSING MATTERS; TOWNSHIP WEBMASTER; SPECIAL COUNSEL FOR ENVIRONMENTAL MATTERS.

Resolution #2017-7-23 – RESOLUTION AUTHORIZING EXTENSION OF PROFESSIONAL SERVICES AGREEMENT BETWEEN A-1 COLLECTION SERVICES AND THE TOWNSHIP OF BORDENTOWN.

Resolution #2017-7-24 – DESIGNATING REPRESENTATIVES TO SERVE AS LIAISONS DURING CONSENSUS PLANNING PROCESS AND IMPLEMENTATION OF THE STATE DEVELOPMENT AND REDEVELOPMENT PLAN.

Resolution #2017-7-25 – DESIGNATING AND ACKNOWLEDGING THE PURCHASE OF CERTAIN COMMODITIES THROUGH COOPERATIVE PURCHASING WITH THE STATE OF NEW JERSEY OR THROUGH A COOPERATIVE PRICING PROGRAM WITH THE COUNTY OF BURLINGTON.

Resolution #2017-7-26 – ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2017.

Resolution #2017-7-27 – APPOINTING CLASS III MEMBER OF PLANNING BOARD.

Resolution #2017-7-28 – APPOINTMENT OF MEMBERS TO ZONING BOARD OF ADJUSTMENT.

Resolution #2017-7-29 – APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE.

Resolution #2017-7-30 – ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE DEPARTMENT.

Resolution #2017-7-31 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT, BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.

Resolution #2017-7-32 – RESOLUTION APPOINTING FUND COMMISSIONER, MUNICIPAL JOINT INSURANCE FUND.

Resolution #2017-7-33 – RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER.

Resolution #2017-7-34 – RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT FOR APPEALS AND ROLLSBACKS.

Resolution #2017-7-35 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND SCHOOL, COUNTY, AND SPECIAL DISTRICT TAXES.

Resolution #2017-7-36 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES.

PAGE 5
REORGANIZATION MEETING
JANUARY 7, 2017

Resolution #2017-7-37 – A RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE TOWNSHIP AND DM MEDICAL BILLINGS, INC.

Resolution #2017-7-38 – RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN TRAINING SEMINARS.

Resolution #2017-7-39 – A RESOLUTION OF THE TOWNSHIP OF BORDENTOWN ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF BORDENTOWN IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

Resolution #2017-7-40 – RESOLUTION APPOINTING CBIZ MODEL AS THE BROKER-OF-RECORD REGARDING SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND.

Resolution #2017-7-41 – RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE.

Resolution #2017-7-42 – RESOLUTION ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE.

Resolution #2017-7-43 – RESOLUTION TO CREATE THE SUSTAINABLE JERSEY CREATIVE TEAM.

Resolution #2017-7-44 – RESOLUTION TO CREATE TECHNICAL REVIEW COMMITTEE FOR REDEVELOPMENT APPLICATIONS.

At this time, Committeeman Cann made a motion to move Resolutions #2017-7-8 through #2017-7-44; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Holliday, Committeewoman Popko, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

PUBLIC PARTICIPATION: At this time, Committeeman Holliday made a motion to open the meeting for public participation; seconded by Committeeman Cann.

AYE: Committeeman Cann, Committeeman Holliday, Committeewoman Popko, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

GEORGE MCIVER, 42 Georgetown Road: Mr. McIver congratulated and thanked Committeewoman Popko and said she did a great job as Mayor.

PAGE 6
REORGANIZATION MEETING
JANUARY 7, 2017

Seeing no further comments, Committeeman Cann made a motion to close the public portion of the meeting; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Holliday, Committeewoman Popko, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

TOWNSHIP COMMITTEE COMMENTS:

COMMITTEEMAN CANN: Committeeman Cann greeted everyone and wished them a Happy New Year. He discussed the progress of the four major goals that were accomplished during the past four years: stabilization/reduction of municipal taxes, becoming business positive, expand and increase community events, and increase services; i.e. the road improvement program. He said the efforts of the Township Committee, administration, and employees have made this possible.

There are also outside forces consuming a lot of time and effort. He thanked Former Mayor Jill Popko who has been a tireless activist for our residents in opposing the ELCON Incinerator and the Pipeline and Compressor Station.

The Supreme Court has made a new decision in the Affordable Housing area that has negative ramifications for our Township in which the Township is spending a lot of money and effort in order to mitigate the impact that this decision could have on our schools and taxes. It is an unfunded mandate, and the financial burden will be on the Township.

Committeeman Cann said they will be moving the Township forward and the outlook is very good.

COMMITTEEMAN HOLLIDAY: Committeeman Holliday thanked the residents; 2016 was very successful, but there is a lot more work to do. He said he enjoyed meeting the people by going to the many events. He said he believed 2017 will be a successful year for the residents.

Committeeman Holliday commended the Police Department and said we are very fortunate.

In regard to the Office of Emergency Management (OEM), the FEMA culvert construction project is still being performed in the Glen. Emergency Management Coordinator Andy Law has obtained reimbursement of over \$58,000 from FEMA from last year's snowstorm. Last year, OEM handled switching from the Swift 911 System to the Code Red System.

Committeeman Holliday said he was also liaison for the Fire Districts in 2016. There were two house fires in 2016 and they responded very quickly. He said that Mission Fire District #1 had construction done on their building and Derby Fire District #2 just purchased a new truck. The ISO rating for District #2 was reduced from a 10 (which was incorrect) to a 4 effective February 2017.

Emergency Medical Service has done a fantastic job responding to the residents. A new cap was purchased and replaced on their truck.

The Animal Control Department also gives exceptional service to our Township and surrounding areas that they cover. He said they partake in educational programs; i.e. Community Day and National Night Out. They also received a new cap for their truck.

In regard to Social Media, Deputy Mayor Fuzy will be liaison for 2017. The Township used social media quite a bit, including getting information out regarding snowstorms. Detective Josh Pavlov also provides assistance in updating the Facebook Page.

Fighting the Pipeline and Compressor Station will be very important in 2017, and he encourages the residents to come out to fight it.

PAGE 7
REORGANIZATION MEETING
JANUARY 7, 2017

He said he looks forward to being liaison for the Veterans Advisory Committee and serving on the Township's Planning Board.

COMMITTEEWOMAN POPKO: Committeewoman Popko welcomed everyone and wished everyone a Happy New Year. She said her year as Mayor has been enlightening and productive. She thanked Police Chief Frank Nucera for his dedication, work ethic, and leadership. Our Police Department keeps the Township safe. The Office of Emergency Management, led by Andy Law, has done a phenomenal job protecting the residents in weather disasters and bringing in over \$800,000 in Grant Funds. Committeewoman Popko acknowledged and thanked all the Administration and employees of the Township and said they do a professional and amazing job day after day. She especially wanted to thank Angel Sauro who has been her rock and her go-to gal.

The employees, the Committee, and residents who have had her back with the initiatives that she started, have made these things get accomplished; i.e. banning puppy mills in the Township and allowing chickens. In the beginning of 2016, she was concerned on the current opioid problem and worked with the Police Department to get back into our schools to talk to the kids. A resolution acknowledging global climate change was passed. She thanked the Committee and the Township residents for backing her in fighting the Pipeline, Compressor Station, and Elcon; we've won some battles, but there is a war ahead. She urged everyone to keep fighting. She said she initiated many events including the Concerts in the Park, and she hopes they continue. Committeewoman Popko thanked Roger Plew for his help with Sustainable Jersey. Many businesses and the River Gate apartments opened last year. Over 600 lbs. of organic produce from the Community was donated to the food bank. This year she made it a priority to bring the Girl Scouts into civic action, and they attended the Veteran's Day Ceremony for the first time. She encouraged more women to get involved with politics.

She again thanked the Township Committee and the employees and wished Mayor Stephen Benowitz the very best this year. He will do what is right and take care of our town in the best way possible. She also congratulated and wished Eugene Fuzy the best this year and wished him all the luck to make our town as special as it is.

DEPUTY MAYOR FUZY: Deputy Mayor Fuzy thanked everyone in attendance and wished them a Happy New Year. He thanked Mayor Benowitz and Committeeman Cann and the entire Township Committee for helping him during his campaign. He thanked his wife and family for understanding that he will be occupied with Township business. He said he looks forward to working with the Committee, Township Professionals, Department Heads, and Staff to support their efforts towards the betterment of Bordentown Township. Deputy Mayor Fuzy said he will be on top of his liaison responsibilities. He said he will be improving the Township Website over the next several of months. He promised to put forth his best effort and research before deciding on actions and will consider the greater benefit of the community before any factors. He thanked everyone for allowing him to serve the residents, and he looks forward to a productive year earning the support of the entire community.

MAYOR BENOWITZ: Mayor Benowitz welcomed everyone to the Reorganization Meeting and wished everyone a happy and healthy 2017. He thanked his family for their support, as well as the various board volunteers and reorganization participants. He also thanked township employees, the administrative team, the township professionals, and the Committee members. Mayor Benowitz cited many ongoing projects and services that are occurring in the Township. He then stated his goals for 2017 and explained that the redevelopment projects will create rates that can lower or flatten taxes. He said the work being done at the new Public Works and Recycling Center would be completed this year. He discussed the Road Program. Mayor Benowitz said that the Township will continue to fight in the environmental matters that affect the

PAGE 8
REORGANIZATION MEETING
JANUARY 7, 2017

residents. An additional garbage collection day will be provided in the summer months at a nominal cost to the tax payers. The Township is due for a re-examination of the Master Plan by mid-2018; meeting dates and times will be advertised on the Township Website. The Rising Sun-Dunns Mill by-pass road to decrease traffic is still being pursued with the N.J. DOT. Plans continue for a new municipal complex. Communication will improve between residents and the Township with an improved township website, advertisement of Township activities and events, homeowners associations meetings, door-to-door contact, and various forms of social meeting. Additional shared services will be pursued with neighboring communities. Mayor Benowitz said he jokes a lot but takes his job seriously and puts every ounce of his being into making the residents' lives better. He invited everyone to join them at a luncheon reception at Alstarz.

Benediction was given by Pastor Dan Sparling, Holy Cross Lutheran Church, Bordentown, NJ.

At this time, Committeeman Cann made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn this Reorganization Meeting; seconded by Committeeman Holliday.

AYE: Committeeman Cann, Committeeman Holliday, Committeewoman Popko, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

The Reorganization Meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 1:19 p.m.

STEPHEN BENOWITZ, MAYOR

COLLEEN M. ECKERT, TWP. CLERK