

TOWNSHIP COMMITTEE MINUTES
REGULAR MEETING
APRIL 9, 2018

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz
Deputy Mayor Eugene Fuzy
Committeeman Eric Holliday
Committeeman James Kostoplis
Committeeman Ken Mason
Administrator Michael Theokas
Township Clerk Colleen Eckert
Attorney Eileen Fahey
Chief Financial Officer Jeffrey Elsasser

ABSENT: None

Mayor Benowitz called the meeting to order at approximately 6:32 p.m. and led a salute to the flag and a moment of silence.

Township Clerk Eckert read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 11, 2018, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Committeeman Holliday made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

--Environmental Litigation: Transco Compressor Station
--AFSCME Contract Matter
--Tax Assessor Personnel Matter

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

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NAY: None

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 6:34 pm and reconvened the regular meeting at 7:32 pm.

Mayor's Proclamation for Agricultural Month. At this time, Mayor Benowitz read the Proclamation into the record. He then said a few words and presented the proclamation to the family of Stephen Turgy, who recently passed away.

Mayor's Proclamation for Alcohol Awareness Month. At this time, Mayor Benowitz read the Proclamation into the record.

Mayor's Proclamation honoring Mr. George Haas. At this time, Mayor Benowitz read the Proclamation into the record.

Presentation by Township Auditor of 2018 Municipal Budget.

Michael Craigin from Bowman & Company gave a presentation on the 2018 Bordentown Township Municipal Budget. Mayor Benowitz and Administrator Theokas made a few comments.

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR:

In accordance with N.J.S.A. Appendix A:9-40 I, Stephen Benowitz, as Mayor, do hereby appoint Salvatore Guido as Emergency Management Coordinator for a three year term beginning May 1, 2018 and expiring April 30, 2021.

ADMINISTRATIVE REVIEW

Township Clerk Eckert stated that as a result of Closed Session, Resolutions #2018-99-22A and #2018-99-22B are being added to the Consent Agenda. She also asked that the Township Committee members to approve by motion an additional payment on the Consent Agenda

At this time, Committeeman Holliday made a motion to add a payment to the bill list for \$50,000 for a deposit for the Perestam Property payable to Steven B. Perestam; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

CONSENT AGENDA

Resolution #2018-99-12 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.

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Resolution #2018-99-13 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS.

Resolution #2018-99-14 entitled RESOLUTION SUPPORTING THE 2018 UDRIVE, UTEXT, UPAY, DISTRACTED DRIVING CRACKDOWN APRIL 1-21, 2018.

Resolution #2018-99-15 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.

Resolution #2018-99-16 entitled RESOLUTION APPROVING A TEMPORARY BUDGET AMENDMENT.

Resolution #2018-99-17 entitled RESOLUTION ESTABLISHING ANNUAL SALARY OF THE EMERGENCY MANAGEMENT COORDINATOR.

Resolution #2018-99-18 entitled RESOLUTION ACCEPTING PROPOSAL FROM BLACK LAGOON FOR POND MANAGEMENT PROGRAM LOCATED AT NORTHERN COMMUNITY PARK.

Resolution #2018-99-19 entitled A RESOLUTION CONSENTING TO THE PROPOSED TRI-COUNTY WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT.

Resolution #2018-99-20 entitled RESOLUTION ACCEPTING THE NON-RENEWAL OF LIQUOR LICENSE #0304-36-001-003, BORDENTOWN HOTELS, INC., T/A THE DAYS INN OF BORDENTOWN.

Resolution #2018-99-21 entitled RESOLUTION AWARDING A CONTRACT TO ACCLAIM INVENTORY, LLC, FOR FIXED ASSET VALUATION.

Resolution #2018-99-22 entitled RESOLUTION AUTHORIZING THE PURCHASE OF EDITING SOFTWARE THROUGH WATCHGUARD FOR THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT.

Resolution #2018-99-22A entitled RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWNSHIP OF BORDENTOWN AND AFSCME UNION, AFL-CIO DISTRICT COUNCIL 71, LOCAL 3827-D FOR YEARS 2018 THROUGH 2021.

Resolution #2018-99-22B entitled RESOLUTION APPOINTING TAX ASSESSOR FOR THE TOWNSHIP OF BORDENTOWN.

Township Committee review and discussion of Consent Agenda Items Resolutions #2018-99-12 through #2018-99-22B. Committeeman Holliday asked questions/made comments on the Consent Agenda.

At this time, Committeeman Holliday made a motion to open to the public the consent agenda items; seconded by Committeeman Kostoplis.

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AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no comments, Committeeman Holliday made a motion to close to the public; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

At this time, Committeeman Holliday made a motion to adopt the Consent Agenda; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Public Hearing on Ordinance #2018-11 entitled AN ORDINANCE OF THE TOWNSHIP OF BORDENTOWN, IN THE COUNTY OF BURLINGTON, NEW JERSEY; CANCELLING CERTAIN APPROPRIATION BALANCES IN THE AGGREGATE AMOUNT OF \$643,322.24 AND RE-APPROPRIATING SAID FUNDS FOR OTHER CAPITAL IMPROVEMENTS AND THE PURCHASE OF EQUIPMENT.

At this time, Committeeman Holliday made a motion to open the public hearing on Ordinance #2018-11; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no public comment, Deputy Mayor Fuzy made a motion to close the public hearing on Ordinance #2018-11; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Consideration of Adoption of Ordinance #2018-11 entitled AN ORDINANCE OF THE TOWNSHIP OF BORDENTOWN, IN THE COUNTY OF BURLINGTON, NEW JERSEY; CANCELLING CERTAIN APPROPRIATION BALANCES IN THE AGGREGATE AMOUNT

OF \$643,322.24 AND RE-APPROPRIATING SAID FUNDS FOR OTHER CAPITAL IMPROVEMENTS AND THE PURCHASE OF EQUIPMENT.

At this time, Committeeman Holliday made a motion to adopt Ordinance #2018-11; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Public Hearing on Ordinance #2018-12 entitled AN ORDINANCE AMENDING ORDINANCE #2016-14 TO AMEND CHAPTER 15.16 OF THE MUNICIPAL CODE “HOUSING CODE”.

At this time, Deputy Mayor Fuzy made a motion to open the public hearing on Ordinance #2018-12; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no public comment, Committeeman Holliday made a motion to close the public hearing on Ordinance #2018-12; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Consideration of Adoption of Ordinance #2018-12 entitled AN ORDINANCE AMENDING ORDINANCE #2016-14 TO AMEND CHAPTER 15.16 OF THE MUNICIPAL CODE “HOUSING CODE”.

At this time, Committeeman Holliday made a motion to adopt Ordinance #2018-12; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ADMINISTRATOR & STAFF REPORTS

Administrator Theokas stated that last week he attended a meeting of the Abbott Marshlands Council, which the Township is a member. There is an overnight kayaking and camping expedition event

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scheduled for June 23, 2018 to be launched at the Bordentown Beach in Bordentown City. The Township Committee will all receive an invitation.

He will be attending a JIF Safety Breakfast on April 10, 2018 with Alternate Fund Commissioner Dean Buhner and Safety Coordinator Sam Vail to update our safety programs. Our internal safety meeting is scheduled for April 12, 2018. There is a JIF retreat next week that Alternate Fund Commissioner Dean Buhner will be attending on behalf of Administrator Theokas.

As a reminder to the Township Committee, an email was sent from the Township Clerk about the 2018 Financial Disclosure Statements which are due by April 30, 2018.

Administrator Theokas said he will be out of the office on vacation the week of April 16, 2018.

TOWNSHIP COMMITTEE & STAFF REPORTS

COMMITTEEMAN KOSTOPLIS: Committeeman Kostoplis attended both fire commission meetings. He cited the call stats.

He will be attending the Sewer Authority meeting next week.

COMMITTEEMAN HOLLIDAY: Committeeman Holliday said he attended the Veteran's Information Day held on Saturday, March 31, 2018. They would like to hold the event again in October. The Veteran's Advisory Committee is making preparations for the Memorial Day Ceremony.

He described several Police Department events and training sessions. Chief Pesce was asked to be a member of the Law and Justice Advisory Board for Rowan College at Burlington County. The Police Department is hosting its first Bring Your Child to Work Day Event on Thursday, April 26, 2018 from 9:00am-12:00 pm at the Senior Center. On April 28, 2018, the Department is taking part in the N.J. DEA National Take Back Drug Program Day. The Police Department received the Fatal Vision Roadster Pedal Cart where drivers experience what it feels like to drive under the influence of alcohol.

Committeeman Holliday cited the Animal Control call stats for each municipality.

The next Planning Board Meeting is scheduled for April 12, 2018.

He met with Congressman Steny Hoyer and Assemblywoman Carol Murphy.

He attended the JIF meeting on March 28, 2018, the Easter Egg Hunt on March 31, 2018, and the installation of Officers meeting at the Elks on April 7, 2018.

COMMITTEEMAN MASON: Committeeman Mason said he also attended the JIF Seminar on March 28, 2018.

He attended the Easter Egg Hunt on March 31, 2018.

He will be attending this month's School Board meeting on April 18, 2018. Previous meetings were cancelled due to the weather.

Opening Day for Bordentown Little League Baseball is now April 21, 2018.

DEPUTY MAYOR FUZY: Deputy Mayor Fuzy also attended the JIF Seminar on March 28, 2018.

On March 30, 2018, Mayor Benowitz, Administrator Theokas and he met with Chesterfield Mayor Romeu and Committeewoman Koetas-Dale to discuss thoughts and concerns on the Compressor Station.

On March 31, 2018, he attended the Easter Egg Hunt where 227 children participated. He thanked the Public Works Department for cleaning up Northern Community Park prior to the Egg Hunt.

On March 31, 2018, he attended the Veteran's Information Day.

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On April 8, 2018, he attended a Green Fair Planning Meeting with Bordentown and Chesterfield Township's Green Team. The Green Fair is scheduled for April 28, 2018 from 11:00 am to 3:00 pm.

On April 29, 2018, a Stream Monitoring Workshop will be held at Bossert Park from 10 a.m. to 1:00 p.m.

The next Shredder Event will be held on May 5, 2018 from 9:00 am to 12:00 pm. at the Public Works Building.

MAYOR BENOWITZ: On March 30, 2018, Deputy Mayor Fuzy, Administrator Theokas, and he met with Chesterfield Mayor Romeu and Committeewoman Koetas-Dale to discuss the environmental issues related to the Compressor Station including baseline studies of air and water quality.

On April 2, 2018, he attended the Bordentown Township Senior Club Business meeting.

On April 2, 2018, he met with two Bordentown Sewerage Authority Members in order to be updated on BSA activities.

He attended the 5th Annual Easter Egg Hunt on March 31, 2018.

On April 7, 2018, he spoke at the Elk's BPO installation of Officers meeting.

PUBLIC PARTICIPATION: At this time, Committeeman Holliday made a motion to open the meeting for public participation; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

DIANE HEINZ, 3 Hattaras Court: As follow-up to the February 12, 2018 meeting, she asked for an update on the fire hydrant that has been broken on Williamsburg Drive. Administrator Theokas said he has followed up several times with the Water Department, and it should be dealt with very soon.

As follow-up to the February 12, 2018 meeting, she asked about a discount for Senior Citizens, Veterans, and Disabled people when applying for permits. Administrator Theokas responded they are still waiting to hear from Hamilton Township. In addition, Township Clerk Eckert received 20 responses from municipalities in Burlington County, and no other municipality offers any discounts for Construction Permits.

Ms. Heinz stated that there is still a street light out on Williamsburg Drive and that she had reported it to the Police Department. The Township will get a number off the pole and follow-up.

Seeing no further comment, Committeeman Holliday made a motion to close the meeting to the public; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ADDITIONAL MATTERS: None

At this time, Committeeman Holliday made the following motion:

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BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

The Regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 8:25 p.m.

Respectfully Submitted,

COLLEEN M. ECKERT, RMC, TWP. CLERK