

DRAFT 3/9/17

AMERICAN WITH DISABLILITES ACT
(A.D.A.) TRANSITION PLAN
FOR THE
PEDESTRIAN FACILITIES WITHIN THE PUBLIC RIGHT-OF-WAY
(CONSTRUCTION OF SIDEWALKS AND CURB
RAMPS)



BOROUGH OF BROOKLAWN
CAMDEN COUNTY, NEW JERSEY

301 Christiana Street

Brooklawn, NJ 08030

(856) 456-0750 www.brooklawn-nj.com

Adopted by Resolution # _____, Dated: _____, 2017

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I. Introduction

The purpose of this ADA Transition Plan is to ensure that the Borough of Brooklawn provides for practicable accessible paths/sidewalks within the municipal right-of-way for all individuals including those with disabilities.

For many years the Borough has recognized the need to improve and provide for accessible pedestrian facilities during their annual Capital Improvement Program.

This ADA Transiting Plan will establish policies, program, identify physical barriers and prioritize improvements for accessibility within all municipal right-of-ways.

II. Legal Requirements

The American's with Disabilities Act (A.D.A.), enacted on July 26, 1990. The ADA is one of America's most comprehensive pieces of civil rights legislation that prohibits discrimination and guarantees that people with disabilities have the same opportunities as everyone else to participate in the mainstream of American life to enjoy employment opportunities, to purchase goods and services, and to participate in State and local government programs and services, and to access to public accommodations, transportation, and telecommunications.

Title II specifically applies to "public entities" (state and local governments) and the programs, services, and activities they deliver. Title II Article 8.3000, requires public entities to develop a transition plan designed for the removal of barriers to achieve compliance.

A transition plan should contain at a minimum:

1. A list of the physical barriers in a public entity's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
2. A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible;
3. The schedule for taking the necessary steps to achieve compliance with Title II. If the time period of achieving compliance is longer than one year, the plan should identify the interior steps that will be taken during each year of the transition period; and,
4. The name of the official responsible for the plans implementation.

Transition plans provide a method for a public entity to schedule and implement ADA required improvements to existing streets and sidewalks. Before a transition plan can be developed, an inventory of the current curb ramps and sidewalks must be developed.

In addition to A.D.A. compliance with the Proposed Guidelines for Pedestrian Facilities in the Public Right-of-Way, published in the Federal Register on July 26, 2011 is recommended and reconsidered as the foremost document for the design, construction, and alteration of facilities with a public Right-of-Way to

ensure they are readily accessible to and usable by individuals with disabilities with a public Right-of-Way.

The municipality will adhere to the proposed guidelines or the as adopted.

III. Responsible Person

The Borough official who's responsibility is to oversee and implement the A.D.A. Transition Plan shall be the duty appointed municipal clerk and municipal engineer. At the time of the adoption of this A.D.A. Transition Plan those individuals are:

Mr. Ryan Giles, Borough Clerk

Phone Number: 856-456-0750 [Ext. 106]

Email: boroclerk@brooklawn-nj.com

Mr. Gregory B. Fusco, P.E., Borough Engineer

c/o KEI Associates, PA

80 South White Horse Pike

Berlin, NJ 08009

Phone Number: 856-767-6111 [Ext. 27]

Email: gfusco@keyengineers.com

IV. Obstacles in the Public Right-Of-Way

With the assistance of Borough Officials, the Public Works Department and the Borough Engineer’s office the Borough of Brooklawn has identified area within the right-of-way that present accessibility obstacles and developed an inventory.

In order to identify the areas where accessibility obstacles existing every intersection or pedestrian route within a right-of-way throughout the municipality was investigated/inspected as well as reviewing any prior public complaints.

A. Barrier Removal Priorities:

The Borough of Brooklawn shall base the accessibility obstacle removal on a priority ranking of two (2) factors; accessibility of an intersection and its location.

B. Accessibility Condition Priority:

The accessibility condition priority of an intersection or pedestrian route was developed through Da-Site inspections to develop a priority by location.

C. Location Priority:

The location priority of an intersection or pedestrian route was also divided into three (3) contributing areas, as follows:

1. Those locations servicing Municipal Facilities;
2. Those locations serving Commercial/Business Districts; and
3. Those locations serving all other areas.

D. Priority Ranking Matrix:

To determine the overall ranking of an intersection the following matrix was utilized:

Accessibility Condition Priority	Location Priority 1 Serving Municipal Facilities	Location Priority 2 Serving Commercial/Business District	Location Priority 3 Serving All other areas
High			
Medium			
Low			

The intersections were prioritized on a condition of high, medium or low within each location Priority 1, 2 & 3 and identified by a corresponding color and intersection name. In addition, to the matrix a “Priority Ranking Map” was developed and is located within the Appendix.

E. Public Complaint Process:

The Borough of Brooklawn recognizes that the residents are the stakeholders and that their input is extremely important in the development of the Transition Plan. Residents requests for the removal of barriers and the provision of accessible intersections or pedestrian ways help to assist the Borough in prioritizing projects and may at times require the amendment of the entire priority schedule. Should a resident or business owner submit a formal request for an accessible improvement to the Borough either through the Borough website, at a public meeting or through the clerk’s office. The requests will be directed to the A.D.A. coordinator for review and distribution to the appropriate department for an inspection and report of findings. The report of findings will then be submitted to the A.D.A. Coordinator, so they can reply to the requestor and the Governing Body. The A.D.A. coordinator shall maintain a file of all requests, report of findings and action taken.

To facilitate the process and advise the Borough residents, the Borough places a Public Notice in the Courier Post newspaper and on the Borough website which outlines the request process.

A copy of the Public Notice is located in the Appendix.

F. New Construction and Alterations

To ensure the proper design, construction and alterations of curb ramps, sidewalks and crosswalks the Borough Engineer will employ the following practices:

1. All new construction shall be in accordance with all applicable New Jersey Department of Transportation (N.J.D.O.T.) Specifications and Construction Details, latest version.

2. All new design shall be in accordance with the Proposed Guidelines for Pedestrian Facilities in the Public Right-of-Way (P.R.O.W.A.G.) dated July 26, 2011 or as adopted.

All new projects which affect curb ramps, sidewalks and crosswalks shall be constructed to comply with these guidelines, where feasible and practicable.

V. Schedule for Completion

VI. Public Outreach and Input

In order to obtain the residents input and comment the Borough advertised and held a Public Meeting requesting the publics' attendance, input and comments on the Plan. The public meeting was advertised in the Courier Post newspaper. In addition, to encourage attendance, the Borough posted the "Public Notice" and "Draft A.D.A. Transition Plan" in the municipal building and on the Borough website. A "Public Comment and Response Form" was made available and will be available in the future for completion by the residents. A copy of the "Public Comment and Response Form" is located in the Appendix. The Governing Body will be adopting the "A.D.A. Transition Plan" at the regularly scheduled Council Meeting on (to be determined), 2017. Upon adoption it will be available to the Public, upon request to the Clerk's office.

A copy of the "Public Notice" is located in the Appendix along with the list of attendees and meeting minutes.

VII. Attachments

A- Priority Ranking Matrix

B- Priority Ranking Map

C- Schedule for Completion

D- Public Notice with list of Attendees and Meeting Minutes

E- Public Comments and Response Form

F- A.D.A. Policy Statement (Within a Public Right-of-Way)

Attachment A – Priority Ranking Matrix
(Currently Under Development)

Attachment B – Priority Ranking Map
(Draft Provided)

Attachment C – Schedule for Completion

(Currently Under Development – will be based on Priority Ranking and included in the Yearly Capital Improvement Program)

Attachment D – Public Notice with List of Attendees and Meeting Minutes

PUBLIC NOTICE

Notice of hereby given that the Borough of Brooklawn, Camden County, New Jersey is in the process of compiling an ADA (American with Disabilities Act) Transition Plan. The Borough of Brooklawn, Camden County, New Jersey invites the public to become involved in this process through written comments or attendance at a meeting to be held on Monday March 20, 2017 at 6:00 P.M. at the Borough of Brooklawn Municipal Building, 301 Christina St, Brooklawn, New Jersey. The clerk, Mr. Ryan Giles has been designated at the A.D.A. Coordinator for the “ADA Transition Plan” for pedestrian facilities Within the Public Right-of-Way (construction of sidewalks and curb ramps). He can be reached at 856-456-0750 (x 106) or by fax 856-456-1874 or filing a “Public Comment and Response” form which is available at the municipal building.

To file a complaint, request or offer suggestion regarding accessibility of a sidewalk or curb ramp, contact the A.D.A. Coordinator who will route this information to the appropriate department for inspection and possible action. The A.D.A. Coordinator shall respond to the complainant/requestor.

By order of the Mayor and Council of the Borough of Brooklawn, Camden County, New Jersey.

ATTEST: Ryan Giles, R.M.C., Clerk

Attachment E – Public Comment and Response Form

Name, Address and Telephone Number:

Comment:

Response/Action Taken:

Completed by and Date:

Attachment F – A.D.A. Policy Statement (Within a Public Right-of-Way)

Borough of Brooklawn Municipal Building
301 Christina St
Brooklawn, New Jersey 08030

American with Disabilities Act (A.D.A.) Transition Plan for the Pedestrian Facilities Within the Public Right-Of-Way (Construction of Sidewalks and Curb Ramps)

I. Introduction

The purpose of this ADA Transition Plan is to ensure that the Borough of Brooklawn provides for practicable accessible paths/sidewalks within the municipal right-of-way for all individuals including those with disabilities.

For many years the Borough has recognized the need to improve and provide for accessible pedestrian facilities during their annual Capital Improvement Program.

This ADA Transiting Plan will establish policies, program, identify physical barriers and prioritize improvements for accessibility within all municipal right-of-ways.

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The municipality will adhere to the proposed guidelines or the as adopted.

III. Public Complaint and Input

Public complaint, suggestions and comments are an integral component of the A.D.A. Transition Plan. The Governing Body desire the publics' input and participation in the process so that the plan meets not only the needs of the residents, but the goals of the "A.D.A. Transition Plan". Public comments will be reviewed and be a factor in the prioritization of projects.

The clerk, Mr. Ryan Giles has been designated at the A.D.A. Coordinator for the "ADA Transition Plan" for pedestrian facilities Within the Public Right-of-Way (construction of sidewalks and curb ramps). He can be reached at 856-456-0750

(x 106) or by fax 856-456-1874 or filing a “Public Comment and Response” form which is available at the municipal building.

An inventory of the Borough streets and the location of A.D.A. Curb Ramps are shown on the Map located within the “A.D.A. Transition Plan”. The Map is color coded to indicate the status of the A.D.A. Curb Ramp.

The Borough’s goal to obtain compliance, is to complete the A.D.A. Curb Ramp/Sidewalk projects based on their priority through the yearly Capital Improvement Program, as authorized, in conjunction with the improvement of a roadway and/or an intersection.

Certified as a true copy of the A.D.A. Policy Statement (Within a Public Right-of-Way) by Resolution No. _____ adopted by the Mayor and Council on this _____ day of _____, 2017.

Ryan Giles, Clerk