

**TOWNSHIP OF BORDENTOWN
OFFICE OF THE REGISTRAR
1 MUNICIPAL DRIVE
BORDENTOWN, NJ 08505
(609) 298-2800, EXT. 2108 or 2104
FAX: (609) 379-4026**

Registrar
Colleen M. Eckert, CMR

Deputy Registrar
Cynthia Dziura, CMR

HOW TO APPLY FOR A MARRIAGE LICENSE

(Call the Registrar's Office for an appointment between 9:00 am and 4:00 pm)

Complete the marriage license application form. You may also get an application form at the Local Registrar's office. **Do not sign the marriage application form before going to the Local Registrar.** You must sign the application, under oath, in the presence of the issuing authority.

Requirements for entering into a marriage

The following criteria must be met before two people can enter a marriage:

- Not be a party to another civil union, domestic partnership or marriage in this state or recognized by this state;
- Be at least 18 years of age, except that applicants under the age of 18 may enter into a marriage with parental consent. Applicants under the age of 16 must obtain parental consent and have the consent approved in writing by any judge of the Superior Court, Chancery Division, Family Part.

Where to apply

- Apply for the marriage license in the New Jersey municipality where either party resides. After you apply, there is a 72-hour waiting period before the license can be issued. The license is valid for 30 days throughout New Jersey.
- If neither applicant is a New Jersey resident, submit the application in the municipality where the marriage ceremony will be performed. In this case, the license is only valid in the issuing municipality.

Required items when applying for a marriage license

- Proof of identity by presenting your driver's license, passport or state/federal I.D.
- Proof of residency only if a NJ resident
- Social Security number*
- One (1) witness, 18 years of age or older, who speaks and understands English (may be a family member)
- The \$28 application fee – cash/check/money order

* Your social security number is required by law for US citizens and will be kept confidential.
Any documents in a foreign language must be accompanied by a certified English translation.

Requested additional documents (these documents are helpful but not required)

- A copy of your birth certificate to establish your parents' names.
- If you are divorced, have had a previous civil union dissolved, domestic partnership terminated or have had a civil union annulled, please bring the decree(s) or the civil annulment documents.
- If your former spouse/civil union or domestic partner is deceased, please bring the death certificate.

Applicants must know the following:

- Parents' birth names (mother's maiden name) and parents' birth places.
- Name and address of person performing marriage.
- Date and place of ceremony.

NOTE: Two (2) witnesses at least 18 years of age must be present at the ceremony.