

POLICE DEPARTMENT

Chief of Police
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Administration
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"Courtroom Standards"

As your case proceeds through the Court system, you are expected to observe the following Courtroom standards.

While in the courtroom, sit quietly when Court is in session. Do not chat or whisper with friends or relatives. The Court proceedings are being taped and background conversation can interfere with the audibility of this import record.

Avoid reading newspapers or books in the courtroom, particularly if your use of such material is a distraction to others. All cell phones and pagers are to be turned off.

When addressing the Judge or Hearing Officer, stand a few feet back from the bench. Do not approach the bench wearing any overcoat or with any clothing draped over the arms, these items will be left at your seat. All defendants and /or witnesses will not be permitted to place a briefcase, handbag, back pack, duffel bag or umbrella on the table in front of the bench while addressing the court.

Observe appropriate standards of attire. While clothing need not be formal, it should be clean, neat and in good repair. Shoes and shirts must be worn and T-shirts which carry offensive slogans or pictures are not allowed and should be removed before entering the Courtroom.

Avoid bringing small children to Court. If it is necessary to do so, please monitor their behavior so that they remain quiet at all times. Parents may be asked to leave the Courtroom if their child becomes noisy or unruly.