

# **CapitolRiver Council Meeting Agenda**

January 25, 2022, Board of Directors Meeting, 5:15 p.m.

Board members and the public are invited to attend via Zoom videoconference.

## **Zoom Meeting Link**

<https://us02web.zoom.us/j/87480273918?pwd=K1ppS1RycFpZMlZSZGIxeEQxNHBPZz09>

Meeting ID: 874 8027 3918, Passcode: 122532

## **Rules of Procedure**

Welcome to our meeting! When we make decisions as a group, we want all board members and guests to have the opportunity to participate in the discussion. Please wait to be recognized by the Board Chair or other person who is facilitating the meeting. Keep comments and questions brief, and relevant to the agenda item that is being discussed. Avoid making personal attacks or using disrespectful language.

Please see the complete Rules of Procedure at the end of this document for more detail.

## **Call to Order, Introductions, and Review Meeting Minutes, Chair Jess Grams (5:15-5:30 p.m.)**

Call to Order and Land Acknowledgement: We acknowledge that this meeting is taking place on Dakota land and the home of the Ojibway people. We also note that we are blessed to use this digital platform, which is not always available to low-income, rural, or indigenous people and communities. We reflect on this to remember our responsibility and privilege to protect these spaces -- both physical and digital -- and to maintain a respectful environment where all people feel welcome, safe, and able to access the process of decision-making in our work.

- I. Introductions -- Attendees are asked to introduce themselves and answer the following ice-breaker question: What is your favorite sport to watch during the Winter Olympics?
- II. Previous meeting minutes: Please review the December 21, 2021 board meeting minutes. If there are no objections or requested changes, the minutes will be adopted.

## **Action Item (5:30-5:45 p.m.)**

- III. 2022 Budget Recommendation: CRC Executive Director and Treasurer Will Travis
  - Please see the Overview of Financial Statements, which has helpful background information about the budget and financial statements.
  - A motion is required to adopt the budget.

## **Discussion Items (5:45-6:10 p.m.)**

- IV. Community Engagement Contract Work Plan and Goals: Jon Fure. Each year, district council staff work with City staff to execute this contract for services. A guidance document was sent to board members, which has helpful information about the contract. The purpose of the work plan is to require district councils to state how they will achieve the agreed-upon goals, and how they will measure results. Board members are welcome to ask questions or suggest ways to achieve the goals, which are:
  - Serve as a conduit of information between the neighborhoods and the City Council, HRA Board, Mayor, and City Departments.

- CRC leads and implements high-quality planning and public policy decision-making activities, related to land use, housing, transportation, economic development, food systems, waste management, neighborhood livability, public safety, and the natural environment. This work ensures that the City's planning and public policy decision-making processes include diverse voices and a local perspective.
- Improved Neighborhood and City Livability and Sustainability -- engage the community in the concrete work of making the District 17 neighborhoods better and more sustainable places to live, learn, work, and play. Provide technical assistance and support for community-based livability and sustainability initiatives, including but not limited to community gardens, place-making projects, neighborhood clean-up events, tree restoration projects, local library associations, etc.
- Community Building-- build connections within and between communities. This work includes coordinating large neighborhood events, support for National Night Out and other block-level organizing, outreach to underrepresented populations, and technical support for small-scale community building initiatives.
- Participate in a peer support/best practices network composed of district councils or similar grassroots, place-based organizations in the region.
- Review and adopt policies and practices that intentionally create space for residents who currently are under-represented. Pursue systemic work that reflects the needs and priorities of residents who have been historically under-represented.

V. Revised CRC Inclusion Plan Draft: Revisions were made based on the December board meeting discussion. Board members may decide to discuss additional changes and / or make a motion to approve. If it is approved, it will be used in board member recruiting and orientation, and it will serve as guidance for CRC staff and volunteers.

### **Committee / Work Group Updates and Announcements (6:10-6:30)**

VI. Monthly summary prepared by CRC Secretary Judy Miller and Committee Chairs (these written updates were sent to board members and are posted on the CRC website). Also, please see the request to pursue a pilot project to reinstate a Park Patrol.

### **Board Member Updates and Future Agenda Items (6:30-6:45 p.m.)**

Please feel free to provide any information that you would like board members to be aware of, and suggest ideas for future meeting agendas.

### **Adjournment – 6:45 p.m.**

### **CRC MISSION**

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

## **Rules of Procedure**

**Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda**

**efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:**

- Turn off or silence cell phones.
- Wait to be recognized by the board chair before speaking.
- Only one person speaks at a time.
- Keep comments brief – please stay within the allotted time on the agenda for committee updates and other agenda items, and keep other questions and comments to 1 minute.
- Keep comments to the agenda item that is being discussed.
- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.
- Avoid making personal attacks or using disrespectful or offensive language.
- Unless otherwise specified in CRC Bylaws or policy, board action requires:
  - A motion by a board member, seconded by another board member (except that a motion by a committee does not need to be seconded).
  - Discussion by board members.
  - Discussion by the public at the discretion of the chair.
  - A majority of board members must vote in favor of the motion.
  - If a board member proposes one or more changes to a motion, the board must first vote on the proposed change(s) and then vote on the motion.
  - If a board member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another board member, the board must vote on that motion without debate, and if a majority of board members vote in favor of the motion to call the previous question, the board must vote on the motion that was being debated.