

TOWNSHIP OF BORDENTOWN

TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: OCTOBER 28, 2013 TIME: 7:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE: PRESENT ABSENT

_____	_____	Mayor Cann
_____	_____	Deputy Mayor Popko
_____	_____	Committeeman Benowitz
_____	_____	Committeeman Feltes
_____	_____	Committeeman Moynihan
_____	_____	Township Clerk Eckert
_____	_____	Attorney Kearns
_____	_____	Chief Financial Officer Kocian
_____	_____	Public Works Director Buhrer
_____	_____	Police Chief Nucera

1. Salute to the flag and moment of silence.
2. Roll Call.
3. Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 7, 2013, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the REGISTER-NEWS, the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

4. The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.
5. Presentation by Engineer Turek on Improvements to Bossert Park.
6. Presentation by Earl Babb of General Code regarding On-Line Ordinance Codification.
7. Administrative Review
 - a. Review of agenda
 - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
- b. Questions or comments from the audience on consent agenda items.

- c. Motion, Second and Roll Call to adopt Resolutions #2013-301-8 through #2013-301-21.
8. Resolution #2013-301-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.
9. Resolution #2013-301-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.
10. Resolution #2013-301-10 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
11. Resolution #2013-301-11 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
12. Resolution #2013-301-12 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
13. Resolution #2013-301-13 entitled AUTHORIZING REFUND OF TAX SALE PREMIUM.
14. Resolution #2013-301-14 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.
15. Resolution #2013-301-15 entitled RESOLUTION AWARDED A CONTRACT TO ACCLAIM INVENTORY, LLC, FOR FIXED ASSET VALUATION.
16. Resolution #2013-301-16 entitled RESOLUTION AWARDED A CONTRACT TO THE CONCORDE GROUP, INC., FOR RECORDS RETENTION.
17. Resolution #2013-301-17 entitled A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AUTHORIZING THE EXTENSION OF THE CONTRACT FOR TRASH REMOVAL WITH CENTRAL JERSEY WASTE AND RECYCLING, INC., FOR A THREE-MONTH PERIOD.
18. Resolution #2013-301-18 entitled RESOLUTION REQUESTING ASSISTANCE FROM THE BURLINGTON COUNTY BRIDGE COMMISSION PROFESSIONALS FOR GRANT APPLICATIONS.
19. Resolution #2013-301-19 entitled REFUND OF ESCROW BALANCE FOR DEVELOPMENT APPLICATION.
20. Resolution #2013-301-20 entitled REFUND OF ESCROW BALANCE FOR DEVELOPMENT APPLICATION.
21. Resolution #2013-301-21 entitled RESOLUTION AUTHORIZING THE TOWNSHIP OF BORDENTOWN TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT FOR ANIMAL CONTROL OFFICER.
22. Consideration of Introduction of Ordinance #2013-16 entitled ORDINANCE AMENDING CHAPTER 10 OF THE BORDENTOWN TOWNSHIP MUNICIPAL CODE ENTITLED VEHICLES AND TRAFFIC, SCHEDULE VIII – STOP INTERSECTIONS.
23. Township Committee discussion of Draft TIP Request Letter from the Bordentown Waterfront Community, LLC.

24. Township Committee discussion of Draft Soliciting Ordinance.

25. Township Committee and Staff Reports.

26. Public Participation.

Questions, comments or statements from members of the public in attendance.

27. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee.

28. Resolution to meet in closed session:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing Public Works Expansion Project Contract Matter; IT Professional Contract Matter; Farmland Lease Contract Matter; Public Works Contract Matter; Municipal Court Personnel Matter.

RESOLUTION #2013-301-8

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated October 28, 2013, as submitted by the Office of the Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

10/28/13

RESOLUTION #2013-301-9

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the minutes of the Township Committee Closed Session Meeting of September 30, 2013, and the Regular Meeting of September 30, 2013, as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (_____ submitted) (_____ corrected); and

BE IT RESOLVED that the following reports for the month of September 2013 as submitted by the Township Officials are hereby received and filed: Tax Collector, Township Clerk, Construction, Community Development, Municipal Court and Finance.

01/11/05

RESOLUTION #2013-301-10

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #11-0008 was redeemed on October 3, 2013, in the amount of \$22,717.17.

WHEREAS, US BANK Cust for Pro Capital I LLC, paid tax sale premium, in the amount of \$4,300.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$4,300.00 to US BANK Cust for Pro Capital I LLC; for Lien 11-00008, Block 92.06 Lot 22.018 C.018, commonly known as 1 Covington Court.

MAP
10/28/13

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION #2013-301-11

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #12-00023 was redeemed on April 12, 2013, in the amount of \$627.74.

WHEREAS, David Assaf, paid tax sale premium, in the amount of \$300.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$300.00 to David Assaf; for Lien 12-00023, Block 93.02 Lot 12, commonly known as 18 Wyndham Court.

MAP
10/28/13

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION #2013-301-12

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #13-00009 was redeemed on October 15,, 2013, in the amount of \$7,095.49.

WHEREAS, Actlien Holding Inc., paid tax sale premium, in the amount of \$15,000.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$15,000.00 to Actlien Holding Inc.; for Lien 13-00009, Block 81 Lot 8, commonly known as 28 Greenwood Drive.

MAP
10/28/13

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION 2013-301-13

AUTHORIZING REFUND OF TAX SALE PREMIUM

WHEREAS, Tax Sale Certificate #13-00001 was redeemed on October 21, 2013, in the amount of \$871.30.

WHEREAS, US Bank Cust for Pro Capt. III, LLC, paid tax sale premium, in the amount of \$5,100.00 for said lien.

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$5,100.00 to US Bank Cust for Pro Capt. III, LLC; for Lien 13-00001, Block 1.01 Lot 1.03, commonly known as End of Fernwood Avenue.

MAP
10/28/13

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION #2013-301-14

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2013 taxes in the amount of \$2,634.23 to Santander Bank for Block 138.06 Lot 135 commonly known as 43 Meadow Run Road.

10/28/13
MAP

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION #2013-301-15

RESOLUTION AWARDED A CONTRACT TO ACCLAIM INVENTORY, LLC, FOR FIXED ASSET VALUATION

WHEREAS, Technical Accounting Directive 85-2 requires municipalities to establish an asset inventory system and the record of fixed assets be updated on an annual basis; and

WHEREAS, Acclaim Inventory, LLC, has submitted a proposal and is qualified to perform said inventory of fixed assets; and

WHEREAS, the proposal submitted by Acclaim Inventory, LLC, in the amount of \$2,200 is below the quote requirement;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby authorize a contract with Acclaim Inventory, LLC, 8 Hamilton Avenue, Edison, NJ 08820 in an amount not to exceed \$2,200 for the purpose of conducting a Fixed Asset Valuation.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION #2013-301-16

RESOLUTION AWARDED A CONTRACT TO THE CONCORDE GROUP, INC., FOR RECORDS RETENTION

WHEREAS, the County of Burlington applied for and was awarded a PARIS grant for records retention purposes on behalf of any Burlington County municipalities who wished to participate; and

WHEREAS, the County of Burlington did contract with the Concorde Group, Inc., to carry out said project; and

WHEREAS, each Burlington County municipality that participated in the grant was allotted a proportionate amount of the grant monies towards their municipality based on their records retention needs; and

WHEREAS, the Township of Bordentown did, in fact, participate in the PARIS grant and utilized all the grant monies allotted for the Township; and

WHEREAS, the Township of Bordentown did contract with the Concorde Group, Inc., for the year 2012 to maintain the records retention needs for the municipality; and

WHEREAS, it is the desire of the Township of Bordentown to retain the services of the Concorde Group, Inc., to continue the needs for the year 2013; and

WHEREAS, the Concorde Group, Inc., has submitted a proposal to complete said project;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby award a contract to the Concorde Group, Inc., 601 North Olive Street, Media, PA 19063, to perform the tasks as specified within the agreement; and

BE IT FURTHER RESOLVED that the cost to complete said project shall not exceed \$6,000.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION #2013-301-17

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AUTHORIZING THE EXTENSION OF THE CONTRACT FOR TRASH REMOVAL WITH CENTRAL JERSEY WASTE AND RECYCLING, INC., FOR A THREE-MONTH PERIOD

WHEREAS, the Township Committee of the Township of Bordentown acknowledges its need to extend, on a temporary basis, the contract with Central Jersey Waste and Recycling, Inc., for trash removal in the Township; and

WHEREAS, the Township Committee of the Township of Bordentown has determined that this extension is in the best interest of the Township inasmuch as it allows for continued trash removal while the Township considers various options for trash removal in the future; and

WHEREAS, the Township Committee of the Township of Bordentown has agreed with Central Jersey Waste and Recycling, Inc., that the extension will last for three months, from January 1, 2014 to March 31, 2014;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that the current contract for trash removal with Central Jersey Waste and Recycling, Inc., which terminates on December 31, 2013, is hereby extended for a three month period from January 1, 2014 through March 31, 2014; and

BE IT FURTHER RESOLVED that said proposal will be increased by 12% over the 2013 annual proposal for A-1 and A-2, with no increase for A-3 and A-4; the total monthly charge will be \$16,745.00 for a total of \$50,235.00 for the three month extension;

BE IT FURTHER RESOLVED that all other terms of the current contract are in full force and effect during the extension; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute any documents needed to complete this extension.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

CONTRACT EXTENSION FOR TRASH REMOVAL

RECITALS:

WHEREAS, the Township Committee of the Township of Bordentown acknowledges its need to extend, on a temporary basis, the contract with Central Jersey Waste and Recycling, Inc., for trash removal in the Township; and

WHEREAS, the Township Committee of the Township of Bordentown has determined that this extension is in the best interest of the Township inasmuch as it allows for continued trash removal while the Township considers various options for trash removal in the future; and

WHEREAS, the Township Committee of the Township of Bordentown has agreed with Central Jersey Waste and Recycling, Inc., that the extension will last for three months, from January 1, 2014 through March 31, 2014.

AGREEMENT:

IT IS HEREBY AGREED by and between the Township of Bordentown and Central Jersey Waste and Recycling, Inc., that:

1. The current contract for trash removal with Central Jersey Waste and Recycling, Inc., which terminates on December 31, 2013, is hereby extended for a three month period, from January 1, 2014 through March 31, 2014; and
2. Total extension price per month for contract A-1 and A-2: \$16,520.00
Total extension price per month for contract A-3 and A-4: \$225.00
Total extension price for three months: \$50,235.00
3. All other terms of the earlier contract are in full force and effect during the extension of the contract.

I hereby agree to the terms of the contract extension set forth above.

Dated:

Frank Fiumefreddo, Jr.
Central Jersey Waste and Recycling, Inc.

I hereby agree to the terms of the contract extension set forth above.

Dated:

James Cann, Mayor
Township of Bordentown

Attest:

Colleen M. Eckert, RMC, Twp. Clerk

RESOLUTION #2013-301-18

RESOLUTION REQUESTING ASSISTANCE FROM THE BURLINGTON COUNTY BRIDGE COMMISSION PROFESSIONALS FOR GRANT APPLICATIONS

WHEREAS, Bordentown Township needs to acquire the assistance of the Burlington County Bridge Commission professionals for grant writing purposes for the NJDOT Bikeways and Local Aid Programs; and

WHEREAS, the Burlington County Bridge Commission does have a planner/grant writer professional with experience in writing the grant applications;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby request the assistance of Mr. David Gerken with the Burlington County Bridge Commission for the purpose of assisting with the grant applications for three NJDOT grants for the reconstruction of Charles Bossert Drive, East Drive and Phase 3 of the Bikeway project.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

TOWNSHIP OF BORDENTOWN

RESOLUTION NO. 2013-301-19

REFUND OF ESCROW BALANCE FOR DEVELOPMENT APPLICATION

WHEREAS, there exists an unused balance in the following Planning or Zoning escrow account:

<u>Applicant</u>	<u>Project</u>	<u>Account No.</u>	<u>Amount</u>
Eugene Grybowski	Variance Application Block 58.01, Lot 23	974400	\$46.40

and,

WHEREAS, the Director of Community Development has certified that the project is complete and there are no unpaid invoices for professional services in connection with the project; and,

WHEREAS, the Director of Community Development recommends the balance of the funds should be returned to the applicant; in accordance with N.J.S.A. 40:55D-53.2.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bordentown, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee, for the aforementioned reasons, hereby directs the release of the unused balance of the escrow deposit, in the amount indicated above, plus applicable interest, if any, in accordance with N.J.S.A. 40:55D-53.1.
2. That the Township Committee directs the Chief Financial Officer to make payment to the aforesaid Applicant.
3. That the Township Committee directs the Township Clerk to forward a copy of this resolution to the Applicant.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

TOWNSHIP OF BORDENTOWN

RESOLUTION NO. 2013-301-20

REFUND OF ESCROW BALANCE FOR DEVELOPMENT APPLICATION

WHEREAS, there exists an unused balance in the following Planning or Zoning escrow account:

<u>Applicant</u>	<u>Project</u>	<u>Account No.</u>	<u>Amount</u>
Insight Properties, LLC	Site Plan Approval	955700	\$1,914.13
Vincent Schino	Shoppes at Glen Block 55, Lot 1		

and,

WHEREAS, the Director of Community Development has certified that the project is complete and there are no unpaid invoices for professional services in connection with the project; and,

WHEREAS, the Director of Community Development recommends the balance of the funds should be returned to the applicant; in accordance with N.J.S.A. 40:55D-53.2.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bordentown, in the County of Burlington and State of New Jersey, as follows:

4. That the Township Committee, for the aforementioned reasons, hereby directs the release of the unused balance of the escrow deposit, in the amount indicated above, plus applicable interest, if any, in accordance with N.J.S.A. 40:55D-53.1.
5. That the Township Committee directs the Chief Financial Officer to make payment to the aforesaid Applicant.
6. That the Township Committee directs the Township Clerk to forward a copy of this resolution to the Applicant.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

RESOLUTION #2013-301-21

RESOLUTION AUTHORIZING THE TOWNSHIP OF BORDENTOWN TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT FOR ANIMAL CONTROL OFFICER

WHEREAS, the Township of Bordentown has an appointed Animal Control Officer; and

WHEREAS, the Townships of Mansfield and Chesterfield are in need of Animal Control Services and have expressed interest in entering into an Interlocal Services Agreement with the Township of Bordentown for Animal Control services; and

WHEREAS, said Interlocal Service Agreement has been prepared by the Township of Bordentown and has been found to be acceptable by the Township Committee of the Township of Bordentown; and

WHEREAS, N.J.S.A. 40:8A-1, et seq., the Interlocal Service Act, permits this Interlocal Service Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown, County of Burlington, State of New Jersey, that the Mayor of the Township of Bordentown is hereby authorized to execute the Interlocal Service Agreement with the Townships of Mansfield and Chesterfield concerning Animal Control services; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officers and the Municipal Clerks of Mansfield Township and Chesterfield Township.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on October 28, 2013.

COLLEEN M. ECKERT, RMC, TWP. CLERK

10/28/13

ORDINANCE #2013-16

ORDINANCE AMENDING CHAPTER 10 OF THE BORDENTOWN TOWNSHIP MUNICIPAL CODE ENTITLED VEHICLES AND TRAFFIC, SCHEDULE VIII – STOP INTERSECTIONS

BE IT ORDAINED by the Township Committee of the Township of Bordentown that it does hereby amend Chapter 10, Schedule VIII “Stop Intersections” of the Bordentown Township Municipal Code to include the following:

Intersection at Hinkle Drive and Thorntown Lane for Southbound traffic	“Stop Sign” on Thorntown Lane for Southbound traffic
Intersection at Thorntown Lane and Hinkle Drive for Westbound traffic	“Stop Sign” on Hinkle Drive for Westbound traffic