



Newark Renaissance Trees Program

Please type or print clearly. **One neighborhood per application.** All blanks must be filled in for your application to be accepted. The application approvals are on a first come, first served basis. Please keep a copy of this application for your records. **The application must be submitted with a signed and dated Partnership Agreement.**

Date: _____

Contact Name: _____

Address: _____ City: _____

Ward: _____ State: _____ Zip: _____

Phone Number: (____) _____ Fax: _____

Email: _____

Group/Organization (if no official group name please put your block number, i.e. 900 Block of 18th Avenue):

Number of members/volunteers with your organization: _____

Project Description:

How many trees do you think you will be planting (10 trees minimum): _____

Are you planning to conduct your tree planting in **Spring** or **Fall** ? (Circle one)

Where will the tree planting take place (i.e., sidewalk, park, school grounds, cemetery, etc.)?

You must be planting in a public space _____

What are the specific street names/locations where your tree planting will take place (for example: S. 12th street between Springfield Ave and Woodland Ave)? _____

Have you or your group participated in a **NRTP** planting before? **Yes / No.**

If yes, where: _____

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planting in the sidewalks, do the streets where you want to plant have existing tree pits or a grass planting strip, or will concrete need to be removed to make tree pits? _____

If you are planting on private land, have you obtained the necessary approval to plant? Yes / No.

If yes, please submit the name, organization, & address: _____

Who will be the primary person making sure that the trees are maintained for the minimum maintenance period of two years after they are planted?

Name: _____

Phone #: _____

Address: _____

How did you learn about this program: _____

Please let us know what trees will do for your community: _____

Please Mail or fax this completed application and the attached partnership agreement to:

Elena López, Program Coordinator
New Jersey Tree Foundation
PO Box 172
Newark, NJ 07101
Phone: 609-439-1755
Fax: 973-453-8011
Email: elopez@njtreefoundation.org
www.njtreefoundation.org



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Partnership Agreement for Newark Renaissance Trees Program (NRTP)

The signed agreement must accompany your completed application form. Please keep a copy of this agreement for your records.

The New Jersey Tree Foundation enters into a partnership with:

(Name of Community Group or Block)

With the understanding that the above mentioned group agrees to:

1. Recruit a group of volunteers/residents to carry out the tree planting described in the application. This includes: digging the holes, putting the tree in the hole, removing all materials from the tree's root ball, filling the tree pit with soil, applying mulch to the tree, and watering the newly planted trees.
2. Submit a signed Resident Tree Agreement form to NJ Tree Foundation, listing residents name, address, phone number, and their signature in agreement of adopting a tree(s).
3. Plant the trees only on public land.
4. Not sell or give away the trees.
5. Maintain the trees for a minimum of two years after they are planted (maintenance requirements listed below).
6. Distribute all materials sent to you by the NJ Tree Foundation to the recipients of the trees included in your tree planting.
7. Promote and publicize the tree-planting event and acknowledge the NJ Tree Foundation in any press/publicity materials.
8. Meet all deadlines set by the NJ Tree Foundation.

Maintenance Requirements:

The two-year maintenance program shall include:

- Providing water for your trees during the spring, summer, and fall.
- Periodically checking the condition of your tree (leaves, bark, branches, etc.)
- Removing any vegetation or weeds that are crowding the base of your tree.
- Removing any dead or broken limbs.
- Mulching the tree when necessary.

In return, the NJ Tree Foundation will pay for the purchase and delivery of high quality trees, cement cutouts as needed, and mulch. The NJ Tree Foundation will also provide assistance in organizing and educating the above mentioned group in tree care, provide tools for the tree planting event, and also provide a planting demonstration to ensure safety of all residents and volunteers. NJ Tree Foundation staff will supervise all tree planting projects.

Name of Community Group Representative

Elena López, Program Coordinator

Date

Date