

## CapitolRiver Council Meeting Minutes

April 17, 2019, 5:00-6:30 p.m. Board of Directors Meeting

Location: 333 on the Park, Community Room (333 North Sibley Street)

Board Members in Attendance: Kati Berg, Lupe Castillo, Nick Cusick, Sandra Erickson, Tom Erickson, John Ganey, Jennifer Hensley, Emily Larson, Channon Lemon, Paul Mandell, Crystal Meriwether, Jonathan Reisetter, Erin Zolotukhin-Ridgway.

Other attendees: Jon Fure, Roy Cerling, Roger Fuller, LeeAnn LaBore, Linda McBrayer, Catherine Sweet

- I. Past Chair Tom Erickson called the meeting to order. Motion to adopt the agenda was passed.
- II. Motion to approve March 20, 2019 Board Meeting Minutes. Motion passed.
- III. Overview and Q & A, City Community Engagement Program: Kurt Schultz, City of Saint Paul Planning and Economic Development: Mr. Schultz provided handouts and presented information about the history of district councils, funding sources, and administrative processes involved in creating the Community Engagement Agreement with each district council. A key goal of the funding is to identify what is meant by “traditionally underrepresented” groups, which may vary among different parts of the city. The presentation notes are available on the CRC website.
- IV. Committee Information and Action Items
  - Development Review Committee: Paul Mandell, Co-Chair: There were no motions made at the last committee meeting. The committee is seeking volunteers to serve as co-chair.
  - Public Realm Committee: Co-Chairs Jonathan Reisetter and Jauston-Charles Campbell.

**Motion to recommend that CRC designate board member liaisons to regularly attend City meetings and to formalize communication with BOMA, the Downtown Alliance, and Council Member Noecker.**

The board discussed the motion, and questions were asked about the time commitment, and what would happen if no one expresses interest in attending a City Council meeting? If the board is going to create this expectation, there should be more discussion about whether this is a sustainable expectation. The motion was tabled for further discussion at the May 2 Public Realm Committee meeting.

**Motion to request that the City adopt Public Right of Way Accessibility Guidelines (PROWAG) for the downtown street and sidewalk improvements.**

Jon Fure said he contacted the City Public Works Department and was told that the City is aware of these guidelines and does make an effort to implement them wherever possible. The group also discussed challenges related to snow removal, which makes it difficult for pedestrians downtown. The motion passed.

- Finance Committee: Treasurer Vicki Plaistow. Finance Committee Member Emily Larson said the new accounting firm, Harrington Langer & Associates, has been hired and we are working through logistics to make the transition.

- V. Board Member Interest Inventory: Emily Larson will facilitate an activity that will be a series of short one-on-one conversations: Due to time constraints, this activity was tabled for a future board meeting.
- VI. Other Board Member Updates or Future Agenda Item Requests: Channon Lemon invited board members to attend the Saint Paul Development Summit on Thursday, May 23, at the InterContinental Saint Paul Riverfront Hotel, from 8 a.m. to noon. Jon Fure will send details to the board by email.
- VII. Staff Updates: Jon Fure reminded board members that the CRC Annual Meeting and Board Member Election will be Wednesday, June 19, at the Cabaret @ Camp. Social hour will begin at 4:30 p.m., meeting will begin at 5:30 p.m.
- VIII. The meeting adjourned at 6:30 pm.

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