

TOWNSHIP COMMITTEE MINUTES  
REGULAR MEETING  
AUGUST 13, 2018

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz  
Deputy Mayor Eugene Fuzy  
Committeeman Eric Holliday  
Committeeman James Kostoplis  
Committeeman Ken Mason  
Administrator Michael Theokas  
Township Clerk Colleen Eckert  
Attorney Eileen Fahey  
Chief Financial Officer Jeffrey Elsasser

ABSENT: None

Mayor Benowitz called the meeting to order at approximately 6:32 p.m. and led a salute to the flag and a moment of silence.

Township Clerk Eckert read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 11, 2018, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Deputy Mayor Fuzy made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

- Redevelopment Contract Matter.
- Personnel Matters: Police Department  
Township Clerk  
Public Works
- Contract Matters: Public Works Expansion Project  
2017 Road Program  
Culvert Project

PAGE 2  
REGULAR MEETING  
August 13, 2018

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 6:34 pm and reconvened the regular meeting at approximately 7:32 pm.

**Presentation by County Clerk, Timothy Tyler, of KIA Flag.** County Clerk, Timothy Tyler presented the KIA Flag to the Township of Bordentown. He stated that on August 7, 2017, Governor Chris Christie signed into law recognizing a proper KIA Flag. As part of an initiative of the County Clerk's Office, they purchased flags and presented them to Burlington County municipalities and the County office.

**ADMINISTRATIVE REVIEW**

Township Clerk Eckert announced that as a result of Closed Session, Resolutions #2018-225-13A through #2018-225-13G are being added to the Consent Agenda.

**CONSENT AGENDA**

**Resolution #2018-225-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.**

**Resolution #2018-225-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS.**

**Resolution #2018-225-10 entitled RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) MULTI-PURPOSE CABINETS AND INSTALLATION FOR POLICE VEHICLES.**

**Resolution #2018-225-11 entitled AUTHORIZING ISSUANCE OF A PUBLIC GATHERING PERMIT TO THE FOUNDATION FOR BORDENTOWN TRADITIONS.**

**Resolution #2018-225-12 entitled RESOLUTION TO APPOINT POLICE OFFICER FOR THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT.**

**Resolution #2018-225-13 entitled RESOLUTION OF THE TOWNSHIP OF BORDENTOWN OPPOSING THE APPLICATION OF ELCON RECYCLING SERVICES, LLC, RESUBMITTED TO THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION AGENCY FOR A PROPOSED HAZARDOUS WASTE FACILITY TO BE LOCATED IN FALLS TOWNSHIP, PENNSYLVANIA.**

PAGE 3  
REGULAR MEETING  
August 13, 2018

**Resolution #2018-225-13A entitled A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AUTHORIZING A SALARY ADJUSTMENT TO MICHELLE AUGUSTINO FOR EMT DUTIES.**

**Resolution #2018-225-13B entitled A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AUTHORIZING A SALARY ADJUSTMENT TO CYNTHIA DZIURA FOR COMMUNITY DEVELOPMENT CLERICAL DUTIES.**

**Resolution #2018-225-13C entitled A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN AUTHORIZING A SALARY ADJUSTMENT TO KIM WOLVERTON FOR EMERGENCY MANAGEMENT CLERICAL DUTIES.**

**Resolution #2018-225-13D entitled AMENDING RESOLUTION #2018-162-28 ENTITLED ESTABLISHING SALARIES AND OTHER RATES OF COMPENSATION FOR CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF BORDENTOWN.**

**Resolution #2018-225-13E entitled RESOLUTION ACCEPTING THE PROPOSAL FROM TUREK CONSULTING, LLC, FOR ENGINEERING SERVICES FOR THE PUBLIC WORKS EXPANSION PROJECT, 262 CROSSWICKS ROAD, GROUND WATER INVESTIGATION UPDATE, BLOCK 92, LOT 9.02.**

**Resolution #2018-225-13F entitled A RESOLUTION TO AWARD A CONTRACT TO EARLE ASPHALT FOR THE 2017 ROAD IMPROVEMENT PROGRAM.**

**Resolution #2018-225-13G entitled A RESOLUTION TO AWARD A CONTRACT TO MARBRO GENERAL CONTRACTORS FOR THE ORCHARD/GLEN STORMWATER CULVERT PROJECT.**

Township Committee review and discussion of Consent Agenda Items Resolutions #2018-225-8 through #2018-225-13G. There were no questions/comments on the Consent Agenda.

At this time, Deputy Mayor Fuzy made a motion to open to the public the consent agenda items; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no comments, Deputy Mayor Fuzy made a motion to close to the public; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

PAGE 4  
REGULAR MEETING  
August 13, 2018

At this time, Deputy Mayor Fuzy made a motion to adopt the Consent Agenda; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

**Public Hearing on Ordinance #2018-22 entitled ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF BORDENTOWN, TITLE 10, "VEHICLES AND TRAFFIC", CHAPTER 10.05, "SCHEDULES", SCHEDULE I, "NO PARKING", AND SCHEDULE V, "TRUCKS OVER FOUR TONS EXCLUDED", AND CHAPTER 25, "LAND DEVELOPMENT ORDINANCE", SECTION 500, "GENERAL PROVISIONS AND DESIGN STANDARDS", SUBSECTION 25.514, "SIGNS".**

At this time, Committeeman Mason made a motion to open the public hearing on Ordinance #2018-22; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no public comment, Deputy Mayor Fuzy made a motion to close the public hearing on Ordinance #2018-22; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

**Consideration of Adoption of Ordinance #2018-22 entitled ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF BORDENTOWN, TITLE 10, "VEHICLES AND TRAFFIC", CHAPTER 10.05, "SCHEDULES", SCHEDULE I, "NO PARKING", AND SCHEDULE V, "TRUCKS OVER FOUR TONS EXCLUDED", AND CHAPTER 25, "LAND DEVELOPMENT ORDINANCE", SECTION 500, "GENERAL PROVISIONS AND DESIGN STANDARDS", SUBSECTION 25.514, "SIGNS".**

At this time, Deputy Mayor Fuzy made a motion to adopt Ordinance #2018-22; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

**Public Hearing on Ordinance #2018-24 entitled ORDINANCE AMENDING CHAPTER 5.48 “TOWING SERVICE OPERATOR” OF THE BORDENTOWN TOWNSHIP MUNICIPAL CODE.**

At this time, Committeeman Holliday made a motion to open the public hearing on Ordinance #2018-24; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no public comment, Deputy Mayor Fuzy made a motion to close the public hearing on Ordinance #2018-24; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

**Consideration of Adoption of Ordinance #2018-24 entitled ORDINANCE AMENDING CHAPTER 5.48 “TOWING SERVICE OPERATOR” OF THE BORDENTOWN TOWNSHIP MUNICIPAL CODE.**

At this time, Deputy Mayor Fuzy made a motion to adopt Ordinance #2018-24; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy,

NAY: Mayor Benowitz

**Township Committee discussion of NJDOT Fiscal Year 2019 State Aid Programs.**

Administrator Theokas said the State has increased the funding for the NJDOT Road Programs. With recommendation by Township Engineer Turek, Administrator Theokas is asking for Committee approval to apply for Phase II of Ward Avenue. The Township could apply through the Safe Routes for School, but they think there is a better chance with this grant program and it is easier to manage. We've already been awarded a grant for Phase I. The Township is also going to apply for a grant for Groveville Road and a crosswalk to Northern Community Park from Klein Drive. The grants are due October 8, 2018.

Deputy Mayor Fuzy inquired about bike paths. Administrator Theokas responded that the Township is looking to interconnect all our bikeways, especially with the development of the (future) Dix Drive-In soccer fields.

The Township Committee was in agreement that they would like to apply for these grants.

**ADMINISTRATOR & STAFF REPORTS**

ADMINISTRATOR THEOKAS: Administrator Theokas stated that the Township Committee had given their approval for a number of vehicles to be placed on govdeals.com. He reported that 18 vehicles were sold totaling a \$41,000 profit to the Township, which will be added as miscellaneous revenue to this year's budget to go towards our surplus for next year.

The Township Committee had approved a contract to finish a CDBG Grant for sidewalks and handicap ramps in Bossert Estates. Letters went to residents and that work will begin soon.

On today's Consent Agenda, the Township Committee approved the contract for the 2017 Road Improvement Program that will begin mid-September. Letters will be sent to the residents.

The bids will be out soon for the 2018 roads and, hopefully, the Township Committee will approve a contract at the September 24, 2018 meeting.

On August 24, 2018, we hosted a meeting with representatives from Colonial Pipeline. Our Police Chief, Office of Emergency Management, both Fire Districts, Bordentown City and he were be present to review emergency response from Colonial Pipeline in the event there was an incident.

On August 9, 2018, P.W. Director Buhner and Administrator Theokas met with representatives from the Abbott Marshlands to discuss the trail behind Northern Community Park. A few years ago the Township received a Federal Grant for \$30,000 to repair the path and add signage.

The tax bills, Mustang Newsletter, and County recycling schedule were mailed out. He thanked everyone in-house who helped fold and stuff the envelopes.

The tax sale is scheduled for August 29, 2018.

**TOWNSHIP COMMITTEE & STAFF REPORTS**

COMMITTEEMAN KOSTOPLIS: Committeeman Kostoplis gave statistics from both Fire District meetings.

COMMITTEEMAN HOLLIDAY: Committeeman Holliday said the Veteran's Advisory Committee meeting was held on August 7, 2018. The Veteran's Outreach will be held on September 8, 2018 at the Armory from 8:30 am to 1:00 pm. The Veteran's Advisory Committee currently has approximately \$6,189 in their budget, so they are looking to expand the monument in front of the Municipal Building and place the names of the Hometown Hero on it. (They originally wanted to erect Veteran's Memorial Park, but that would cost hundreds of thousands of dollars.) The Veteran's Advisory Committee will participate in the Community Day event on September 15, 2018. Veteran's Day is November 10, 2018 and several items are planned for that event.

Dynamic speeds signs have been installed on Route 528.

He cited several Police activities/community events.

A resolution was approved to award the Marbro Company for repair of the Orchard Avenue/Glen Culvert. Marbro specifically works on culverts. The pre-construction meeting should be held in 2 weeks and, hopefully depending on the weather, the project will be completed by January.

A resolution was adopted for the proposed 2018 Master Plan Reexamination Report at the Planning Board Meeting.

He attended Music in the Park.

On July 26, 2018, he was a part of the conference call on Affordable Housing.

Committeeman Holliday attended Trenton Thunder Bordentown Night held on July 28, 2018.

On July 30, 2018, he attended the Village Grande HOA meeting.

PAGE 7  
REGULAR MEETING  
August 13, 2018

He attended Music in the Park on August 1, 6, and 8, 2018 as well as National Night Out on August 7, 2018.

On August 10, 2018, he attended the Insect Sit and Learn Discover with Deputy Mayor Fuzy.

Committeeman Holliday said there have been code enforcement issues at the Dollar General. There has been a lot of garbage outside at the facility. He said the Township is on top of it.

A Verizon telephone pole that doesn't connect anything will be removed on Old Amboy Road. The road will be paved in mid-September, and the residents would like to see a dead end sign be erected. An new autobody business will be built there soon.

**COMMITTEEMAN MASON:** Committeeman Mason said the Bordentown Little League did not have a meeting this month because they have been very active with the baseball and softball teams. Three teams will be recognized with Proclamations at the September 24, 2018 meeting.

He will attend the Board of Education Meeting on August 15, 2018.

Committeeman Mason attended the Trenton Thunder Bordentown Night Out held on July 28, 2018 and National Night Out on August 7, 2018.

He thanked Administrator Theokas for reaching out to the N.J. Turnpike Authority to get information on an access road by the (former) Dix Drive-In.

**DEPUTY MAYOR FUZY:** Deputy Mayor Fuzy reported on the ongoing maintenance in the Township being performed by the Public Works Department.

The Environmental Commission Meeting was held on July 24, 2018. They may receive the Silver Certificate this year for Sustainable New Jersey.

Deputy Mayor Fuzy reported on Music in the Park.

On July 28, 2018, he attended Bordentown Night at Trenton Thunder.

He attended National Night Out which was August 7, 2018.

On August 9, 2018, he attended the Planning Board meeting.

He gave an Insect talk on August 10, 2018.

**MAYOR BENOWITZ:** Mayor Benowitz and Administrator Theokas met with Chesterfield Township Mayor Rita Romeu and the new Administrator, Kyle Wilson. Environmental matters, shared services, and recreation items were discussed.

Mayor Benowitz and Administrator Theokas met with Bordentown City Mayor Jim Lynch, Township Clerk Grace Archer, and CFO Margaret Peak on July 26, 2018. Shared services, including the court dissolution, Bordentown Night at the Trenton Thunder, and event share were discussed.

On July 26, 2018, he attended the Affordable Housing Sub-Committee meeting where the matrix for the settlement of the Fairness Hearing and the plans and path to the compliance hearing were discussed.

Administrator Theokas, Township Engineer Turek, Committeeman Holliday, and he attended the Grande at Crystal Lake HOA on July 30, 2018.

Mayor Benowitz attended the Senior Citizen Business Meeting on August 6, 2018.

He attended the Music in the Park and National Night Out.

Mayor Benowitz and Administrator Theokas met with a Bordentown City and Bordentown Township resident regarding highway safety issues with regard to crossing our state highways and possible measures that can be taken by local governments.

On August 9, 2018, he attended the Planning Board meeting for the Reexamination of the Master Plan. Susan Gruel and Fred Heyer were present. The Board adopted the proposed 2018 Master Plan

PAGE 8  
REGULAR MEETING  
August 13, 2018

Reexamination with several minor changes. The Land Use Circulation and Housing Fair Share Elements will be completed later this year, and have comprehensive elements adopted.

**PUBLIC PARTICIPATION:** At this time, Deputy Mayor Fuzy made a motion to open the meeting for public participation; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

DIANE HEINZ, 3 Hattaras Court: Ms. Heinz said she told her new neighbor to call the Public Works Department about her broken garbage can. The garbage company sent her a check to replace it.

Seeing no further comments, Committeeman Mason made a motion to close the meeting to the public; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

**ADDITIONAL MATTERS:** None

At this time, Committeeman Mason made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

The Regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 8:25 p.m.

Respectfully Submitted,

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COLLEEN M. ECKERT, RMC, TWP. CLERK