CapitolRiver Council Board Meeting – Orientation Meeting  
Oct. 20, 2020  
5:15 p.m., via Zoom videoconference

I. Call to order and Introductions

II. Review and approve past meeting minutes (July, August and September Annual Meeting minutes)

III. Asset Survey – Please take some time to fill this out, whether you are a new board member or have been on the board previously. Most of you have already given me a lot of the requested information, but the purpose of the form is so that we have a fairly complete list of current and former board members along with their issues, and other organizations that they think could or should be engaged in our work. Examples of organizations could be a tenant association, a professional association, or other groups that we can interact with to help make our community engagement and advocacy more influential. We will spend some time discussing this during the meeting, because it’s a good way to get to know each other better.

IV. CRC / District Council overview / history -- This will be a good time to discuss our work generally. Please review the attached Code of Conduct (it has been many years since any disciplinary actions have been taken, but in the past, there have been board members who have been removed for conduct violations, so it’s important to periodically review that document. Also, the recently created history page on the CRC website is worth reading if you haven’t done so already.)

V. CRC Committee Overview

VI. Board Member Basics (fiduciary duties, where to find nonprofit resources, etc.)

VII. Financial update and budget overview (Monthly financial reports will be sent when I receive them from our accountant)

VIII. Officer duties / role of the officer committee (Note that any board member who is interested in serving in a leadership role is eligible to serve as an officer. Officers sometimes make decisions on behalf of the board in between meetings, but there is not a requirement that they meet monthly. The attached document has some very basic officer duties. We currently do not have anyone serving as the Secretary, and Crystal Meriwether is stepping down as Vice Chair. The other current officers, Shevek, Amy Lee, Nick Cusick and Will Travis, are eligible to be re-elected. If there are multiple board members interested in serving in one of the officer positions, the board may choose to elect officers at the November meeting.)

IX. City council agendas / ENS data reports / writing resolutions

X. Open discussion / feedback / questions

XI. adjourn