

TOWNSHIP COMMITTEE MINUTES  
REGULAR MEETING  
SEPTEMBER 24, 2018

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz  
Committeeman Eric Holliday  
Committeeman James Kostoplis  
Committeeman Ken Mason  
Administrator Michael Theokas  
Township Clerk Colleen Eckert  
Attorney Eileen Fahey  
Chief Financial Officer Jeffrey Elsasser

ABSENT: Deputy Mayor Eugene Fuzy

Mayor Benowitz called the meeting to order at approximately 7:00 p.m. and led a salute to the flag and a moment of silence.

Township Clerk Eckert read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 11, 2018, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was faxed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Committeeman Holliday made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

- Construction Department Personnel Matter.
- 2017 CDBG Contract Matter: ADA Barrier Removal Program.
- 2018 Road Program Contract Matter.
- Police Department Contract Matter: Uniforms.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

PAGE 2  
REGULAR MEETING  
September 24, 2018

NAY: None

ABSENT: Deputy Mayor Fuzy

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 7:02 pm and reconvened the regular meeting at approximately 7:30 pm.

**Mayor's Proclamation Honoring K9 Liberty upon Retirement.** At this time, Mayor Benowitz read the Proclamation into the record and presented it to Patrolman Rich Brettell. Police Chief Pesce, on behalf of the Police Department, also thanked Liberty and Patrolman Brettell and presented them with a plaque.

**ADMINISTRATIVE REVIEW**

Township Clerk Eckert stated that as a result of Closed Session, Resolutions #2018-267-13A through #2018-267-13D are being added to the Consent Agenda.

**CONSENT AGENDA**

**Resolution #2018-267-8 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.**

**Resolution #2018-267-9 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.**

**Resolution #2018-267-10 entitled AUTHORIZING REFUND OF OVERPAYMENT OF TAXES.**

**Resolution #2018-267-11 entitled AUTHORIZING REFUND OF OVERPAYMENT OF EMS COLLECTIONS.**

**Resolution #2018-267-12 entitled RESOLUTION AUTHORIZING REFUND OF TOWING LICENSE FEE TO BMS TOWING & RECOVERY, LLC.**

**Resolution #2018-267-13 entitled RESOLUTION TO APPOINT PART-TIME (PER DIEM) EMT.**

**Resolution #2018-267-13A entitled RESOLUTION APPOINTING JASON HARRIS AS FULL-TIME PROVISIONAL BUILDING INSPECTOR AND AUTHORIZING SALARY ADJUSTMENT FOR SAME.**

**Resolution #2018-267-13B entitled RESOLUTION APPROVING CHANGE ORDER NO. 1 AND AUTHORIZING FINAL PAYMENT TO BONDEX FOR THE FY2017 CDBG PROJECT – REMOVAL OF ADA BARRIERS AT VARIOUS LOCATIONS.**

**Resolution #2018-267-13C entitled A RESOLUTION TO AWARD A CONTRACT TO EARLE ASPHALT FOR THE 2018 ROAD IMPROVEMENT PROGRAM.**

**Resolution #2018-267-13D entitled A RESOLUTION TO AWARD A TWO (2) YEAR CONTRACT FOR POLICE UNIFORMS FOR THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT TO SAMZIE'S UNIFORMS.**

Township Committee review and discussion of Consent Agenda Items Resolutions #2018-267-8 through #2018-267-13D. There were no questions/comments on the Consent Agenda.

At this time, Committeeman Mason made a motion to open to the public the consent agenda items; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

ABSENT: Deputy Mayor Fuzy

Seeing no comments, Committeeman Holliday made a motion to close to the public; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

ABSENT: Deputy Mayor Fuzy

At this time, Committeeman Mason made a motion to adopt the Consent Agenda; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

ABSENT: Deputy Mayor Fuzy

**Consideration of Introduction of Ordinance #2018-25 entitled AMENDING PERSONNEL POLICY MANUAL. (To be Introduced by Title Only)**

At this time, Committeeman Mason made a motion to introduce Ordinance #2018-25: seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

PAGE 4  
REGULAR MEETING  
September 24, 2018

ABSENT: Deputy Mayor Fuzy

TOWNSHIP CLERK ECKERT: The public hearing will be October 9<sup>th</sup>.

**ADMINISTRATOR & STAFF REPORTS**

ADMINISTRATOR THEOKAS: Administrator Theokas stated that the 2017 paving program is beginning soon. All the residents affected will be notified again when the work is about to begin.

He thanked the Township Committee for approving the 2018 contract award for the 2018 Road Program to Earle Asphalt. This work may begin and be completed this year.

The bids went out for the paving to complete the Public Works Expansion. It will come to the Township Committee for approval at the next meeting.

The next scheduled Township Committee meeting is Tuesday, October 9, 2018. (Monday is the Columbus Day Holiday.)

In his absence, Deputy Mayor Fuzy asked Administrator Theokas to report that the new website design is nearly completed.

**TOWNSHIP COMMITTEE & STAFF REPORTS**

COMMITTEEMAN KOSTOPLIS: Committeeman Kostoplis said he did not have liaison reports at this time.

He attended Community Day on September 15, 2018. It was very well attended.

COMMITTEEMAN HOLLIDAY: Committeeman Holliday said the Veteran's Advisory Committee meeting was held on September 4, 2018. They will participate in the Community Day Event. They are still making preparations for the Veteran's Day Ceremony in November.

The contracts are being executed for the Orchard Avenue Culvert project. The engineer will be meeting with the Office of Emergency Management this week to go over construction details. It will hopefully be completed by the end of January.

He attended Community Day on September 15, 2018.

The September 13, 2018 Planning Board meeting was cancelled. The next meeting is October 11, 2018.

He cited several Police activities/community events.

Committeeman Holliday gave some stats for the Animal Control Department.

COMMITTEEMAN MASON: Committeeman Mason said he could not attend the Board of Education meeting.

He attended Community Day on September 15, 2018.

On September 22, 2018, he attended a fund raiser hosted by Corey Booker.

MAYOR BENOWITZ: Administrator Theokas and he met with Bordentown City Mayor James Lynch, City Clerk Grace Archer, and CFO Margaret Peak to discuss Public Forum regarding the City Water Utility Water Quality scheduled for October 15, 2018 at the Carlslake Community Center at 7:00 pm sponsored by the Bordentown City and Bordentown Township Environmental Commissions, as well as EMS services, highway safety follow-up to the N.J. DOT meeting, and events.

On September 13, 2018, he attended a Mayor's roundtable meeting at the Chesterfield Township Municipal Building with Chesterfield Township Mayor Rita Romeu, North Hanover Mayor Ronald

PAGE 5  
REGULAR MEETING  
September 24, 2018

DeBaecke, Jr., Pemberton Township Mayor David Patriarca, and Springfield Township Mayor Dennis McDaniel. The following items were discussed: ELCON, N.J. Natural Gas Pipeline, Committee and Service Meetings, Affordable Housing Recreation, and Development.

Mayor Benowitz attended Community Day on September 15, 2018. He thanked several people.

On September 17, 2018, he attended the Senior Social Meeting.

On September 21, 2018, he attended and made the introductory speech at the Johnstone Rehabilitative and Treatment Services Unit with the 2018 Recovery Walk, "Knock out Addiction."

There is a forum regarding the water quality scheduled for October 15, 2018 at 7 pm at the Carslake Community Center.

There is also a forum scheduled for October 10, 2018 at 7 pm at the Carslake Community Center addressing ELCON.

The bid for the 2018 Road Program was \$759,113.13. The original bonded cost was projected to be over \$1.2 million.

Township Officials will be in touch with representatives of the youth recreational/sports programs.

**PUBLIC PARTICIPATION:** At this time, Committeeman Holliday made a motion to open the meeting for public participation; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

ABSENT: Deputy Mayor Fuzy

CHRIS RUSSIMANO, 911 East Drive: Mr. Russimano said a tree that fell on his property from Township property. He asked how he can get reimbursed. Administrator Theokas responded that he tried to submit it through our insurance, but it will be paid through the Public Works operating budget and apologized for the delay. CFO Elsasser will process the reimbursement.

TOM SEAMAN, 18 Arlington Road: Mr. Seaman said his lawn is still in disrepair since the drainage project on Arlington Road was completed a few years ago. Administrator Theokas said that he and P.W. Director Buhrer will meet with him to look at his lawn on September 25, 2018 at 2:00 pm.

Seeing no further comments, Committeeman Holliday made a motion to close the meeting to the public; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

ABSENT: Deputy Mayor Fuzy

**ADDITIONAL MATTERS:** None

PAGE 6  
REGULAR MEETING  
September 24, 2018

At this time, Committeeman Holliday made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

ABSENT: Deputy Mayor Fuzy

The Regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 8:14 p.m.

Respectfully Submitted,

---

COLLEEN M. ECKERT, RMC, TWP. CLERK