

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: SEPTEMBER 24, 2018    TIME: 7:00 P.M.    MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE:            PRESENT            ABSENT

_____	_____	Mayor Benowitz
_____	_____	Deputy Mayor Fuzy
_____	_____	Committeeman Holliday
_____	_____	Committeeman Kostoplis
_____	_____	Committeeman Mason
_____	_____	Michael Theokas, Administrator
_____	_____	Township Clerk Eckert
_____	_____	Attorney Fahey
_____	_____	Chief Financial Officer Elsasser

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 11, 2018, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

--Construction Department Personnel Matter.

--2017 CDBG Contract Matter: ADA Barrier Removal Program.

--2018 Road Program Contract Matter.

--Police Department Contract Matter: Uniforms.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

6. Mayor's Proclamation Honoring K9 Liberty upon Retirement.
7. Administrative Review
  - a. Review of agenda
  - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
  - b. Questions or comments from the audience on consent agenda items.
  - c. Motion, Second and Roll Call to adopt Resolutions #2018-267-8 through #2018-267-13.
8. Resolution #2018-267-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
  9. Resolution #2018-267-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.
  10. Resolution #2018-267-10 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.
  11. Resolution #2018-267-11 entitled AUTHORIZING REFUND OF OVERPAYMENT OF EMS COLLECTIONS.
  12. Resolution #2018-267-12 entitled RESOLUTION AUTHORIZING REFUND OF TOWING LICENSE FEE TO BMS TOWING & RECOVERY, LLC.
  13. Resolution #2018-267-13 entitled RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT.
  14. Consideration of Introduction of Ordinance #2018-25 AMENDING PERSONNEL POLICY MANUAL. (To be Introduced by Title Only)
  15. Administrator and Staff Reports.
  16. Township Committee and Staff Reports.
  17. Public Participation.  
  
Questions, comments or statements from members of the public in attendance.
  18. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.

19. Motion to Adjourn.

**ALL PROPOSED LEGISLATION LISTED BELOW IS SUBJECT TO CHANGE AND IS CONSIDERED TO BE A DRAFT UNTIL IT IS OFFICIALLY ADOPTED BY GOVERNING BODY.**

**NOTICE**

**TOWNSHIP OF BORDENTOWN**

NOTICE IS HEREBY GIVEN that the regular meeting of the Bordentown Township Committee scheduled for September 24, 2018, will commence at 7:00 p.m. (rather than the originally advertised start time of 6:30 p.m.) and will be held in the Main Meeting Room of the Municipal Building, 1 Municipal Drive, Bordentown, NJ 08505.

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Colleen M. Eckert, RMC, Twp. Clerk

NOTICE TO NEWSPAPERS IS REQUIRED BY THE STATE OPEN PUBLIC MEETINGS LAW AND IS NOT TO BE PUBLISHED AS A PAID LEGAL ADVERTISEMENT.

RESOLUTION #2018-267-8

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated September 24, 2018, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

09/24/18

RESOLUTION #2018-267-9

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of September 10, 2018 and the Regular Meeting of September 10, 2018; as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as ( \_\_\_\_\_ submitted) ( \_\_\_\_\_ corrected); and

BE IT RESOLVED that the following reports for the month of August 2018 as submitted by the Township Officials are hereby received and filed: Tax Collector, Township Clerk, Community Development, Construction, Municipal Court, and Finance.

09/24/18

## **RESOLUTION #2018-267-10**

### **AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2018 taxes in the amount of \$2,072.49 to ECCELSTON, MARVIN for Block 93.02 Lot 37 commonly known as 4 PADDOCK WAY

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2018 taxes in the amount of \$2454.19 to CORELOGIC LLC for Block 92 Lot 8.02 commonly known as 232 Crosswicks Road.

09/24/18  
JCE

**RESOLUTION #2018-267-11**

**AUTHORIZING REFUND OF OVERPAYMENT OF EMS COLLECTIONS**

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Certified Finance Officer, it hereby authorizes a refund of overpayment of 2018 EMS Charges in the amount of \$564.39 to Metlife Auto & Home for services provided on 2/5/18.

09/24/18

JCE



RESOLUTION #2018-267-12

RESOLUTION AUTHORIZING REFUND OF TOWING LICENSE FEE TO BMS TOWING & RECOVERY, LLC

WHEREAS, BMS Towing & Recovery, LLC, applied for a towing license in the amount of \$200.00 and following the newly adopted towing ordinance, it has been determined that BMS Towing & Recovery, LLC, does not meet the qualifications to be placed on the Bordentown Township Police Rotation list;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize a refund in the amount of \$200.00 to BMS Towing & Recovery, LLC, 7 Elbow Lane, Burlington, NJ 08016.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 24, 2018.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

09/24/18

RESOLUTION #2018-267-13

RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT

WHEREAS, the Township Committee of the Township of Bordentown has determined the need to appoint an additional part-time (per diem) EMT;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint the following part-time EMT effective September 25, 2018;

Amy Rose Schiller

BE IT FURTHER RESOLVED that compensation shall be set at \$12.50 per hour in accordance with Ordinance #2018-17.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 24, 2018.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

09/24/18