

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: JANUARY 17, 2012 TIME: 7:30 P.M.

MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE: PRESENT ABSENT

_____	_____	Mayor Feltes
_____	_____	Deputy Mayor Dauber
_____	_____	Committeeman Cann
_____	_____	Committeewoman DiMattia
_____	_____	Committeewoman Popko
_____	_____	Township Clerk Eckert
_____	_____	Attorney Drollas
_____	_____	Construction Official Carbone
_____	_____	Chief Financial Officer Kocian
_____	_____	Public Works Director Buhrer
_____	_____	Police Chief Nucera
_____	_____	Engineer Ruddiman

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 9, 2012, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Administrative Review
 - a. Review of agenda
 - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
- b. Questions or comments from the audience on consent agenda items.
- c. Motion, Second and Roll Call to adopt Resolutions #2012-017-6 through #2012-017-10.

6. Resolution #2012-017-6 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS.
7. Resolution #2012-017-7 entitled RELEASE OF MAINTENANCE GUARANTEE WITH RESPECT TO STORAGE DEPOT, 800 ROUTE 206 (BLOCK 61, LOT 2).
8. Resolution #2012-017-8 entitled RESOLUTION APPROVING MERITORIOUS AWARDS TO CERTAIN EMPLOYEES.
9. Resolution #2012-017-9 entitled RESOLUTION AWARDING A CONTRACT TO THE CONCORDE GROUP, INC., FOR RECORDS RETENTION.
10. Resolution #2012-017-10 entitled RESOLUTION APPOINTING MEMBER TO THE ECONOMIC ADVISORY COMMITTEE.
11. Consideration of Introduction of Ordinance #2012-1 entitled AN ORDINANCE TO ESTABLISH TITLES AND SALARY RANGES FOR EMPLOYEES IN THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT AND AMENDING ORDINANCE #2011-16.
12. Township Committee discussion of Reorganization Meeting Resolution #2012-7-16 entitled Establishing Rules of Procedure and Conduct of Business.
13. Township Committee discussion of RFP for Alternate Bond Counsel.
14. Township Committee discussion of Green Acres Funding.
15. Township Committee and Staff Reports.
16. Public Participation.

Questions, comments or statements from members of the public in attendance.

17. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.
18. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby (adjourn) (recess) this Regular Meeting to meet in Closed Session for the purpose of discussing:

RESOLUTION #2012-017-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meetings of December 21, 2011 and December 29, 2011; the Special Meeting of December 21, 2011; and the Regular Meetings of December 12, 2011 and December 29, 2011, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (_____ submitted) (_____ corrected).

01/17/12

RESOLUTION #2012-017-

RESOLUTION APPROVING MERITORIOUS AWARDS TO CERTAIN EMPLOYEES

WHEREAS, to maintain the daily functions of the Community Development Office, the Township Committee has assigned certain clerical duties to Cindy Dziura (Clerk's Office) and Terry Ezzo (Construction Office); and

WHEREAS, both Ms. Dziura and Ms. Ezzo have agreed to accept the additional duties of the Community Development Office; and

WHEREAS, the Township Committee wishes to provide a meritorious award to Ms. Dziura and Ms. Ezzo for their performance of the additional functions;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby award the following meritorious awards:

Cindy Dziura, Clerk Typist (Clerk's Office)	\$4,500
Terry Ezzo, TACO (Construction Office)	\$3,000

BE IT FURTHER RESOLVED that said awards shall not be made part of the employees' regular wages and shall be retroactive to January 1, 2012, and shall be paid over the 26 pay periods; and

BE IT FURTHER RESOLVED that should Ms. Dziura and Ms. Ezzo no longer perform said additional duties, the award shall cease upon the conclusion of the current pay period.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on January 17, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

01/17/12

RESOLUTION #2012-017-

RESOLUTION AWARDDING A CONTRACT TO THE CONCORDE GROUP, INC., FOR RECORDS RETENTION

WHEREAS, the County of Burlington applied for and was awarded a PARIS grant for records retention purposes on behalf of any Burlington County municipalities who wished to participate; and

WHEREAS, the County of Burlington did contract with the Concorde Group, Inc., to carry out said project; and

WHEREAS, each Burlington County municipality that participated in the grant was allotted a proportionate amount of the grant monies towards their municipality based on their records retention needs; and

WHEREAS, the Township of Bordentown did, in fact, participate in the PARIS grant and utilized all the grant monies allotted for the Township; and

WHEREAS, upon full utilization of the grant monies, the Concorde Group, Inc., provided an assessment of the remainder of the records, in cubic feet, that were still in need of review; and

WHEREAS, it is the desire of the Township of Bordentown to retain the services of the Concorde Group, Inc., to complete the project; and

WHEREAS, the Concorde Group, Inc., has submitted a proposal to complete said project;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby award a contract to the Concorde Group, Inc., 601 North Olive Street, Media, PA 19063, to perform the tasks as specified within the agreement; and

BE IT FURTHER RESOLVED that the cost to complete said project shall not exceed \$6,000.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on January 17, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

01/17/12

RESOLUTION #2012-017-

RESOLUTION APPOINTING MEMBER TO THE ECONOMIC ADVISORY COMMITTEE

WHEREAS, on February 22, 2010, the Township Committee adopted Ordinance #2010-4, establishing an Economic Advisory Committee for the Township of Bordentown; and

WHEREAS, the Economic Advisory Committee shall consist of nine (9) voting members who shall serve a term of two (2) years;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint the following member to the Economic Advisory Committee in accordance with Ordinance #2010-4:

Scott Rauenbuhler

BE IT FURTHER RESOLVED that the term of this appointment shall be for two year unexpired term and shall expire December 31, 2012.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on January 17, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

01/17/12

BORDENTOWN TOWNSHIP REGULAR MEETING

JANUARY 17, 2012

ADDENDUM

1. Resolution #2012-017-10A entitled AUTHORIZING ISSUANCE OF A PUBLIC GATHERING PERMIT TO THR & ASSOCIATES.