

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: FEBRUARY 27, 2012 TIME: 7:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE: PRESENT ABSENT

_____	_____	Mayor Feltes
_____	_____	Deputy Mayor Dauber
_____	_____	Committeeman Cann
_____	_____	Committeewoman DiMattia
_____	_____	Committeewoman Popko
_____	_____	Township Clerk Eckert
_____	_____	Attorney Drollas
_____	_____	Construction Official Carbone
_____	_____	Chief Financial Officer Kocian
_____	_____	Public Works Director Buhrer
_____	_____	Police Chief Nucera
_____	_____	Engineer Ruddiman

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 9, 2012, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Administrative Review
 - a. Review of agenda
 - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
- b. Questions or comments from the audience on consent agenda items.
- c. Motion, Second and Roll Call to adopt Resolutions #2012-058-6 through #2012-058-22.

6. Resolution #2012-058-6 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
7. Resolution #2012-058-7 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.
8. Resolution #2012-058-8 entitled AUTHORIZING 2012 BUDGET APPROPRIATION RESERVE TRANSFERS (N.J.S.A. 40A:4-59).
9. Resolution #2012-058-9 entitled AUTHORIZING YEAR 2012 TEMPORARY EMERGENCY APPROPRIATIONS (N.J.S.A. 40A:4-20).
10. Resolution #2012-058-10 entitled APPROVING AND AUTHORIZING PLACE-TO-PLACE TRANSFER OF ALCOHOLIC BEVERAGE PLENARY RETAIL CONSUMPTION LICENSE.
11. Resolution #2012-058-11 entitled A RESOLUTION TO AFFIRM THE TOWNSHIP OF BORDENTOWN'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.
12. Resolution #2012-058-12 entitled RELEASE OF MAINTENANCE GUARANTEE WITH RESPECT TO STORAGE DEPOT, 800 ROUTE 206 (BLOCK 61, LOT 2).
13. Resolution #2012-058-13 entitled RELEASE OF MAINTENANCE GUARANTEE WITH RESPECT TO CRICKET COMMUNICATIONS, 48 DUNNS MILL ROAD (BLOCK 128.01, LOT 28).
14. Resolution #2012-058-14 entitled RELEASE OF MAINTENANCE GUARANTEE WITH RESPECT TO CRICKET COMMUNICATIONS, 100 ROUTE 130 SOUTH (BLOCK 57, LOT 6.04).
15. Resolution #2012-058-15 entitled RESOLUTION AWARDED A CONTRACT TO THE CONCORDE GROUP, INC., FOR RECORDS RETENTION.
16. Resolution #2012-058-16 entitled RESOLUTION AUTHORIZING FRED TUREK, ALTERNATE TOWNSHIP ENGINEER, AND JACK CARMAN, TOWNSHIP PLANNER, TO PROCEED WITH THE BID PROCESS FOR NORTHERN COMMUNITY PARK BUFFER.
17. Resolution #2012-058-17 entitled APPROVING RAFFLE LICENSE #RL:366.
18. Resolution #2012-058-18 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
19. Resolution #2012-058-19 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
20. Resolution #2012-058-20 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
21. Resolution #2012-058-21 entitled ACCEPT AND APPROVE PERFORMANCE GUARANTEE FOR AB BORDENS CROSSING (BLOCK 58, LOT 35, 36, 37 & 38), PHASE 4

22. Resolution #2012-058-22 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.
23. Public Hearing on Ordinance #2012-2 entitled CALENDAR YEAR 2012 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).
24. Consideration of Adoption of Ordinance #2012-2 entitled CALENDAR YEAR 2012 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).
25. Township Committee discussion of Engineers’ Proposals for the Public Works Facility Expansion.
26. Township Committee discussion of the Creation of a “Green Team” regarding Sustainable Jersey.
27. Township Committee and Staff Reports.
28. Public Participation.

Questions, comments or statements from members of the public in attendance.
29. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.
30. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby (adjourn) (recess) this Regular Meeting to meet in Closed Session for the purpose of discussing:

RESOLUTION #2012-058-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated February 27, 2012, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

02/27/12

RESOLUTION #2012-058-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of February 13, 2012, and the Regular Meeting of January 17, 2012; January 30, 2012; and February 11, 2012, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (_____ submitted) (_____ corrected); and

BE IT RESOLVED that the following reports for the month of December 2011 as submitted by the Township Officials are hereby received and filed: Municipal Court; and

BE IT RESOLVED that the following reports for the month of January 2012 as submitted by the Township Officials are hereby received and filed: Tax Collector, Township Clerk, Construction, Finance, Community Development, and Municipal Court.

02/27/12

RESOLUTION #2012-058-

RESOLUTION AUTHORIZING FRED TUREK, ALTERNATE TOWNSHIP ENGINEER, AND JACK CARMAN, TOWNSHIP PLANNER, TO PROCEED WITH THE BID PROCESS FOR NORTHERN COMMUNITY PARK BUFFER

WHEREAS, Jack Carman, Township Planner, provided a presentation to the Township Committee regarding the plans for a buffer along Northern Community Park abutting the Hidden Acres Development; and

WHEREAS, Jack Carman, Township Planner, and Fred Turek, Alternate Township Engineer, are seeking authorization from the Township Committee to proceed with the bid process to obtain formal bids for Northern Community Park Buffer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize the Township Planner and Alternate Township Engineer to proceed with the bid process for Northern Community Park Buffer.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on February 27, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

02/27/12

RESOLUTION #2012-058-

RESOLUTION AWARDING A CONTRACT TO THE CONCORDE GROUP, INC., FOR RECORDS RETENTION

WHEREAS, the Township of Bordentown contracted services with the Concorde Group to provide Records Management Services; and

WHEREAS, it is the desire of the Township of Bordentown to retain the services provided by the Concorde Group on an annual basis to provide an annual inventory of Township records, along with providing for the destruction of records in accordance with the NJ State Division of Archives and Records Management; and

WHEREAS, the Concorde Group has submitted a proposal to conduct the annual inventory of the Township's records in an amount not to exceed \$3,540.00 plus \$50.00 per day; and

WHEREAS, funds are available to accept said proposal as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby award a contract to the Concorde Group, Inc., 601 North Olive Street, Media, PA 19063, to perform the tasks as specified within the agreement; and

BE IT FURTHER RESOLVED that the amount of the contract shall not exceed \$3,540.00 plus \$50.00 per day.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on February 27, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

02/27/12

RESOLUTION #2012-058-

AUTHORIZING YEAR 2012 TEMPORARY EMERGENCY APPROPRIATIONS (N.J.S.A. 40A:4-20)

WHEREAS, an emergent condition has arisen in that the Township of Bordentown is expected to enter in contracts, commitments or payments prior to the 2012 budget and no adequate provision has been made in the 2012 Temporary Budget for the aforesaid purpose; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2012 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$2,189,257.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, Burlington County, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$51,600.00 as follows:

TEMPORARY BUDGET

Temporary Appropriations .02.27.12 NJSA 40A:4-20

	PRIOR	2,137,657.00
<u>Municipal Operations within Caps</u>		
Community Development - O/E	Other Expenses	500.00
Zoning - O/E	Other Expenses	500.00
Employee Group Insurance - O/E	Other Expenses	20,000.00
Police - O/E	Other Expenses	5,000.00
Municipal Prosecutor - O/E	Other Expenses	1,100.00
Street /Roads - O/E	Other Expenses	5,000.00
Vehicle Maintenance -O/E	Other Expenses	7,000.00
Electricity - O/E	Other Expenses	2,500.00
Telecommunications - O/E	Other Expenses	5,000.00
Petroleum Products - O/E	Other Expenses	5,000.00
	Total Including this resolution	2,189,257.00

1. Said emergency temporary appropriations will be provided for in the 2012 budget.

2. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on February 27, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

02/27/12

RESOLUTION #2012-058-

AUTHORIZING 2012 BUDGET APPROPRIATION RESERVE TRANSFERS (N.J.S.A. 40A:4-59)

WHEREAS, various 2011 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2011 budget in the last two months of 2011; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, in the County of Burlington, State of New Jersey, that the transfers in the amount \$15,250.00 be made between the 2011 Budget Appropriation Reserves as follows:

Appropriation Reserve Transfers 02.27.2012

	From	To
Administration - O/E		5,000.00
Revenue Collection - O/E	750.00	
Planning - O/E	1,000.00	
Zoning - O/E	1,000.00	
UCC - O/E	500.00	
Police - S&W	1,750.00	
Police - O/E		5,000.00
Emergency Mgmt - O/E	1,250.00	
Solid Waste Collection - O/E	1,500.00	
Certificate of Compliance	1,000.00	
Natural Gas - O/E	1,250.00	
Water - O/E	500.00	
Petroleum Products - O/E		1,000.00
Landfill/ Solid Waste Disposal - O/E	4,000.00	
Unemployment /Disab - O/E		4,250.00

Social Security - O/E	750.00	
TOTAL	15,250.00	15,250.00

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on February 27, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

02/27/12