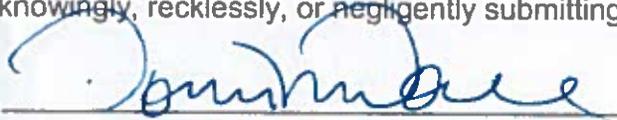


SPPP Signature Page

Municipality
Information

Municipality: BROOKLAWN BOROUGH County: CAMDEN
NJPDES # : NJG 0149390 PI ID #: 171483
Team Member/Title: DONNA M DOMICO
Effective Date of Permit Authorization (EDPA): 04/01/2004
Date of Completion: 03/04/2005 Date of most recent update: 11/01/2018

"I certify that this SPPP includes all of the information and items identified in Attachment A of the Tier A Municipal Stormwater General Permit. All attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information."



(Signature)

11/01/2018

(Date)

DONNA M DOMICO

(Print Name)

SUPT. DPW

(Title)

(NOTE: A new SPPP signature page should be attached each time the SPPP is updated or modified, excluding data entries. Previous SPPP signature pages shall be retained as part of the SPPP.)

**CHECKLIST FOR
STORMWATER POLLUTION PREVENTION PLAN**

- ___ 1 - Team Members – List of Coordinators
- ___ 2 - SPPP Form 2 – Public Notice
- ___ 3 - SPPP Form 3 – New Development and Redevelopment Program
- ___ 4 - SPPP Form 4 – Local Public Education Program
- ___ 5 - SPPP Form 5 – Storm Drain Inlet Labeling
- ___ 6 - SPPP Form 6 – MS4 (*Municipal Separate Storm Sewer System*) Outfall Pipe Mapping*
- ___ 7 - SPPP Form 7 – Illicit Connection Elimination Program
- ___ 8 - SPPP Form 8 – Illicit Connection Records
- ___ 9 - SPPP Form 9 – Yard Waste Ordinance/Collection Program*
- ___ 10 - SPPP Form 10 – Ordinances
- ___ 11 - SPPP Form 11 – Storm Drain Inlet Retrofitting
- ___ 12 - SPPP Form 12 – Street Sweeping and Road Erosion Control Maintenance
- ___ 13 - SPPP Form 13 – Stormwater Facility Maintenance
- ___ 14 - SPPP Form 14 – Outfall Pipe Stream Scouring Remediation
- ___ 15 - SPPP Form 15 – De-icing Material and Sand Storage
- ___ 16 - SPPP Form 16 – Standard Operating Procedures (SOP)
Report For Each of these practices:
 - SOP – Vehicle and Equipment Fueling
 - SOP – Vehicle Maintenance
 - SOP – Good Housekeeping
 - (Attach inventory list required by Attachment D of the permit)
- ___ 17 - SPPP Form 17 – Employee Training

ATTACHMENTS

- Illicit Connection Inspection Reporting Form
- Closeout Investigation Form
- MS4 Map

Public Complex Stormwater General Permit

Stormwater Pollution Prevention Team Members

Number of team members may vary

Completed by: Donna Domico

Title: Superintendent

Date: 10/31/18

Public Complex: Boro of Brooklawn

NJPDES: NJG NJG0149390

PIID #: 171483

Stormwater Program Coordinator: Donna Domico

Title: CPWM, Superintendent of Public Works

Office Phone #: (856) 456-7785

Emergency Phone #: (609) 221-4845

Public Notice Coordinator: Ryan Giles

Title: Borough Administrator

Office Phone #: (856) 456-0750

Emergency Phone #: (609) 519-6325

Post-Construction Stormwater Management Coordinator: Greg Fusco

Title: Borough Engineer

Office Phone #: (856) 767-6111

Emergency Phone #: (856) 296-4192

Local Public Education Coordinator: Anna Minix

Title: Office Clerk

Office Phone #: (856) 456-0750

Emergency Phone #: (856) 373-1716

Regulatory Mechanism Coordinator: Ryan Giles

Title: Borough Administrator

Office Phone #: (856) 456-0750

Emergency Phone #: (609) 519-6325

Physical Plant Manager: Michael Ostrom

Title: Supervisor

Office Phone #: (856) 456-2638

Emergency Phone #: (609) 313-1233

Employee Training Coordinator: Gene Cifuni

Title: Supervisor

Office Phone #: (856) 456-2638

Emergency Phone #: (856) 669-4781

Other: Operator on Duty

Title: On Call

Office Phone #: (856) 456-2638

Emergency Phone #: (856) 373-1717

Other: _____

Title: _____

Office Phone #: _____

Emergency Phone #: _____

SPPP Form 2 - Public Notice

Public Complex
Information

Public Complex: BROOKLAWN BOROUGH

NJPDES#: NJG 01493903 PIID #: 171483

Team Member / Title: Ryan Giles, Borough Administrator

Effective Date of Permit Authorization: 4/1/2004

Date of completion: 3/4/05 Date of most recent update: 10/31/2018

Briefly outline the principal ways in which you comply with applicable State and local public notice requirements when providing for public participation in the development and implementation of your stormwater program.

For meeting where public notice is required under the Open Public Meetings Act (sunshine Law," N.J.S.A. 10:4-6 et, seq.), Brooklawn Borough provides public notice in a manner that complies with the requirements of that Act. Also, in regard to passage of ordinances, Brooklawn Borough provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions (eg, adoption of the municipal stormwater management plan, subject to public notice requirements in the Municipal Land Use law (N.J.S.A. 40:55D-1 et seq, Brooklawn Borough complies with those requirements.

The borough will certify that all applicable State and local public notice requirements were fulfilled.

SPPP Form 3 – New Development and Redevelopment Program

Municipality Information

Municipality: Brooklawn Borough
County: Camden
NJPDES # : NJG 0149390 PI ID #: 171483
Team Member/Title: Charles J. Riebel, Jr., Borough Engineer
Effective Date of Permit Authorization (EDPA): April 1, 2004
Date of Completion: 3/4/05 Date of most recent update 11/1/18

Describe in general terms your post-construction stormwater management in new development and redevelopment program (post-construction program), and how it complies with the Tier A Permit minimum standard. This description must address compliance with the Residential Site Improvement Standards for stormwater management; ensuring adequate long-term operation and maintenance of BMPs (including BMPs on property that you own or operate); design of storm drain inlets (including inlets that you install); and preparation, adoption, approval, and implementation of a municipal stormwater management plan and municipal stormwater control ordinance(s). Attach additional pages as necessary. Some additional specific information (mainly about that plan and ordinance(s)) will be provided in your annual reports.

To prevent or minimize water quality impacts the Borough has, and will continue to, enforce a program to address stormwater runoff from new development and redevelopment projects (including projects operated by the Borough), which result in the disturbance of land of one acre or more, including projects less than one acre that are part of a larger common plan of development or sale, which discharge into the Borough MS4.

The Borough has adopted, and will re-examine, the Municipal Stormwater Management Plan and adopt amendments to the Stormwater Management Plan, in accordance with the N.J.A.C. 7:8-4.

The Borough has adopted and is implementing the Stormwater Control Ordinance, in accordance with N.J.A.C. 7:8-4. The Ordinance controls stormwater from non-residential development and redevelopment projects.

The Borough is ensuring that any residential development and redevelopment projects, which are subject to the New Jersey Residential Site Improvement Standards for stormwater management (N.J.A.C. 5:21-7) complies with those standards (including any exception, waiver, or special area standard that was approved under N.J.A.C. 5:21-3). The Stormwater Control Ordinance, is administered by the Planning/Zoning Board and Code Enforcement Officer controlling stormwater for residential and non-residential development and redevelopment projects.

The Borough is ensuring long-term operation and maintenance of BMP's on property owned and operated and property not owned and not operated by the Borough.

The Borough will comply with and enforce, through the Stormwater Control Ordinance(s) and other ordinances, compliance with the standards set forth in Attachment C of the Permit to control the passage of solid and floatable materials through storm drain inlets.

The post-construction program requires the compliance with the applicable design and performance standards, established under N.J.A.C. 7:8 for major developments, unless those standards do not apply, due to the granting of a variance or exemption granted under N.J.A.C. 7:8 or alternate standards are applicable under an area wide or Statewide Water Quality Management Plan adopted in accordance with N.J.A.C. 7:15.

The Borough will certify, annually, that they have developed, implemented, and are actively enforcing a program to address stormwater runoff from new development and redevelopment projects that discharge into the Borough MS4, in accordance with the minimum standards.

SPPP Form 5 – Storm Drain Inlet Labeling and Maintenance

Municipality
Information

Municipality: Brooklawn Borough County: Camden
NJPDES #: 0149390 PI ID #: 171483
Team Member/Title: Donna Domico, Public Works Superintendent
Effective Date of Permit Authorization (EDPA): April 1, 2004
Date of Completion: 3/4/05 Date of most recent update: 11/1/18

Storm Drain Inlet Labeling and Maintenance

Describe your storm drain inlet labeling program, including your Labeling Schedule, the details of your long-term maintenance plan, and plans in coordinating with watershed groups of other volunteer organizations.

The Public Works Department has identified and assigned a number to each drainage inlet structure.

The Borough implemented and completed a labeling program, which was performed by the staff of the Public Works Department. All storm drain inlets, which are along the Borough streets and on municipally owned properties, have been labeled.

Plaques were used, which read "No Dumping – Drains to River" with a picture of a fish next to it or other statements and graphics, which are acceptable to the New Jersey Department of Environmental Protection.

During the cleaning of the catch basins, the Public Works Department will observe the conditions of the labels to ensure that they are visible and, if not, will be replaced immediately.

The Stormwater Program Coordinator certifies, annually, that a storm drain inlet labeling program has been developed, is implemented and maintained by the Borough.

SPPP Form 6 – MS4 Outfall Pipe Mapping

Municipality
Information

Municipality: Brooklawn Borough County: Camden
NJPDES #: 0149390 PI ID #: 171483
Team Member/Title: Donna Domico, Public Works Superintendent
Effective Date of Permit Authorization (EDPA): April 1, 2004
Date of Completion: 3/4/05 Date of most recent update: 11/1/05

Explain how you will prepare your map (include its type and scale, and the schedule for the mapping process). Who will prepare your map (e.g., municipal employees, a consultant, etc.)?

The Borough has been identified and physically located (by manual field measurements or using GPS equipment) the ends of outfall pipes which are operated by the Borough. The locations have been placed on the "MS4 Outfall Pipe Map".

The Public Works Department continues to investigate, and report and take the necessary actions, under the Illicit Connection Elimination Program and Outfall Pipe Scouring Remediation Program, to address any unacceptable conditions, which are observed at any pipe outfall.

The "MS4 Outfall Pipe Map" has been prepared by the Borough Engineer and depicts the locations of each pipe outfall. Each pipe outfall shall have an alphanumeric identifier. The names of the waterbodies, which are receiving the discharge from the pipe outfall have been identified on the map.

SPPP Form 7 – Illicit Connection Elimination Program

Municipality
Information

Municipality: Brooklawn Borough County: Camden
NJPDES #: 0149390 PI ID #: 171483
Team Member/Title: Donna Domico, Public Works Superintendent
Effective Date of Permit Authorization (EDPA): April 1, 2004
Date of Completion: 3/4/05 Date of most recent update: 11/1/08

Describe your Illicit Connection Elimination Program, and explain how you plan on responding to complaints and/or reports of illicit connections (e.g., hotlines, etc.). Attach additional pages as necessary.

An initial physical inspection of all of our outfall pipes was performed. The Public Works Department staff performs inspections of Borough outfalls on a quarterly basis, each year. We use the DEP Illicit Connection Inspection Report Form and forms prepared by the Borough Stormwater Program Coordinator, to conduct these inspections, and each of these forms will be kept with our SPPP records. To date, no outfall pipes have been found to have a dry weather flow or evidence of an intermittent non-stormwater flow. If we are able to locate any illicit connection, in the future, we will cite the responsible party for being in violation of our Illicit Connection Ordinance, and we will have the connection eliminated immediately. If, after the appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, we will report the illicit connection to the Department.

Residents and businesses are directed to contact the Berlin Borough Police Department or the Berlin Borough Public Works Department to report any spills or illegal dumping during the day. After business hours, the residents and businesses contact the County Central Dispatch at 856-783-4900. The County Dispatch operators then contact the Public Works Department and/or Police Department. The same phone numbers will be utilized to report illicit connections.

Ordinance No. 2007-05 was adopted on, April 18, 2005, which is now Article II (Illicit Connections) of Chapter 123, Stormwater Management and Control, prohibiting illicit connections to the municipal stormwater system.

SPPP Form 8 – Illicit Connection Records

Municipality Information

Municipality: Brooklawn Borough County: Camden
 NJPDES #: 0149390 PI ID #: 171483
 Team Member/Title: Donna Domico, Public Works Superintendent
 Effective Date of Permit Authorization (EDPA): April 1, 2004
 Date of Completion: 3/4/05 Date of most recent update: 4/1/08

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year? *Program implementation began October 2005*

Number of outfalls found to have a dry weather flow? 0

Number of outfalls found to have an illicit connection?

How many illicit connections were eliminated?

Of the illicit connections found, how many remain?

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year?

Number of outfalls found to have a dry weather flow?

Number of outfalls found to have an illicit connection?

How many illicit connections were eliminated?

Of the illicit connections found, how many remain?

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year?

Number of outfalls found to have a dry weather flow?

Number of outfalls found to have an illicit connection?

How many illicit connections were eliminated?

Of the illicit connections found, how many remain?

Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.

Total number of inspections performed this year?

Number of outfalls found to have a dry weather flow?

Number of outfalls found to have an illicit connection?

How many illicit connections were eliminated?

Of the illicit connections found, how many remain?

SPPP Form 9 – Yard Waste Ordinance/Collection Program

Municipality
Information

Municipality: Brooklawn Borough County: Camden
NJPDES # : 0149390 PI ID #: 171483
Team Member/Title: Donna Domico, Public Works Superintendent
Effective Date of Permit Authorization (EDPA): April 1, 2004
Date of Completion: 3/4/05 Date of most recent update: 11/1/07

Please describe your yard waste collection program. Be sure to include the collection schedule and how you will notify the residents and businesses of this schedule. Attach additional pages as necessary.

The Brooklawn Borough Department of Public Works develops an annual schedule for the collection of yard waste. All residents are provided with the schedule. The schedule is also posted on the Borough website.

We perform collection, on a weekly basis, May to September. Collections, during the remaining months, are performed on the first and third Monday.

A collection schedule is developed, and posted on the Borough website.

The Containerized Yard Waste Ordinance and the Yard Waste Ordinance (SP 10) were adopted on, April 18, 2005, and are now Articles I and VII of Chapter 123. The Ordinance will be amended to delete the reference that placement of all yard waste at the curb or along the street more than seven days prior to our scheduled collections, unless they are bagged or otherwise containerized. The ordinance will also prohibit the placing of yard waste closer than 10 feet from any storm sewer inlet along the street, unless they are bagged or otherwise containerized.

SPPP Form 10 – Ordinances

Municipality
Information

Municipality: Brooklawn Borough County: Camden

NJPDES #: 0149390 PI ID #: 171483

Team Member/Title: Barbara Lewis, Borough Clerk and Christopher Mecca, Code Enforcement Officer

Effective Date of Permit Authorization (EDPA): April 1, 2004

Date of Completion: 3/4/05

Date of most recent update: 11/1/10

For each ordinance, give the date of adoption. If not adopted, explain the development status:

- Pet Waste: Ordinance adopted on April 18, 2005, incorporated into Chapter 123, Article V of the Code Book. Information sheets, regarding pet waste, are distributed with pet licenses.
- Litter Control: Ordinance adopted on April 18, 2005, incorporated into Chapter 123, Article IV of the Code Book.
- Improper Disposal of Waste: Ordinance adopted on April 18, 2005, incorporated into Chapter 123, Article III of the Code Book.
- Refuse Containers/Dumpsters Ordinance No. 2005-09, amending Chapter 123, was adopted on May 18, 2009. The Ordinance requires dumpsters and other refuse containers, which are placed outdoors or exposed to stormwater, to be covered at all times and prohibits the spilling, dumping, leaking, and otherwise discharge of liquids, semi-liquids, or solids from containers.
- Private Storm Drain Inlet Retrofitting Ordinance No. 2005-09, amending Chapter 123 was adopted on May 18, 2009.
- Wildlife Feeding: Ordinance adopted on April 18, 2005, incorporated into Chapter 123, Article VI of the Code Book.
- Yard Waste: Ordinance adopted on April 18, 2005, incorporated into Chapter 123, Article VI of the Code Book. Ordinance No. 2005-09 was adopted on May 18, 2009 to delete the reference to the placement of non-containerized yard waste during the seven days prior to the announced collection date.
- Illicit Connections: Ordinance adopted on April 18, 2005, incorporated into Chapter 123, Article II of the Code Book.

How will these ordinances be enforced?

Our code enforcement officers and local police officers enforce these ordinances. If someone is found to be in violation of an ordinance, they are issued a written warning for first time offenses, and penalties will be issued for subsequent offenses.

At this time, there are no Additional Measures (AMs). The Township will not be including any Optional Measures (OMs), at this time. If required by the State, the Township will include AMs in their permit.