

CapitolRiver Council Meeting Agenda

October 19, 2021, Board of Directors Meeting, 5:15 p.m.

Board members and the public are invited to attend via Zoom videoconference.

Zoom Meeting Link

<https://us02web.zoom.us/j/87480273918?pwd=K1ppS1RycFpZMlZSZGIxeEQxNHBpZz09>

Meeting ID: 874 8027 3918, Passcode: 122532

One tap mobile

+13126266799,,87480273918#,,,,*122532# US (Chicago)

Find your local number: <https://us02web.zoom.us/u/kx0mNLFka>

Call to Order, Introductions, and Review Meeting Minutes, Chair Jess Grams (5:15-5:25 p.m.)

- I. Call to Order and Land Acknowledgement
- II. Introductions: Attendees are asked to introduce themselves and answer the following ice-breaker question – Describe an incorrect assumption that people sometimes make about you, or something that people are sometimes surprised to learn about you.
- III. Previous meeting minutes: Please review the September 21 board meeting minutes. If there are no objections or requested changes, the minutes will be adopted.

Board Membership Changes (5:25-5:30 p.m.)

- IV. The Saint Paul Area Chamber has appointed Alyssa Binsfeld to serve as its representative on the CRC board to replace John Smith, who no longer works for the Chamber.
- V. The CRC Officers passed a motion to appoint Meredith Heneghan, Communications Specialist for The M, to fill the vacancy due to the resignation of Mia Laufer. (Mia had worked as Associate Curator for The M and is moving out of state, and she recommended Meredith as her replacement to continue the relationship between CRC and The M.) Board members are asked to vote on the Officers' motion. A Yes vote will mean that Meredith is appointed to serve the remainder of the term, which will expire after the June 2022 Annual Meeting.

Discussion Item (5:30-6:20 p.m.)

- VI. Developing a CRC strategic plan for inclusion – Lissa Jones-Lofgren, Leadership and Governance Consultant. This discussion will help CRC create a document that will be used in board member onboarding and training, and will also provide guidance on how CRC can work on continuous improvement in creating an inclusive, respectful organizational culture.

Pedro Park Work Group Update (6:20-6:30 p.m.)

- VII. Work Group Chair Julie Printz will provide updates on what the group has been hearing and next steps. More information about the group's work is on the CRC website: <https://www.capitolrivercouncil.org/pedroworkgroup>

(CRC board meeting agenda continues on next page)

CRC Leadership and Governance (6:30-6:40 p.m.)

VIII. Update on Role of Secretary: CRC Secretary Judy Miller.

IX. Motion: Process for approving committees, workgroups and projects.

Board Member Updates and Future Agenda Items

Please feel free to provide any information that you would like board members to be aware of, and suggest ideas for future meeting agendas.

Adjournment

CRC MISSION

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

CapitolRiver Council Rules of Procedure

Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:

- Turn off or silence cell phones.
- Wait to be recognized by the board chair before speaking.
- Only one person speaks at a time.
- Keep comments brief – please stay within the allotted time on the agenda for committee updates and other agenda items, and keep other questions and comments to 1 minute.
- Keep comments to the agenda item that is being discussed.
- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.
- Avoid making personal attacks or using disrespectful or offensive language.
- Unless otherwise specified in CRC Bylaws or policy, board action requires:
 - A motion by a board member, seconded by another board member (except that a motion by a committee does not need to be seconded).
 - Discussion by board members.
 - Discussion by the public at the discretion of the chair.
 - A majority of board members must vote in favor of the motion.
 - If a board member proposes one or more changes to a motion, the board must first vote on the proposed change(s) and then vote on the motion.
 - If a board member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another board member, the board must vote on that motion without debate, and if a majority of board members vote in favor of the motion to call the previous question, the board must vote on the motion that was being debated.