

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: JULY 23, 2012 TIME: 7:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE:	PRESENT	ABSENT	
	_____	_____	Mayor Feltes
	_____	_____	Deputy Mayor Dauber
	_____	_____	Committeeman Cann
	_____	_____	Committeeman Moynihan
	_____	_____	Committeewoman Popko
	_____	_____	Township Clerk Eckert
	_____	_____	Attorney Drollas
	_____	_____	Construction Official Carbone
	_____	_____	Chief Financial Officer Kocian
	_____	_____	Public Works Director Buhrer
	_____	_____	Police Chief Nucera
	_____	_____	Engineer Ruddiman

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 9, 2012, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Presentation of trophies from July 4th Fish Derby.
6. ANNOUNCEMENT BY MAYOR:

ASSIGNMENT OF DEPARTMENTAL LIAISON RESPONSIBILITIES FOR THE REMAINDER OF 2012:

DEPUTY MAYOR MICHAEL DAUBER

- o Office of the Chief Financial Officer
 - Treasurer
 - Tax Collector
 - Tax Assessor

- Police Department
- Parks and Recreation Advisory Committee
- Development/Redevelopment Sub-Committee Member

COMMITTEEMAN JOHN MOYNIHAN

- Division of Public Property
- Division of Streets and Roads
- Garbage, Trash and Waste Collection
- Senior Citizens Affairs
- Special Events
- Class III Member of Planning Board

7. Administrative Review

- a. Review of agenda
- b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
 - b. Questions or comments from the audience on consent agenda items.
 - c. Motion, Second and Roll Call to adopt Resolutions #2012-205-8 through #2012-205-19.
8. Resolution #2012-205-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
 9. Resolution #2012-205-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.
 10. Resolution #2012-205-10 entitled APPROVING RAFFLE LICENSE #RL:373.
 11. Resolution #2012-205-11 entitled AUTHORIZING ISSUANCE OF BINGO LICENSE #BL:374.
 12. Resolution #2012-205-12 entitled RESOLUTION TO APPOINT PART-TIME/TEMPORARY COMMUNITY DEVELOPMENT DIRECTOR.
 13. Resolution #2012-205-13 entitled AMENDING RESOLUTION #2012-7-27 ENTITLED APPOINTING CLASS III MEMBER OF THE PLANNING BOARD.
 14. Resolution #2012-205-14 entitled A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN TO AUTHORIZE EXECUTION OF A MUNICIPAL SOLID WASTE SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF BURLINGTON, NEW JERSEY, AND THE TOWNSHIP OF BORDENTOWN.
 15. Resolution #2012-205-15 entitled AUTHORIZING DISPOSAL OF SURPLUS PROPERTY.
 16. Resolution #2012-205-16 entitled RESOLUTION TO AWARD A CONTRACT FOR APPRAISAL SERVICES FOR BLOCK 92, LOT 9.03 WITH J. MCHALE & ASSOCIATES, INC.

17. Resolution #2012-205-17 entitled RESOLUTION TO APPOINT SEASONAL LABORER EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS.
18. Resolution #2012-205-18 entitled RESOLUTION TO APPOINT SEASONAL LABORER EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS.
19. Resolution #2012-205-19 entitled RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT'S.
20. Township Committee discussion with Christopher Nunn regarding the Foundation for Bordentown Traditions and the Independence Day Celebration for 2013.
21. Township Committee discussion of Appraisal Services required for Township-owned Property within the Bordentown Waterfront Community.
22. Township Committee and Staff Reports.
23. Public Participation.

Questions, comments or statements from members of the public in attendance.
24. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.
25. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby (adjourn) (recess) this Regular Meeting to meet in Closed Session for the purpose of discussing:

RESOLUTION #2012-205-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated July 23, 2012, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

07/23/12

RESOLUTION #2012-205-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Special Closed Session Meeting of July 9, 2012, and the Closed Session Meeting of July 9, 2012, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (_____ submitted) (_____ corrected); and

BE IT RESOLVED that the following reports for the month of May 2012 as submitted by the Township Officials are hereby received and filed: Community Development and Construction; and

BE IT RESOLVED that the following reports for the month of June 2012 as submitted by the Township Officials are hereby received and filed: Tax Collector, Township Clerk, Municipal Court, Finance, Community Development, and Construction.

07/23/12

RESOLUTION #2012-205-

RESOLUTION TO APPOINT SEASONAL LABORER EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works has determined the need to appoint a seasonal laborer in the Department of Public Works; and

WHEREAS, Mr. Jeffrey McTighe has expressed interest in filling this position and the Director of Public Works has determined that Mr. McTighe is qualified to fill this position;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint Mr. Jeffrey McTighe to fill the seasonal laborer position in the Department of Public Works; and

BE IT FURTHER RESOLVED that compensation for Mr. Jeffrey McTighe shall be set at \$10.00 per hour in accordance with Bordentown Township Ordinance #2012-7; and

BE IT FURTHER RESOLVED that said appointment shall be retroactive to July 16, 2012 and shall not exceed 900 hours annually; and

BE IT FINALLY RESOLVED that said appointment shall be subject to the rules and regulations of the New Jersey Civil Service Commission.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

RESOLUTION #2012-205-

RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT'S

WHEREAS, the Township Committee of the Township of Bordentown has determined the need to appoint additional part-time (per diem) EMT's;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint the following part-time EMT's effective July 28, 2012:

Stephanie Snock
Robert Ronan

BE IT FURTHER RESOLVED that compensation shall be set as \$12.00 per hour in accordance with Ordinance #2012-7.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

RESOLUTION #2012-205-

RESOLUTION TO APPOINT SEASONAL LABORER EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works has determined the need to appoint a seasonal laborer in the Department of Public Works; and

WHEREAS, Mr. Christopher M. Labaw has expressed interest in filling this position and the Director of Public Works has determined that Mr. Labaw is qualified to fill this position;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint Mr. Christopher M. Labaw to fill the seasonal laborer position in the Department of Public Works; and

BE IT FURTHER RESOLVED that compensation for Mr. Labaw shall be set at \$10.00 per hour in accordance with Bordentown Township Ordinance #2012-7; and

BE IT FURTHER RESOLVED that said appointment shall take effect upon successful completion of the pre-employment drug screening and shall not exceed 900 hours annually; and

BE IT FINALLY RESOLVED that said appointment shall be subject to the rules and regulations of the New Jersey Civil Service Commission.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

RESOLUTION #2012-205-

RESOLUTION TO AWARD A CONTRACT FOR APPRAISAL SERVICES FOR BLOCK 92, LOT 9.03 WITH J. McHALE & ASSOCIATES, INC.

WHEREAS, the Township of Bordentown is interested in acquiring a parcel located on Crosswicks Road, otherwise known as Block 92, Lot 9.03, for the purpose of expanding the current Public Works Facility; and

WHEREAS, there is a need to have an appraisal done on the property for determination in making an appropriate offer to acquire said property; and

WHEREAS, two quotes were submitted to the Township to provide appraisal services; and

WHEREAS, J. McHale & Associates, Inc., submitted the low quote in an amount not to exceed \$3,500; and

WHEREAS, funds are available to award said contract as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby award a contract to J. McHale & Associates, Inc., Amherst Commons, 693 Main Street, Bldg. C, 2nd Floor, P.O. Box 26, Lumberton, NJ 08048, in an amount not to exceed \$3,500 to conduct an appraisal of Block 92, Lot 9.03; and

BE IT FURTHER RESOLVED that said appraisal shall be completed within 30 days of the award of this contract.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

RESOLUTION #2012-205-

AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Township of Bordentown is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Township Committee is desirous of selling said surplus property in an “as is” condition without express or implied warranties;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, County of Burlington, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Township Clerk for the Township of Bordentown.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

<u>Vehicle</u>	<u>VIN #</u>
1999 Ford Crown Vic	2FAFP7W5YX102219
1994 Chevy Caprice	1GABL52P6RR128669
2003 Dodge Intrepid	2B3HD46V5FH609444
2003 Dodge K	1B3BD46D2JF229830
2005 Chevy Impala	2G1WFGGK859220105
2003 Dodge Durango	1D4HS36N53F569509
1990 Ford L8000 (Dump w/ Plow)	1FDXR82A9LVA46714
1996 Ford F800 (Dump w/ Plow)	1FDYF80E7VVA28735

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Township of Bordentown reserves the right to accept or reject any bid submitted.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

RESOLUTION #2012-205-

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN TO AUTHORIZE EXECUTION OF A MUNICIPAL SOLID WASTE SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF BURLINGTON, NEW JERSEY, AND THE TOWNSHIP OF BORDENTOWN

WHEREAS, the Township of Bordentown requires a means by which to provide for the continuation of recycling and solid waste disposal services for calendar years 2012 through 2016; and

WHEREAS, the Township Committee has determined that participation in the recycling and solid waste disposal services provided by the County of Burlington is of substantial continuing benefit;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that the Mayor is authorized to execute the required two copies of the agreement with the County of Burlington on behalf of the Township; and

BE IT FINALLY RESOLVED by the Township Committee of the Township of Bordentown that the Township Clerk is hereby directed to provide a certified copy of the enacted resolution and the two executed copies of the Agreement to the County for execution and return to the Township.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

RESOLUTION #2012-205-

RESOLUTION TO APPOINT PART-TIME/TEMPORARY COMMUNITY DEVELOPMENT DIRECTOR

WHEREAS, there is a need to appoint a part-time/temporary Community Development Director for the Township of Bordentown; and

WHEREAS, it has been determined that Mr. Brian Johnson possesses the qualifications to fill this position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint Mr. Brian Johnson to the position of Community Development Director effective July 28, 2012; and

BE IT FURTHER RESOLVED that Mr. Johnson is appointed to this position on a part-time/temporary basis at an hourly rate of \$45.00 in accordance with Ordinance #2012-7; and

BE IT FURTHER RESOLVED that Mr. Johnson will be required to provide a maximum of 15 hours per week which shall continue until such time as the Township Committee determines services are no longer required for said position; and

BE IT FURTHER RESOLVED that in accordance with Section 25:202 of the Bordentown Township Land Development Ordinances, the Director of Community Development shall also serve as the Zoning Officer for the Township of Bordentown; and

BE IT FURTHER RESOLVED that Mr. Johnson is hereby designated as the Zoning Officer for the Township of Bordentown in conjunction with the duties of the Community Development Director and at no additional compensation.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

RESOLUTION #2012-205-

AMENDING RESOLUTION #2012-7-27 ENTITLED APPOINTING CLASS III MEMBER OF
THE PLANNING BOARD

BE IT RESOLVED by the Township Committee of the Township of Bordentown that in accordance with N.J.S.A. 55D-23, it does hereby appoint John Moynihan as the Class III Member of the Planning Board for the unexpired term expiring December 31, 2012.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on July 23, 2012.

COLLEEN M. ECKERT, RMC, TWP. CLERK

07/23/12

