

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: SEPTEMBER 30, 2013 TIME: 7:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE: PRESENT ABSENT

_____	_____	Mayor Cann
_____	_____	Deputy Mayor Popko
_____	_____	Committeeman Benowitz
_____	_____	Committeeman Feltes
_____	_____	Committeeman Moynihan
_____	_____	Township Clerk Eckert
_____	_____	Attorney Kearns
_____	_____	Chief Financial Officer Kocian
_____	_____	Public Works Director Buhrer
_____	_____	Police Chief Nucera

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On August 29, 2013, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Administration of Oath of Office to Jessica Meyer, Police Officer.
6. Presentation by Fred Turek, Alternate Township Engineer, regarding various Improvements to Bossert Park.
7. Mayor’s Proclamation proclaiming October 10, 2013, as “Put the Brakes on Fatalities Day”.
- 7a. APPOINTMENT OF PLANNING BOARD MEMBER:

In accordance with N.J.S.A. 40:55D-23 and Section 25:704 of the Revised General Ordinances of the Township of Bordentown as adopted by Ordinance #1990-15, commonly known as the Land Development Ordinance of the Township of Bordentown establishing a Planning Board. The ordinance authorizes the Mayor to appoint Class II and Class IV members of the Planning Board.

Therefore, I, James Cann, as Mayor, do hereby make the following appointment to the Planning Board:

Class IV Member – 4 Year Unexpired Term Expiring 12/31/13: Timothy Fairlie

8. Administrative Review

- a. Review of agenda
- b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
 - b. Questions or comments from the audience on consent agenda items.
 - c. Motion, Second and Roll Call to adopt Resolutions #2013-273-9 through #2013-273-18.
9. Resolution #2013-273-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
10. Resolution #2013-273-10 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.
11. Resolution #2013-273-11 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
12. Resolution #2013-273-12 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.
13. Resolution #2013-273-13 entitled RESOLUTION TO APPOINT COMMUNITY DEVELOPMENT DIRECTOR/ENGINEER.
14. Resolution #2013-273-14 entitled RESOLUTION ACCEPTING PROPOSAL FROM GENERAL CODE FOR THE RECODIFICATION OF BORDENTOWN TOWNSHIP ORDINANCES.
15. Resolution #2013-273-15 entitled RESOLUTION TO ACCEPT PROPOSAL FROM WILLIAM J. KEARNS, JR., ESQ., FOR THE SUPERVISION OF THE ORDINANCE CODIFICATION PROJECT FOR THE TOWNSHIP OF BORDENTOWN.
16. Resolution #2013-273-16 entitled RESOLUTION AUTHORIZING THE TOWNSHIP CLERK TO ACCEPT FORMAL BIDS FOR SOLID WASTE COLLECTION.
17. Resolution #2013-273-17 entitled APPOINTMENT OF MEMBER TO ZONING BOARD OF ADJUSTMENT.
18. Resolution #2013-273-18 entitled A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF BURLINGTON COUNTY AND TOWNSHIP OF BORDENTOWN FOR A SUB-GRANT OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2013 IN THE AMOUNT OF \$65,000 TO ACCOMPLISH IMPROVEMENTS TO NORTHERN COMMUNITY PARK.

19. Township Committee discussion regarding Request to Bordentown City Water Department for Low-Income Senior Citizen Discounts on Water Rates.
20. Township Committee discussion of Best Practices Checklist.
21. Township Committee and Staff Reports.
22. Public Participation.

Questions, comments or statements from members of the public in attendance.

23. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.
24. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing Public Works Expansion Project Contract Matter and Solid Waste Collection Contract Matter.

RESOLUTION #2013-273-9

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated September 20, 2013, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

09/30/13

RESOLUTION #2013-273-10

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of September 16, 2013, and the Regular Meeting of September 16, 2013, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (_____ submitted) (_____ corrected); and

BE IT RESOLVED that the following reports for the month of August 2013 as submitted by the Township Officials are hereby received and filed: Tax Collector, Township Clerk, Construction, Community Development, Municipal Court, and Finance.

09/30/13

RESOLUTION #2013-273-11

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #12-0009 was redeemed on September 17, 2013, in the amount of \$15,911.64.

WHEREAS, US BANK Cust for Crestar Capital, paid tax sale premium, in the amount of \$6,800.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$6,800.00 to US BANK Cust for Crestar Capital; for Lien 12-00009, Block 53 Lot 2, commonly known as 33 Linden Road.

MAP
09/30/13

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

RESOLUTION #2013-273-12

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2013 taxes in the amount of \$200.97 to Cassaro, Christine for Block 27 Lot 24 commonly known as New Jersey Avenue.

09/30/13

MAP

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

RESOLUTION #2013-273-13

RESOLUTION TO APPOINT COMMUNITY DEVELOPMENT DIRECTOR/ENGINEER

WHEREAS, there is a need to appoint a Community Development Director/Engineer for the Township of Bordentown; and

WHEREAS, it has been determined that Mr. Brian Johnson possesses the qualifications to fill this position;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby appoint Mr. Brian Johnson to the position of Community Development Director/Engineer effective October 2, 2013; and

BE IT FURTHER RESOLVED that Mr. Johnson is appointed to this position at an annual salary of \$90,000 in accordance with Ordinance #2013-7; and

BE IT FURTHER RESOLVED that in accordance with Section 25:202 of the Bordentown Township Land Development Ordinances, the Director of Community Development shall also serve as the Zoning Officer for the Township of Bordentown; and

BE IT FURTHER RESOLVED that Mr. Johnson is hereby designated as the Zoning Officer for the Township of Bordentown in conjunction with the duties of the Community Development Director/Engineer position and at no additional compensation; and

BE IT FURTHER RESOLVED that Mr. Johnson is hereby designated to serve as the Municipal Housing Liaison for the Township of Bordentown in conjunction with the duties of the Community Development/Engineer position and at no additional compensation; and

BE IT FURTHER RESOLVED that Mr. Johnson shall also perform certain duties relating to Code Enforcement, in conjunction with the duties of the Community Development Director/Engineer position, at no additional compensation.

BE IT FURTHER RESOLVED that said appointment shall be subject to the rules and regulations of the New Jersey Civil Service Commission.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

RESOLUTION #2013-273-14

RESOLUTION ACCEPTING PROPOSAL FROM GENERAL CODE FOR THE RECODIFICATION OF BORDENTOWN TOWNSHIP ORDINANCES

WHEREAS, it has been determined that there is a need to recodify the ordinances for the Township of Bordentown as the last codification was completed in the year 2002; and

WHEREAS, the Township Clerk received two proposals for the recodification project; and

WHEREAS, at the regular meeting of the Township Committee held on September 16, 2013, a formal motion was made to accept the proposal from General Code in the amount of \$17,900 for the recodification of ordinances; and

WHEREAS, this resolution memorializes the formal motion made at the September 16, 2013, meeting; and

WHEREAS, funds are available for said project as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby memorialize the motion of the Township Committee made on September 16, 2013, to accept the proposal from General Code, 781 Elmgrove Road, Rochester, NY 14624 in the amount of \$17,900; and

BE IT FURTHER RESOLVED that the aforementioned \$17,900 contract amount shall be paid in increments as stipulated in the attached Payment Schedule; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute the contract agreement between the Township of Bordentown and General Code.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

RESOLUTION #2013-273-15

RESOLUTION TO ACCEPT PROPOSAL FROM WILLIAM J. KEARNS, JR., ESQ., FOR THE SUPERVISION OF THE ORDINANCE CODIFICATION PROJECT FOR THE TOWNSHIP OF BORDENTOWN

WHEREAS, N.J.S.A. 40:49-4 requires that for the revision or codification of ordinances shall be done under the direction of the municipal attorney or some other attorney employed by the governing body; and

WHEREAS, William J. Kearns, Jr., Esquire, Bordentown Township's attorney, has provided a proposal in the amount of \$3,500 for the supervision of said project; and

WHEREAS, funds are available as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby accept Mr. Kearns' proposal in the amount of \$3,500 for the supervision of the codification of ordinances for the Township of Bordentown.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

RESOLUTION #2013-273-16

RESOLUTION AUTHORIZING THE TOWNSHIP CLERK TO ACCEPT FORMAL BIDS FOR
SOLID WASTE COLLECTION

WHEREAS, the current solid waste collection contract with Central Jersey Waste Management expires December 31, 2013; and

WHEREAS, there is a need to proceed with soliciting formal bids for a new solid waste collection contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize the Township Clerk to advertise and accept formal bids for solid waste collection services.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

RESOLUTION #2013-273-17

APPOINTMENT OF MEMBER TO ZONING BOARD OF ADJUSTMENT

WHEREAS, there is currently a vacancy for the Alternate No. 1 membership of the Zoning Board of Adjustment; and

WHEREAS, it is the desire of the Township Committee to appoint a member to this vacancy;

NOW, THEREFORE, BE IT RESOLVED that the following appointment to the Zoning Board of Adjustment be and is hereby approved:

2 Year Unexpired Term Expiring 12/31/14:

Eric B. Holliday

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

RESOLUTION #2013-273-18

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF BURLINGTON COUNTY AND TOWNSHIP OF BORDENTOWN FOR A SUB-GRANT OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2013 IN THE AMOUNT OF \$65,000 TO ACCOMPLISH IMPROVEMENTS TO NORTHERN COMMUNITY PARK

WHEREAS, on behalf of the Board of Chosen Freeholders of Burlington County, the Township of Bordentown is in receipt of a September 9, 2013, letter (hereto attached) from the Community Development Program that advised the Township of the approval of the Township funding request for a project, now designated as Project #0604-13, for improvements to Northern Community Park; and

WHEREAS, the above cited September 9, 2013, letter also issued a Sub-grantee Agreement with instruction for execution and return, along with other stipulated documents and information, to the Community Development Program;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, that it does hereby authorize the Mayor to execute, in two originals, the Sub-grantee Agreement, with the attestation actions required of the Township Clerk in item 1 of the above cited September 9, 2013, letter; and

BE IT FURTHER RESOLVED by the Township Committee that the Alternate Township Engineer, Fred Turek, shall complete items 2, 3 and 4 required by the above cited September 9, 2013, letter and shall provide the completed documents to the Township Clerk; and

BE IT FINALLY RESOLVED by the Township Committee that the Township Clerk shall provide a certified copy of the enacted resolution with items 1 through 4 required by the above cited September 9, 2013, letter no later than October 7, 2013, to the following person:

Karen Trommelen
Program Supervisor
Community Development Program
Housing and Community Development Office
P.O. Box 6000
Mount Holly, NJ 08060

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on September 30, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

09/30/13

