

**BORDENTOWN TOWNSHIP
ENVIRONMENTAL COMMISSION
MEETING MINUTES**

July 18, 2017

MEMBER	TITLE	PRESENT	ABSENT
Roger A. Plew	<i>Chair</i>	X	
Carole Cann	<i>Secretary</i>	X	
Martha Veselka	<i>Vice-Chair</i>	X	
Kelly Lozito		X	
Glenn Ashton		X	
Eugene Fuzy	<i>Committeeman Liaison</i>	X	
Dean Buhner	<i>Director of Public Works</i>		X
Tom Hendrickson	<i>Student Representative</i>		X

1. **SALUTE TO FLAG:** Chairman Plew called the meeting to order at 7:35 PM and led those present in a salute to the flag.
2. **OPEN PUBLIC MEETINGS ANNOUNCEMENT BY CHAIRMAN:** In compliance with the open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On March 17 advance written notice of this meeting was posted on the bulletin board opposite the main entrance of the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and the TIMES OF TRENTON; was filed with the Clerk of Bordentown Township, and was mailed to all persons who requested and paid for such service.
3. **MINUTES:** Motion to adopt the minutes of the July 18, 2017 meeting was made by Vice-Chair Veselka and seconded by Mr. Ashton. Motion carried unanimously.
4. **LIASON REPORT:** Committeeman Fuzy discussed procedures for communicating with the Township Committee and shared the policy with members. The Fishing Derby on July 3rd was the most heavily attended yet. Plans to set up a Green Team table to collect challenges were discussed.
5. **OLD BUSINESS:** Discussion of “Environmental Analysis” Site Plan/Subdivision Review, ANJEC Resource Paper. A site plan checklist should be prepared for each project, which would include the layout, Environmental Impact Statement, and traffic statements. Members should have time to review documents before the Planning Board meets. A discussion was held concerning the process to review applications. Chairman Plew will meet with the Township Administrator to discuss timelines and procedures.
6. **FOR DISCUSSION:**
 - Green Team/SJ “Must Revise” Actions:** Members looked through actions that must be revised and made plans to complete them.
 - Community Garden Work Schedule:** A schedule through August 19 was completed to conduct Saturday work sessions at the garden.

Community Day Schedule: September 15, 2017. The EC and Green Team will host a table from 11:00 am to 4:00 pm.

FREE Tree Seedlings from the State are still available.

7. **Commission members' forum:** Chairman Plew shared financial statements from the EC and Green Team. Vice-Chair Veselka went over the requirements to join Tree City USA. The Township must spend two dollars per capita toward the planting and management of trees in the Township, maintain a tree board, and pass a community tree ordinance to receive recognition. The Pinelands Commission will hold a hearing on the proposed SRL on July 26 in Toms River. People Over Pipelines is encouraging residents with wells to benchmark their water quality.

8. **MOTION TO ADJOURN** was made by Mrs. Cann and seconded by Mrs. Kelly. Meeting adjourned at 9:35 pm.