

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: DECEMBER 10, 2012 TIME: 7:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE:	PRESENT	ABSENT	
	_____	_____	Mayor Feltes
	_____	_____	Deputy Mayor Dauber
	_____	_____	Committeeman Cann
	_____	_____	Committeeman Moynihan
	_____	_____	Committeewoman Popko
	_____	_____	Committeeman-elect Benowitz
	_____	_____	Township Clerk Eckert
	_____	_____	Attorney Drollas
	_____	_____	Construction Official Carbone
	_____	_____	Chief Financial Officer Kocian
	_____	_____	Public Works Director Buhrer
	_____	_____	Police Chief Nucera
	_____	_____	Engineer Ruddiman

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 9, 2012, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Administrative Review
  - a. Review of agenda
  - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
  - b. Questions or comments from the audience on consent agenda items.
  - c. Motion, Second and Roll Call to adopt Resolutions #2012-345-6 through #2012-345-16.
6. Resolution #2012-345-6 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
  7. Resolution #2012-345-7 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS.
  8. Resolution #2012-345-8 entitled RESOLUTION AUTHORIZING AN EXCHANGE OF CONSTRUCTION CODE SERVICES.
  9. Resolution #2012-345-9 entitled AUTHORIZING DECEMBER 10, 2012, BUDGET TRANSFERS.
  10. Resolution #2012-345-10 entitled RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87.
  11. Resolution #2012-345-11 entitled RESOLUTION AUTHORIZING EMERGENCY APPROPRIATION N.J.S.A. 40A:4-48.
  12. Resolution #2012-345-12 entitled RESOLUTION APPROVING FINAL REIMBURSEMENT AND ACCEPTANCE OF WORK 2010 AND 2011 BURLINGTON COUNTY PARK DEVELOPMENT GRANT.
  13. Resolution #2012-345-13 entitled RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT'S.
  14. Resolution #2012-345-14 entitled RESOLUTION ACCEPTING THE NON-RENEWAL OF LIQUOR LICENSE #0304-36-016-002 CRANBURY HOTELS, LLC, T/A BEST WESTERN INN, BORDENTOWN.
  15. Resolution #2012-345-15 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
  16. Resolution #2012-345-16 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
  17. Consideration of Introduction of Ordinance #2012-12 entitled ORDINANCE ESTABLISHING TOWNSHIP POLICY FOR UNRESERVED FUND BALANCES.
  18. Township Committee discussion of Shared Services Agreement with Homeowner's Associations for the making of Street Signs.
  19. Township Committee discussion with CFO Kocian regarding Bordentown Township 2012 Grant Awards.
  20. Township Committee discussion of the Southern Gateway Redevelopment Plan.

21. Township Committee discussion regarding Establishing Date and Time for 2013 Reorganization Meeting.

22. Township Committee and Staff Reports.

23. Public Participation.

Questions, comments or statements from members of the public in attendance.

24. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.

25. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby (adjourn) (recess) this Regular Meeting to meet in Closed Session for the purpose of discussing:

RESOLUTION #2012-345-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated December 10, 2012, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

12/10/12

RESOLUTION #2012-345-

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of November 26, 2012, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as ( \_\_\_\_\_ submitted) ( \_\_\_\_\_ corrected).

12/10/12

RESOLUTION #2012-345-

RESOLUTION ACCEPTING THE NON-RENEWAL OF LIQUOR LICENSE #0304-36-016-002,  
CRANBURY HOTELS, LLC, T/A BEST WESTERN INN BORDENTOWN

WHEREAS, liquor licenses are due to be renewed prior to July 1 each year; and

WHEREAS, by correspondence dated November 18, 2012, Cranbury Hotels, LLC, has notified the Township of Bordentown that they do not intend to renew their liquor license for the current license term of July 1, 2012 through June 30, 2013; and

WHEREAS, such action shall cause this license to cease to exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby accept the correspondence from Cranbury Hotels, LLC, for the non-renewal of their Liquor License #0304-36-016-002 and thereby causes Liquor License #0304-36-016-002 to cease to exist; and

BE IT FURTHER RESOLVED that the Township Clerk shall forward a certified copy of this resolution to the State of New Jersey, Division of Alcoholic Beverage Control and to the Bordentown Township Police Department.

It is hereby certified that the foregoing is a true and correct copy  
of a resolution adopted by the Township Committee of the Township  
of Bordentown at a meeting held on December 10, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

12/10/12

RESOLUTION #2012-345-

RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT'S

WHEREAS, the Township Committee of the Township of Bordentown has determined the need to appoint additional part-time (per diem) EMT's;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint the following part-time EMT's effective December 10, 2012:

Sean Moran  
Michael Weckenbrock

BE IT FURTHER RESOLVED that compensation shall be set as \$12.00 per hour in accordance with Ordinance #2012-7.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 10, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

12/10/12

RESOLUTION #2012-345-

RESOLUTION APPROVING FINAL REIMBURSEMENT AND ACCEPTANCE OF WORK 2010 AND 2011 BURLINGTON COUNTY PARK DEVELOPMENT GRANT

WHEREAS, the Township of Bordentown did receive a Municipal Park Development Grant from the County of Burlington, in the State of New Jersey, in the amount of \$250,000 for 2010 and \$250,000 for 2011 for the development of walking paths, rehabilitation of tennis courts, rehabilitation of the basketball courts, installation of a new tot lot, parking lot expansion, and new lighting for the baseball fields; and

WHEREAS, a partial reimbursement in the amount of \$150,988.50 was received for work completed as of December 27, 2011; and

WHEREAS, the Township's Engineer, Turek Consulting, LLC, did inspect and certify the proper installation of improvements associated with the contracts; and

WHEREAS, all parties agree that the work has been performed in a workmanlike manner that is compliant with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, County of Burlington, State of New Jersey, that the projects associated with the 2010 and 2011 Burlington County Park Development Grants are complete; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to submit the necessary documents to the County of Burlington for the final reimbursement in the amount of \$349,011.50.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 10, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

12/10/12

RESOLUTION #2012-345-

RESOLUTION AUTHORIZING AN EXCHANGE OF CONSTRUCTION CODE SERVICES

WHEREAS, NJAC 5:23-4.5 (j), sets forth the circumstances under which a conflict of interest or an emergency would arise for municipal Construction Officials, Subcode Officials and Inspectors; and

WHEREAS, it is in the Township's best interest to have a plan in place which will provide for these services in the event a conflict of interest or an emergency arises; and

WHEREAS, the Township of Bordentown wishes to authorize an exchange of construction code services with the Township of Florence, the Township of Mansfield, the Township of North Hanover and the Township of Lumberton to exchange the services of their Construction Officials, Subcode Officials and Inspectors as needed to comply with NJAC 5:23-4.5 (j);

NOW, THEREFORE, BE IT RESOLVED by the Township of Bordentown, in the County of Burlington, State of New Jersey, as follows:

1. The Township Committee of the Township of Bordentown hereby authorizes the exchange of Construction Code Services with the Township of Florence, Township of Mansfield, Township of North Hanover and Township of Lumberton.
2. The Mayor, Clerk and other appropriate officials are hereby authorized to execute the documents necessary to have the work performed in connection with the services outlined above.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 10, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

12/10/12

RESOLUTION #2012-345-

AUTHORIZING DECEMBER 10, 2012, BUDGET TRANSFERS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it hereby approves and authorizes the Chief Financial Officer to make the following 2012 Budget Appropriation transfers pursuant to N.J.S.A. 40A:4-58:

Budget Transfers 12.10.2012	From	To
Administration -O/E		10,000.00
Tax Assessor - O/E		1,500.00
Community Development - S&W	9,000.00	
Emergency Management SVC- O/E	5,000.00	
Streets & Roads - S&W	7,000.00	
Vehicle Maint - S&W		1,000.00
Maint O/S - Land & Conservation - S&W		3,000.00
Sr. Community Center - O/E		500.00
Electricity - O/E		5,000.00
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	21,000.00	21,000.00

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 10, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

12/10/12

RESOLUTION #2012-345-

RESOLUTION AUTHORIZING EMERGENCY APPROPRIATION N.J.S.A. 40A:4-48

WHEREAS, an emergency has arisen with respect to Environmental Resource Inventory Update and no adequate provision was made in the 2012 budget for the aforesaid purpose, and N.J.S.A. 40A:4-48 provides for the creation of an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$3,500.00 and three (3) percent of the total operating appropriations in the budget for 2012 is \$239,737.00; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2012;

NOW, THEREFORE, BE IT RESOLVED (by not less than 2/3 of all governing body members affirmatively concurring) by the Township Committee of the Township of Bordentown that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation is hereby made for ANJEC – Sustainable Land Use Planning Grant Local Match – O/E in the amount of \$3,500.00.
2. That said emergency appropriation shall be provided for in full in the 2012 budget, and is requested to be excluded from CAPS, pursuant to N.J.S.A. 40A:4-53.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on December 10, 2012.

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COLLEEN M. ECKERT, RMC, TWP. CLERK

12/10/12

