

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: MARCH 26, 2012 TIME: 7:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE:	PRESENT	ABSENT	
	_____	_____	Mayor Feltes
	_____	_____	Deputy Mayor Dauber
	_____	_____	Committeeman Cann
	_____	_____	Committeewoman DiMattia
	_____	_____	Committeewoman Popko
	_____	_____	Township Clerk Eckert
	_____	_____	Attorney Drollas
	_____	_____	Construction Official Carbone
	_____	_____	Chief Financial Officer Kocian
	_____	_____	Public Works Director Buhrer
	_____	_____	Police Chief Nucera
	_____	_____	Engineer Ruddiman

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 9, 2012, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Administrative Review
  - a. Review of agenda
  - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
- b. Questions or comments from the audience on consent agenda items.
- c. Motion, Second and Roll Call to adopt Resolutions #2012-086-6 through #2012-086-13.

6. Resolution #2012-086-6 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
7. Resolution #2012-086-7 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.
8. Resolution #2012-086-8 entitled RESOLUTION CONDUCTING ANNUAL BUDGET SELF-EXAMINATION FOR THE TOWNSHIP OF BORDENTOWN, COUNTY OF BURLINGTON.
9. Resolution #2012-086-9 entitled AUTHORIZING YEAR 2012 TEMPORARY EMERGENCY APPROPRIATION (N.J.S.A. 40A:4-20).
10. Resolution #2012-086-10 entitled AUTHORIZING 2012 BUDGET APPROPRIATION RESERVE TRANSFERS (N.J.S.A. 40A:4-59).
11. Resolution #2012-086-11 entitled AUTHORIZING ISSUANCE OF A PUBLIC GATHERING PERMIT TO THR & ASSOCIATES.
12. Resolution #2012-086-12 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
13. Resolution #2012-086-13 entitled RESOLUTION AUTHORIZING CANCELLATION OF RECEIVABLE & SPENDING RESERVE BALANCES, BURLINGTON COUNTY – MUNICIPAL ALLIANCE GRANT 2011 TO BUDGET OPERATIONS.
14. Consideration of Introduction of Ordinance #2012-3 entitled AMENDING ORDINANCE OF THE TOWNSHIP OF BORDENTOWN ESTABLISHING MERCANTILE LICENSES.
15. Township Committee discussion of New Jersey Avenue Bike Path.
16. Township Committee and Staff Reports.
17. Public Participation.  
  
Questions, comments or statements from members of the public in attendance.
18. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.
19. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby (adjourn) (recess) this Regular Meeting to meet in Closed Session for the purpose of discussing:

RESOLUTION #2012-086-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated March 26, 2012, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

03/26/12

RESOLUTION #2012-086-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of March 12, 2012, and the Regular Meeting of February 27, 2012, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as ( \_\_\_\_\_ submitted) ( \_\_\_\_\_ corrected); and

BE IT RESOLVED that the following reports for the month of February 2012 as submitted by the Township Officials are hereby received and filed: Tax Collector, Township Clerk, Construction, Finance, Community Development, Municipal Court and Engineer.

03/26/12

RESOLUTION #2012-086-

RESOLUTION CONDUCTING ANNUAL BUDGET SELF-EXAMINATION FOR THE TOWNSHIP OF BORDENTOWN, COUNTY OF BURLINGTON

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Bordentown has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2012 budget year;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Bordentown that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated.
  - b. Items of appropriation are properly set forth.
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Director of the Division of Local Government Services upon adoption.

RESOLUTION #2012-086-

AUTHORIZING YEAR 2012 TEMPORARY EMERGENCY APPROPRIATIONS (N.J.S.A. 40A:4-20)

WHEREAS, an emergent condition has arisen in that the Township of Bordentown is expected to enter in contracts, commitments or payments prior to the 2012 budget and no adequate provision has been made in the 2012 Temporary Budget for the aforesaid purpose; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2012 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$2,439,282.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, Burlington County, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$222,525.00 as follows:

**TEMPORARY BUDGET**

**Temporary Appropriations .03.26.12 NJSA 40A:4-20**

	<b>PRIOR</b>	<b>2,216,757.00</b>
Admin	Other Expenses	1,000.00
Municipal Clerk	Salary & Wages	2,500.00
	Other Expenses	500.00
Finance	Salary & Wages	3,100.00
Tax Assessor	Other Expenses	1,000.00
Engineering -	Other Expenses	2,500.00
Police -	Salary & Wages	15,000.00
Emergency Mgmt -	Other Expenses	100.00
Municipal Prosecutor	Other Expenses	1,200.00
Solid Waste - Contractual	Other Expenses	135,125.00
P/W Vehicle Maintenance	Other Expenses	10,000.00
Recycling Tax	Other Expenses	1,500.00

Telecommunications	Other Expenses	3,000.00
Social Security	Other Expenses	35,000.00
EMS - Emg Medical Svce	Salary & Wages	8,500.00
	Other Expenses	2,500.00
<b>Total Including this resolution</b>		<b>2,439,282.00</b>

2. Said emergency temporary appropriations will be provided for in the 2012 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on March 26, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

03/26/12

RESOLUTION #2012-086-

AUTHORIZING 2012 BUDGET APPROPRIATION RESERVE TRANSFERS (N.J.S.A. 40A:4-59)

WHEREAS, various 2011 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2011 budget in the last two months of 2011; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, in the County of Burlington, State of New Jersey, that the transfers in the amount \$42,700.00 be made between the 2011 Budget Appropriation Reserves as follows:

Appropriation Reserve Transfers 03.26.2012		
	From	To
Admin - O/E		14,300.00
Mayor & Committee - S&W	35.00	
Mun Clerk - O/E	3,990.00	
Finance - O/E	185.00	
Revenue Collection -O/E	220.00	
Tax Assessor - O/E	3,100.00	
Legal - O/E	570.00	
Engineering - O/E		200.00
Economic Development - O/E	100.00	
Planning - O/E	725.00	
Twp Planner - O/E	100.00	
Comm Develop - S&W	385.00	
Comm Develop - O/E	290.00	
UCC - S&W	25.00	
UCC - O/E	210.00	



Employee Health - O/E	8,975.00	
Police -S&W	165.00	
Emergency Mgmt - O/E	70.00	
Municipal Court - S&W	375.00	
Municipal Court - (Audit) O/E		3,000.00
Streets/Roads - S&W	335.00	
Streets/Roads - O/E	6,290.00	
Solid Waste - O/E	300.00	
Buildings/Grounds - S&W	300.00	
Buildings/Grounds - O/E	4,650.00	
Veh Maint -S&W	415.00	
Veh Maint -O/E	2,195.00	
MACCS - O/E	295.00	
Board of Health - O/E	250.00	
Environ Comm - O/E	265.00	
Sr Center - O/E	495.00	
Maint Parks - S&W	25.00	
Maint Parks - O/E	50.00	
Main Open Space Land & Cons - O/E	250.00	
Certificate Compliance -O/E	40.00	
Utilities - Traffic Signals - O/E	500.00	
Electricity - O/E	2,140.00	
Street Lights - O/E		1,200.00
Natural Gas -O/E	2,495.00	
Telecommunications - O/E	355.00	

Water - O/E	95.00	
Petroleum Products -O/E	70.00	
Sewerage Disposal - O/E	765.00	
Landfill /Solid Waste - O/E	370.00	
PERS - O/E	235.00	
Settlements/Judgements -O/E		24,000.00
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	42,700.00	42,700.00

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on March 26, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

03/26/12