

TOWNSHIP COMMITTEE MINUTES
REORGANIZATION MEETING
JANUARY 5, 2013

The Reorganization Meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Committeeman Jim Cann
 Committeeman Steven Benowitz
 Committeewoman John Moynihan
 Committeeman Karl Feltes
 Committeewoman Jill Popko
 Township Clerk Colleen M. Eckert
 Chief of Police Frank M. Nucera, Jr.
 Chief Financial Officer David Kocian

Township Clerk Eckert called the meeting to order at approximately 1:00 p.m and gave a welcoming statement.

Pastor Eui C. Hwang of the Korean Presbyterian Church of Trenton gave the invocation.

Harry Havens, Chairman of the Veterans Advisory Committee, led the Salute to the Flag.

The singing of the National Anthem and God Bless America was performed by Ms. Rosemary LaMachia.

Township Clerk Eckert asked for a Moment of Silence.

Township Clerk Eckert took Roll Call and declared a quorum. She then gave the Uniform Fire Code Announcement and read the Open Public Meeting Announcement.

Assemblyman Troy Singleton administered the Oath of Office to Stephen Benowitz as Member of the Township Committee.

Ms. Anna Muschal administered the Oath of Office to John Moynihan as Member of the Township Committee.

Township Clerk Eckert asked the Township Committee for a nomination and second for the office of Mayor for the year 2013.

At this time, Committeewoman Popko nominated James Cann for the Office of Mayor for the year 2013; seconded by Committeeman Benowitz.

AYE: Committeeman Benowitz, Committeeman Cann, Committeeman Feltes, Committeeman Moynihan, Committeewoman Popko

NAY: None

Assemblyman Herb Conaway administered the Oath of Office to James Cann as Mayor for the year 2013.

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(Former Mayor) Karl Feltes passed the Mayor's Gavel to 2013 Mayor of Bordentown Township, James Cann.

Mayor Cann asked the Township Committee for a nomination and second for the office of Deputy Mayor for the year 2013.

At this time, Committeeman Benowitz nominated Jill Popko for the Office of Deputy Mayor for the year 2013; seconded by Mayor Cann.

AYE: Committeeman Benowitz, Committeeman Feltes, Committeeman Moynihan, Committeewoman Popko, Mayor Cann

NAY: None

Aimee Belgard, Burlington County Freeholder, administered the Oath of Office to Jill Popko, as Deputy Mayor for the year 2013.

At this time, Committeeman Benowitz nominated Kearns, Reale & Kearns for Township Attorney for the year 2013; seconded by Committeewoman Popko.

AYE: Committeeman Benowitz, Committeeman Feltes, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

Mayor Cann announced each Township Committee Members' assignment of departmental liaison responsibilities for 2013.

Mayor Cann announced appointments to the Environmental Commission, Planning Board Members, and Parks and Recreation Advisory Committee Members:

ENVIRONMENTAL COMMISSION:

Roger Plew	01/01/13 through 12/31/15
Marilee Ryan	01/01/13 through 12/31/15

Mayor Cann appointed Roger Plew as Chairman of the Environmental Commission.

PLANNING BOARD MEMBERS:

Class IV Member	4 Year Term Expiring 12/31/16	William Popko
Class IV Member	4 Year Term Expiring 12/31/16	George Chidley
Class IV Member	2 Year Term Expiring 12/31/13 (Alt. #2)	Nicholas D'Angelo

PARKS AND RECREATION ADVISORY COMMITTEE MEMBERS:

Class II Member	1 Year Term Expiring 12/31/13	Karl Feltes
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Class VII Member 3 Year Term Expiring 12/31/15

William Popko

CONSENT AGENDA

Resolution #2013-5-9 – ADOPTING TEMPORARY BUDGET FOR 2013.

Resolution #2013-5-10– ADOPTING TEMPORARY BUDGET FOR 2013 DEBT SERVICE.

Resolution #2013-5-11 - A RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX TITLE UPON REDEMPTION.

Resolution #2013-5-12 – RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00).

Resolution #2013-5-13 – ESTABLISHING A CHARGE FOR RETURNED CHECKS.

Resolution #2013-5-14 – DESIGNATING OFFICIAL NEWSPAPERS.

Resolution #2012-5-15 – DESIGNATING SCHEDULE OF DATES AND TIMES FOR THE REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH.

Resolution #2013-5-16 – ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS.

Resolution #2013-5-17 – RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE DISCUSSING TOWNSHIP BUSINESS.

Resolution #2013-5-18 – ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS AT MEETINGS.

Resolution #2013-5-19 – ESTABLISHING A PROCEDURAL RULE ON THE COUNTING OF ABSTENTIONS FOR PURPOSES OF DETERMINING THE OUTCOME OF VOTES AND DETERMINING THE EXISTENCE OF A QUORUM.

Resolution #2013-5-20 – ADOPTING A RULE FOR TRANSACTION OF ROUTINE BUSINESS ITEMS.

Resolution #2013-5-21 – APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE, TREASURER, DEPUTY REGISTRAR OF VITAL STATISTICS, DEPUTY TOWNSHIP CLERK, DEPUTY TAX COLLECTOR, COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC AGENCY COMPLIANCE OFFICER,

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AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COORDINATOR AND OTHER VARIOUS OFFICIALS.

Resolution #2013-5-22 - ADOPTING A CASH MANAGEMENT PLAN.

Resolution #2013-5-23 – APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF: ATTORNEY, ACCOUNTANT AND AUDITOR, ENGINEER, ALTERNATE ENGINEER, TOWNSHIP PLANNER, ALTERNATE TOWNSHIP PLANNER, PROSECUTOR, ALTERNATE PROSECUTOR, ARRAIGNMENT PROSECUTOR, ALTERNATE ARRAIGNMENT PROSECUTOR, INSURANCE BROKER/CONSULTANT, PUBLIC DEFENDER, ALTERNATE PUBLIC DEFENDER, TOWNSHIP WEBMASTER, IT SERVICES, ALTERNATE IT SERVICES AND SPECIAL COUNSEL FOR TAX APPEALS.

Resolution #2013-5-24 – RESOLUTION AUTHORIZING EXTENSION OF PROFESSIONAL SERVICES AGREEMENT BETWEEN A-1 COLLECTION SERVICES AND THE TOWNSHIP OF BORDENTOWN.

Resolution #2013-5-25 – DESIGNATING REPRESENTATIVES TO SERVE AS LIAISONS DURING CONSENSUS PLANNING PROCESS AND IMPLEMENTATION OF THE STATE DEVELOPMENT AND REDEVELOPMENT PLAN.

Resolution #2013-5-26 – DESIGNATING AND ACKNOWLEDGING THE PURCHASE OF CERTAIN COMMODITIES THROUGH COOPERATIVE PURCHASING WITH THE STATE OF NEW JERSEY OR THROUGH A COOPERATIVE PRICING PROGRAM WITH THE COUNTY OF BURLINGTON.

Resolution #2013-5-27 – ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2013.

Resolution #2013-5-28 – APPOINTING CLASS III MEMBER OF PLANNING BOARD.

Resolution #2013-5-29 – APPOINTMENT OF MEMBERS TO ZONING BOARD OF ADJUSTMENT.

30. Resolution #2013-5-30 – APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE.

Resolution #2013-5-31 – ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE DEPARTMENT.

Resolution #2013-5-32 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT, BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.

Resolution #2013-5-33 – RESOLUTION APPOINTING FUND COMMISSIONER, MUNICIPAL JOINT INSURANCE FUND.

Resolution #2013-5-34 – RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER.

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Resolution #2013-5-35 – RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT FOR APPEALS AND ROLLBACKS.

Resolution #2013-5-36 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND SCHOOL, COUNTY, AND SPECIAL DISTRICT TAXES.

Resolution #2013-5-37 – RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES.

Resolution #2013-5-38 – A RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE TOWNSHIP AND DM MEDICAL BILLINGS, INC.

Resolution #2013-5-39 – RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN TRAINING SEMINARS.

Resolution #2013-5-40 – APPOINTING MUNICIPAL COURT JUDGE.

Resolution #2013-5-41 – A RESOLUTION OF THE TOWNSHIP OF BORDENTOWN ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF BORDENTOWN IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

Mayor Cann announced additional various appointments that were listed in the Consent Agenda.

Committeeman Feltes stated his concern about continuation of the 2012 Webmaster during tax collections which are due February 1st. Mayor Cann confirmed that the 2012 contract will continue with no interruption for at least one month until the switch is complete. Committeeman Moynihan said that he disagreed with the appointment of JRS Strategies for Webmaster because of their lack of experience with municipal websites. Deputy Mayor Popko added that she thought the Webmaster will do a fine job.

At this time, Committeeman Feltes made a motion to move Resolutions #2013-5-9 through #2012-5-41 as amended; seconded by Committeeman Benowitz.

AYE: Committeeman Benowitz, Committeeman Feltes, Committeeman Moynihan with the exception of the appointment of JRS Strategies, Deputy Mayor Popko, Mayor Cann

NAY: None

PUBLIC PARTICIPATION: At this time, Committeeman Benowitz made a motion to open the meeting for public participation; seconded by Committeewoman Popko.

AYE: Committeeman Benowitz, Committeeman Feltes, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

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HARRY HAVENS, Chairman of the Bordentown Township Veteran's Advisory Committee: Mr. Havens thanked Karl Feltes for his year of service as Mayor and welcomed everyone to attend their meetings.

ROGER PLEW, 117 Philmont Avenue, Chairman of the Environmental Commission: Mr. Plew thanked the Township Committee for his reappointment. He asked that each committeeperson sign the green challenge pledge cards. The Township Committee thanked him for his service.

Seeing no further comments, Committeeman Benowitz made a motion to close the public portion of the meeting; seconded by Committeeman Feltes.

AYE: Committeeman Benowitz, Committeeman Feltes, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

TOWNSHIP COMMITTEE COMMENTS:

COMMITTEEMAN BENOWITZ: Committeeman Benowitz introduced his family and then reflected on his term on the 1979 Bordentown Township Committee. He said he would continue going door to door introducing himself to residents and business owners. He proceeded to read a written statement listing his intentions and goals as committeeman.

COMMITTEEMAN FELTES: Mayor Cann thanked Committeeman Feltes for his service as Mayor last year. Mayor Feltes read a letter he received from the Ramada Hotels thanking the Bordentown Fire and Police Department for their service on 11/22/12 when the hotel suffered a fire. He said it exemplifies what the employees of Bordentown Township are about. He welcomed Mr. Benowitz and said he looks forward to working with all the members of the committee this year.

COMMITTEEMAN MOYNIHAN: Committeeman Moynihan wished Mayor Cann the best of luck during his term of office. He thanked his family, residents of the Township, and others. He wished everyone a healthy and joyous new year.

DEPUTY MAYOR POPKO: Deputy Mayor Popko congratulated Mayor Cann and Committeemen Benowitz and Moynihan. She thanked her family, audience members, friends, and residents for attending. She read a list of needs and wants for the Township. She told CFO Kocian that as liaison she would make it a priority to meet with him on a continuous basis to make sure the tax money is spent intelligently. She commended him on his work under the economic conditions. Deputy Mayor Popko gave some positive comments about Committeeman Benowitz and Mayor Cann. She read an excerpt from the newspaper about volunteering and thanked residents for attending meetings.

MAYOR CANN: Mayor Cann thanked everyone for attending the reorganization meeting. He congratulated Committeeman Benowitz and Committeeman Moynihan for being elected to the Committee and Ms. Popko on her appointment as Deputy Mayor. He thanked his family members. Mayor Cann read a statement of challenges and goals the Committee will be facing this year and described the progress of certain projects going on in the Township.

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Benediction was given by Pastor Eui C. Hwang, Korean Presbyterian Church of Trenton.

At this time, Committeeman Benowitz made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn this reorganization meeting; seconded by Committeeman Moynihan.

AYE: Committeeman Benowitz, Committeeman Feltes, Committeeman Moynihan, Deputy Mayor Popko, Mayor Cann

NAY: None

The Reorganization Meeting of the Township committee of the Township of Bordentown was adjourned at approximately 2:09 p.m.

JAMES CANN, MAYOR

COLLEEN M. ECKERT, TWP. CLERK