

# CapitolRiver Council Meeting Agenda

April 17, 2019, 5:00-6:30 p.m. Board of Directors Meeting

Location: 333 on the Park, Community Room (333 North Sibley Street)

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| I.    | Vice Chair Alesia G. Thompson Biro: Call to order and introductions  | 5:00-5:05 pm |
| II.   | Motion to adopt agenda   | 5:05-5:06 pm |
| III.  | Motion to approve March 20, 2019 Board Meeting Minutes   | 5:06-5:07 pm |
| IV.   | Overview and Q & A, City Community Engagement Program: Kurt Schultz, City of Saint Paul Planning and Economic Development, and Joe Mendyka, Office of the City Council   | 5:07-5:25 pm |
| V.    | Committee Information and Action Items   | 5:25-5:30 pm |
|       | <ul style="list-style-type: none"><li>• Development Review Committee: Paul Mandell, Co-Chair</li></ul>   | 5:30-5:35 pm |
|       | <ul style="list-style-type: none"><li>• Public Realm Committee: Co-Chairs Jonathan Reisetter and Jauston-Charles Campbell</li></ul>  | 5:35-5:40 pm |
|       | <b>Motion to recommend that CRC designate board member liaisons to regularly attend City meetings and to formalize communication with BOMA, the Downtown Alliance, and Council Member Noecker.</b>                     |              |
|       | <b>Motion to request that the City adopt Public Right of Way Accessibility Guidelines (PROWAG) for the downtown street and sidewalk improvements.</b>  |              |
|       | <ul style="list-style-type: none"><li>• Finance Committee: Treasurer Vicki Plaistow</li></ul>  | 5:40-5:45 pm |
| VI.   | Board Member Interest Inventory: Emily Larson will facilitate an activity that will be a series of short one-on-one conversations  | 5:45-6:15 pm |
| VII.  | Other Board Member Updates or Future Agenda Item Requests  | 6:15-6:20 pm |
| VIII. | Other Staff Updates  | 6:20-6:25 pm |
|       | <ul style="list-style-type: none"><li>• CRC Annual Meeting and Board Member Election will be Wednesday, June 19, at the Cabaret @ Camp. Social hour will begin at 4:30 p.m., meeting will begin at 5:30 p.m.</li></ul> |              |
| IX.   | Adjournment  | 6:30 pm      |

## CRC MISSION

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

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## Upcoming CRC Meeting Schedule / Location

Thursday, April 25, 5-7:30 pm – Board Member Meetup / Happy Hour	Birch's Lowertown (289 5th St. E)
Friday, April 26, 9 am – Skyway Governance Advisory Committee	180 East 5th, Conference Room B
Thursday, May 2, 5 pm – Public Realm Committee	180 East 5th, Conference Room B
Tuesday, May 14, 8 am – Development Review Committee	180 East 5th, Conference Room B
Wednesday, May 22, 5 pm – CRC Board of Directors Meeting	180 East 5th, Conference Room B

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## CapitolRiver Council Rules of Procedure

**Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:**

- Turn off or silence cell phones.
- Wait to be recognized by the board chair before speaking.
- Only one person speaks at a time.
- Keep comments brief – please stay within the allotted time on the agenda for committee updates and other agenda items, and keep other questions and comments to 1 minute.
- Keep comments to the agenda item that is being discussed.
- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.
- Avoid making personal attacks or using disrespectful or offensive language.
- Unless otherwise specified in CRC Bylaws or policy, board action requires:
  - A motion by a board member, seconded by another board member (except that a motion by a committee does not need to be seconded).
  - Discussion by board members.
  - Discussion by the public at the discretion of the chair.
  - A majority of board members must vote in favor of the motion.
  - If a board member proposes one or more changes to a motion, the board must first vote on the proposed change(s) and then vote on the motion.
  - If a board member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another board member, the board must vote on that motion without debate, and if a majority of board members vote in favor of the motion to call the previous question, the board must vote on the motion that was being debated.