



## **Field and Political Director**

Reports to: Chief Operating Officer (COO)/Executive Director  
Works with: RNC staff, CRP staff, outside counsel and consultants  
Location: Sacramento  
Job Status: Full time  
Exempt

### **About the California Republican Party**

The California Republican Party (CRP) is the official organization of the ballot qualified Republican Party, and exercises general direction over the statewide election campaigns for Republican nominees for state elective office. The CRP's members are the registered Republican voters in California.

### **Overview of Responsibilities**

The Field and Political Director will work with the RNC and report to the COO as they oversee field staff to advance the Republican agenda throughout the state and coordinate the CRP's campaign activities.

### **Essential Duties**

- Supervise the Field and Political Department staff, including but not limited to the Deputy Field and Political Directors for Strategic Engagement and Statewide Data, and Field Representatives
- Oversee any CRP voter registration program/efforts
- Oversee CRP endorsements, including research, notification to candidates, and maintenance of candidate list
- Grow CRP relationships with targeted constituencies in the field, including County Chairs and Central Committees
- Provide support to targeted constituencies in the field, including talking points, messaging, and white papers
- Grow the CRP's field outreach program in targeted regions, including supervising the precinct organization building, volunteer management, and data collection in each region
- Increase CRP media presence, in coordination with the Communications Director, in targeted regions
- Oversee CRP field offices, in coordination with the Operations Director, as well as maintaining assets for the Field and Political Department
- Other duties as assigned

### **Preferred Capabilities**

- Supervisorial experience.
- Past experience with data management
- Strong oral and written communication skills, including quantitative analysis, spreadsheets, and databases
- Highly collaborative and perceptive, and shows prudent analysis in problem solving
- Ability to work independently and take direction; organizational skills to manage multiple projects, ability to work on tight and changing deadlines, and manage workload amongst various priorities and work projects
- Strong interpersonal skills, ability to report to various supervisors
- Detail-oriented
- Ability to maintain confidentiality of work
- Self-directed, ability to work with a remote supervisor
- Work is conducted in an office environment; job requires ability to work with office equipment, files, lift boxes and materials of up to 25 pounds