

TOWNSHIP COMMITTEE MINUTES
REGULAR MEETING
FEBRUARY 12, 2018

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz
Deputy Mayor Eugene Fuzy
Committeeman James Kostoplis
Administrator Michael Theokas
Township Clerk Colleen Eckert
Attorney Eileen Fahey
Chief Financial Officer Jeffrey Elsasser

ABSENT: Committeeman Eric Holliday
Committeeman Ken Mason

Mayor Benowitz called the meeting to order at approximately 6:33 p.m. and led a salute to the flag and a moment of silence. He dedicated the moment of silence to the four people who were involved in a recent fire in the Township with hopes that they return to their normal lives as soon as possible.

Township Clerk Eckert read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 11, 2018, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Deputy Mayor Fuzy made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

- Purchase of Real Property – Contract Negotiations.
- Twp. Engineer Professional Contract Matter – 2017 Road Program.
- Construction Office Personnel Matter.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality; seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

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ABSENT: Committeeman Holliday, Committeeman Mason

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 6:36 pm and reconvened the regular meeting at 7:31 pm.

APPOINTMENT OF MEMBERS TO ENVIRONMENTAL COMMISSION:

In accordance with N.J.S.A. 40:56A-1 et seq and Section 2-18 of the Revised General Ordinances of the Township of Bordentown, I, Stephen Benowitz, as Mayor, do hereby make the following appointment to the Environmental Commission:

Aleah Hosszu

Unexpired term to 12/31/19

Mayor Benowitz stated that Ms. Hosszu replaced Martha Veselka on the Environmental Commission and thanked Ms. Veselka for her service.

ADMINISTRATIVE REVIEW

Township Clerk Eckert announced that as a result of Closed Session, Resolution #2018-43-21A and Consideration of Introduction of Ordinance #2018-8 are being added to the Agenda.

CONSENT AGENDA

Resolution #2018-43-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.

Resolution #2018-43-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS.

Resolution #2018-43-10 entitled REDUCTION OF PERFORMANCE GUARANTEE, BORDENTOWN WATERFRONT COMMUNITY, LLC, RIVERGATE BOULEVARD, BLOCK 140, LOT 5-8.

Resolution #2018-43-11 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.

Resolution #2018-43-12 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.

Resolution #2018-43-13 entitled REFUND OF ESCROW BALANCE FOR DEVELOPMENT APPLICATIONS.

Resolution #2018-43-14 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.

Resolution #2018-43-15 entitled A RESOLUTION ESTABLISHING THE HOURLY RATE TO BE CHARGED FOR EXTRAORDINARY POLICE SERVICES REQUESTED FROM THE TOWNSHIP OF BORDENTOWN.

Resolution #2018-43-16 entitled RESOLUTION MEMORIALIZING THE MEMORANDUM OF UNDERSTANDING WITH THE BORDENTOWN REGIONAL SCHOOL DISTRICT FOR THE SCHOOL RESOURCE OFFICER.

Resolution #2018-43-17 entitled A RESOLUTION TO ACCEPT A PROPOSAL FROM JRS STRATEGIES FOR BORDENTOWN TOWNSHIP WEBSITE RE-DESIGN.

Resolution #2018-43-18 entitled AMEND 2016 ROAD PROGRAM WITH EARLE ASPHALT CO., CHANGE ORDER NO.1 FINAL.

Resolution #2018-43-19 entitled RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF ROBBINSVILLE FOR CONFLICT UNIFORM CONSTRUCTION CODE SERVICES.

Resolution #2018-43-20 entitled RESOLUTION AUTHORIZING THE TOWNSHIP OF BORDENTOWN TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT FOR ANIMAL CONTROL OFFICER.

Resolution #2018-43-21 entitled RESOLUTION AUTHORIZING THE TOWNSHIP OF BORDENTOWN TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT FOR ANIMAL CONTROL OFFICER.

Resolution #2018-43-21A entitled RESOLUTION ACCEPTING THE PROPOSAL FROM TUREK CONSULTING, LLC, FOR ENGINEERING SERVICES FOR THE 2017 ROAD IMPROVEMENT PROGRAM.

Township Committee review and discussion of Consent Agenda Items Resolutions #2018-43-8 through #2018-43-21A. There were no comments/questions on the Consent Agenda.

At this time, Committeeman Kostoplis made a motion to open to the public the consent agenda items; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

Seeing no comments, Deputy Mayor Fuzy made a motion to close to the public; seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

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At this time, Deputy Mayor Fuzy made a motion to adopt the Consent Agenda; seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

Public Hearing on Ordinance #2018-1 entitled AN ORDINANCE CHANGING THE STREET NAME OF ALTRAN COURT TO ADVANTAGE COURT.

At this time, Deputy Mayor Fuzy made a motion to open the public hearing on Ordinance #2018-1; seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

Seeing no public comment, Deputy Mayor Fuzy made a motion to close the public hearing on Ordinance #2018-1; seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

Consideration of Adoption of Ordinance #2018-1 entitled AN ORDINANCE CHANGING THE STREET NAME OF ALTRAN COURT TO ADVANTAGE COURT.

At this time, Committeeman Kostoplis made a motion to adopt Ordinance #2018-1; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

Consideration of Introduction of Ordinance #2018-2 entitled AN ORDINANCE OF THE TOWNSHIP OF BORDENTOWN, IN THE COUNTY OF BURLINGTON, NEW JERSEY, CANCELLING A CERTAIN APPROPRIATION BALANCE IN THE AMOUNT OF \$700,000 AND RE-APPROPRIATING SAID FUNDS FOR THE ACQUISITION OF PROPERTY.

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At this time, Committeeman Kostoplis made a motion to introduce Ordinance #2018-2: seconded by Deputy Mayor Fuzy.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

TOWNSHIP CLERK ECKERT: The public hearing will be February 26th.

Consideration of Introduction of Ordinance #2018-3 entitled AN ORDINANCE TO AMEND CHAPTER 10, VEHICLES AND TRAFFIC, SECTION 10.04.020, PARKING, STOPPING AND STANDING, AND SECTION 10.04.030, HEAVY VEHICLES – EXCLUSIONS, OF THE BORDENTOWN TOWNSHIP CODE.

At this time, Deputy Mayor Fuzy made a motion to introduce Ordinance #2018-3: seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

TOWNSHIP CLERK ECKERT: The public hearing will be February 26th.

Consideration of Introduction of Ordinance #2018-4 entitled AN ORDINANCE TO ESTABLISH TITLES AND SALARY RANGES FOR EMPLOYEES IN THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT.

At this time, Deputy Mayor Fuzy made a motion to introduce Ordinance #2018-4: seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

TOWNSHIP CLERK ECKERT: The public hearing will be February 26th.

Consideration of Introduction of Ordinance #2018-5 entitled AN ORDINANCE TO ESTABLISH TITLES AND SALARY RANGES FOR EMPLOYEES IN THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT.

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At this time, Deputy Mayor Fuzy made a motion to introduce Ordinance #2018-5: seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

TOWNSHIP CLERK ECKERT: The public hearing will be February 26th.

Consideration of Introduction of Ordinance #2018-6 entitled AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AMENDING ORDINANCE #2015-11 REGARDING THE ESTABLISHMENT OF AN AMBULANCE SQUAD AND AMBULANCE BILLING SERVICES FOR THE TOWNSHIP OF BORDENTOWN.

At this time, Deputy Mayor Fuzy made a motion to introduce Ordinance #2018-6: seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

TOWNSHIP CLERK ECKERT: The public hearing will be February 26th.

Consideration of Introduction of Ordinance #2018-7 entitled AN ORDINANCE AMENDING ORDINANCE #2006-25, CHAPTER 5.48 "TOWING SERVICE OPERATORS", SECTION 5.48.100, "SCHEDULE OF FEES AND CHARGES", OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF BORDENTOWN.

At this time, Committeeman Kostoplis made a motion to introduce Ordinance #2018-7: seconded by Deputy Mayor Fuzy.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

TOWNSHIP CLERK ECKERT: The public hearing will be February 26th.

Consideration of Introduction of Ordinance #2018-8 entitled AUTHORIZE THE PURCHASE OF REAL PROPERTY LOCATED ON CROSSWICKS ROAD AND KNOWN AS BLOCK 92.01, LOTS 18 AND 18 QFARM PURSUANT TO N.J.S.A. 40A:12-5.

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At this time, Deputy Mayor Fuzy made a motion to introduce Ordinance #2018-8: seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

TOWNSHIP CLERK ECKERT: The public hearing will be February 26th.

Township Committee discussion of the Burlington County request to Conduct Mosquito Spraying.

Mayor Benowitz said that the Township has requested additional information from Burlington County. This information was sent to the Committee members on January 24, 2018. A response is due back to the County by April 1, 2018. Mayor Benowitz asked that the item be tabled for discussion at the next meeting when the rest of the Township Committee is present.

ADMINISTRATOR REPORT

Administrator Theokas said a meeting was held last week on some new stormwater regulations. The N.J. DEP has put out some additional requirements as far as reporting and stormwater management. Committeeman Fuzy, Township Engineer Turek, C.D. Director Johnson, P.W. Director Buhner, Emergency Management Coordinator Andy Law, and he attended. The Township is working through the new requirements, and will continue to give updates. The N.J. DEP has gotten increasingly strict on what the Township is required to do as far as maintenance and reporting requirements. This may have to be accounted for in the budget.

CFO Elsasser and he have been meeting with the Department Heads independently in preparation of the 2018 Budget. They anticipate having some information for the Township Committee at the February 26, 2018 or March 12, 2018 meeting with possible introduction at that time.

He thanked all the Department Heads for their participation in the in-service training held on Saturday, February 3, 2018.

New website redesign has begun. On Thursday, February 15, 2018, Administrator Theokas is meeting with our website designer to begin the process.

TOWNSHIP COMMITTEE REPORTS

COMMITTEEMAN KOSTOPLIS: Committeeman Kostoplis said the in-service training held on Saturday, February 3, 2018 was very informative.

He attended the District #1 Mission Fire Company and District #2 Derby Fire Company meetings and gave a brief report on what was discussed at these meetings.

The Zoning Board held their reorganization meeting on January 25, 2018.

DEPUTY MAYOR FUZY: Deputy Mayor Fuzy said he also attended the seminar held on Saturday, February 3, 2018 and found it very useful. He thanked everyone for their time.

On January 30, 2018, he attended Bowman's Budget Class.

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The Public Works Department has been performing ongoing general maintenance throughout the Township.

The next Environmental Commission Meeting is February 27, 2018.

On February 18, 2018 at Northern Community Park, you can learn about to identifying frogs through calls.

He is working on Music in The Park.

On February 14, 2018, the Federal Government is having a public session via laptops in Hamilton. ANJEC will have a meeting room next door where panelists will speak about the dangers of off-shore drilling. It will be held at the Hilton Garden.

MAYOR BENOWITZ: Administrator Theokas and he met with Mayor Romeu and Deputy Mayor Liedtka from Chesterfield Township on January 29, 2018 to discuss shared services and environmental matters pertaining to the compressor station and traffic patterns.

He participated in the ribbon cutting ceremony for 7-11 on January 30, 2018.

On January 31, 2018, Administrator Theokas, CFO Elsasser, and he met with Bordentown City Mayor Lynch, City Clerk Archer, and CFO Peak for their regular monthly meeting to discuss shared services including EMS, events, post Town Hall Meeting items, and Water Department matters.

He attended the first in-service training session held on Saturday, February 3, 2018. He thanked all the Department Heads.

On February 4, 2018, he presented certificates to the Boy and Girl Scouts at the Holy Cross Lutheran Church and spoke to the congregation.

On February 5, 2018, he attended the Business Meeting for the Bordentown Township Senior Club.

He attended the February 8, 2018 Planning Board Meeting. The same professionals were reappointed for 2018.

On February 9, 2018, he met with Attorney Fahey and Township Engineer Turek to discuss Township yearly goals and plans and other business items.

The Black History Month event is scheduled for February 28, 2018 at the Bordentown Regional High School Media Center.

PUBLIC PARTICIPATION: At this time, Committeeman Kostoplis made a motion to open the meeting for public participation; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

JOHN McLOUGHLIN, representing Stanley and Jean Gendek: Mr. McLoughlin commented on Ordinance #2018-3. He asked that if the Township extend the existing stripe by only 3 feet (instead of 8 feet), the Gendeks could still park both of their cars, and the neighbor could pull out of his driveway.

DIANE HEINZ, 3 Hattaras Court: Ms. Heinz asked for an update on the broken fire hydrant on Georgetown Road. Administrator Theokas said he contacted Bordentown City Water Department and if there is no action by the next meeting, he will follow-up.

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STANLEY GENDEK, 20 Bonnie Lane: Mr. Gendek invited the Township Committee to come to the front of his house to see what they are voting on.

JEAN GENDEK, 20 Bonnie Lane: Mrs. Gendek said she is stressed about the parking situation in front of her home and described her concerns.

AMINA ANDERSON, 4 Sagamore Lane: Ms. Anderson inquired about the possibility of the installation of a left turn to exit Crystal Lake. Mayor Benowitz and Administrator Theokas said the Township has sent several letters to the N.J DOT, and will continue addressing it.

She also inquired about the Black History Event. Mayor Benowitz responded that they are still in the planning stages and this year it is student oriented.

Ms. Anderson extended her thanks to the Representatives for holding the Town Hall Meeting held on January 17, 2018. Mayor Benowitz commented on the negative news article that was written, and said he thought it was a very positive meeting.

Ms. Anderson said there are individuals in the Township who would like to form and be part of an Advisor/Community Group. Mayor Benowitz said he has reached out to Bordentown City to try to formulate some plans for it. She suggested Fieldsboro also be included.

At this time, Committeeman Kostoplis made a motion to close the meeting to the public; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

ADDITIONAL MATTERS:

ADMINISTRATOR THEOKAS: Administrator Theokas stated that Township Hall will be closed on February 19, 2018 for the President's Day holiday; however, there will be trash pick-up

At this time, Deputy Mayor Fuzy made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Committeeman Kostoplis.

AYE: Committeeman Kostoplis, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ABSENT: Committeeman Holliday, Committeeman Mason

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The Regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 8:12 p.m.

Respectfully Submitted,

COLLEEN M. ECKERT, RMC, TWP. CLERK