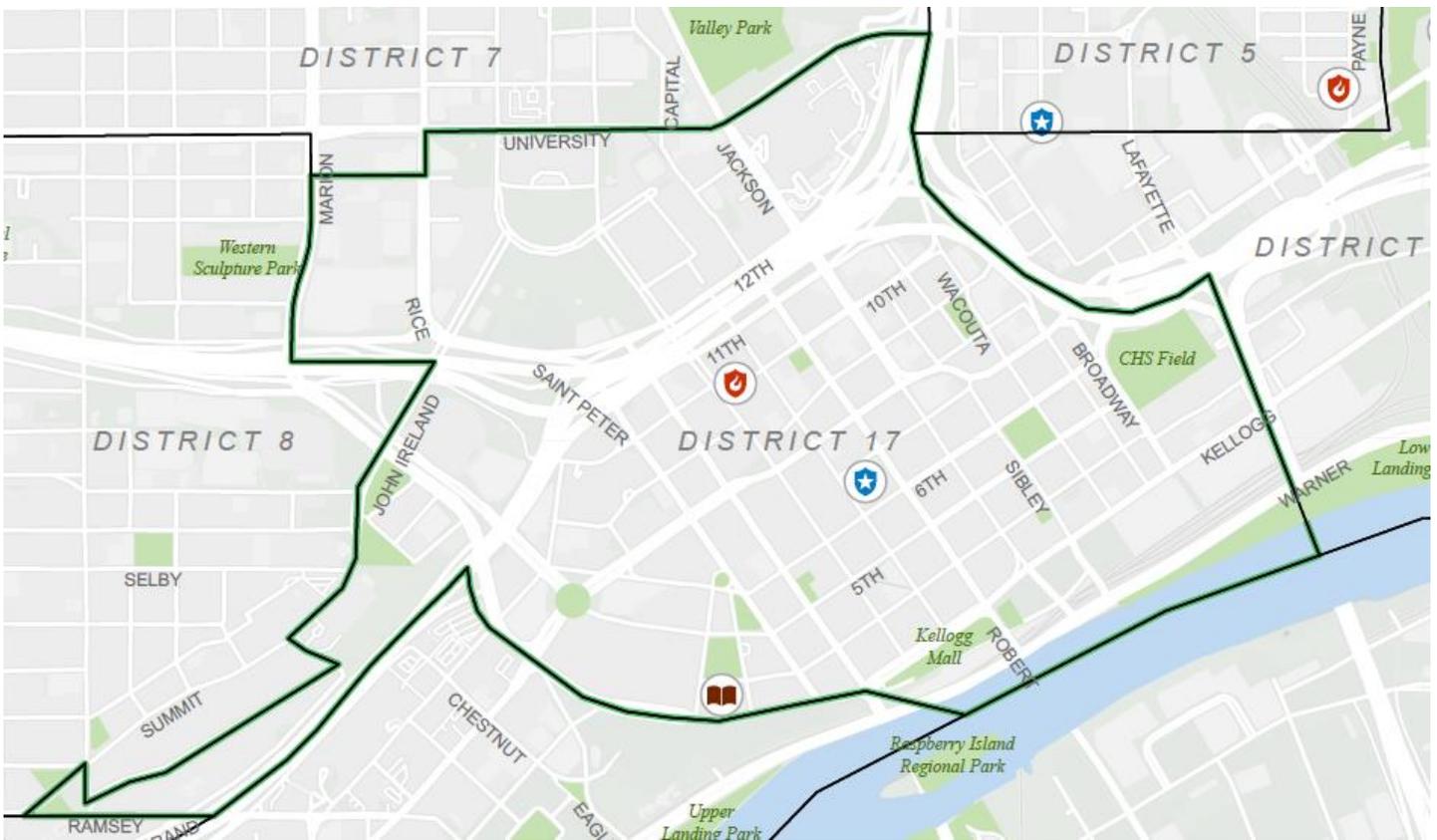


2018-2019 Annual Report

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.



CapitolRiver
Council

District 17

CRC Annual Meeting Agenda

Wednesday, June 19, 2019

Location: The Cabaret @ Camp, 490 Robert Street North

- 4:30-5:30 p.m. Sign in, snacks and circle discussions
- 5:30-5:35 p.m. Call to order, welcome: CRC Board Chair Alesia G. Thompson Biro
- 5:35-5:37 p.m. Overview of ground rules: Moderator, Sigrid Johnson, League of Women Voters
- Turn off or silence cell phones
 - Wait to be recognized by the Moderator before speaking
 - Only one person speaks at a time – please take side conversations outside of the meeting room
 - Keep comments and questions to the agenda item that is being discussed
 - 1 minute time limit per person for discussion on motions
 - If you have already presented your opinion on a motion, allow others to present their opinion or ask a question
 - Unless otherwise noted, decisions are made when a motion is made, seconded, followed by discussion, and then voted on
- 5:37-5:38 p.m. Motion to approve agenda
- 5:38-5:55 p.m. Motion by CRC Board of Directors to amend CRC Bylaws (see handout for proposed changes – this motion was made by the board and does not need to be seconded)
- 5:55-6:00 p.m. Additional motions to amend CRC Bylaws
- 6:00-6:25 p.m. Board Member candidate intros
- 6:25-6:30 p.m. Other candidate nominations
- 6:30-6:35 p.m. Volunteers needed to collect and count ballots (If there are no other candidates, the group may be elected by a motion and vote)
- 6:35-7:00 p.m. Circle discussions
- 7:00-7:30 p.m. Circles briefly report highlights from discussions
- 7:25-7:30 p.m. Tabitha Benci DeRango, Closing remarks / meeting adjourned

Achieving Our Mission

CapitolRiver Council — District 17 — is one of the 17 district councils for the City of Saint Paul. CRC is a private, 501(c)3 non-profit organization that exists to engage residents, business owners, workers and property owners in issues and projects that affect downtown Saint Paul and the Capitol area.

The CapitolRiver Council mission: CRC, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

We are focusing our engagement on reviewing and updating the Downtown Development Strategy — by participating in that process, you will help us create a document that better represents a shared vision of ALL stakeholders, and not just a small number of voices.

Through these discussions, we provide opportunities for people to listen to and learn from each other. We also build and maintain professional working relationships with people throughout local government and in other local organizations, so that in addition to listening to your ideas, questions and concerns, we are working collaboratively with decision-makers to influence change.

We succeed when we engage ALL stakeholders / groups in our work:

- Residents in different buildings, of different ages, with or without children, different ethnic backgrounds, and with different levels of income;
- Employees in all types and sizes of organizations, in the public, private, and nonprofit sectors;
- Building owners;
- Business owners; and
- Visitors.

Downtown Saint Paul and the Capitol area provide opportunities to interact with residents of all ages; artists; and workers in various industries, including small and large businesses, nonprofits, and state and local government. We would like to thank all of you who have invested time and energy to engage and

honor all the assets in our community. Our residential population is growing, and businesses and buildings are reinventing themselves. CRC seeks to garner more connections to all people who live, work and / or visit our community. We will have a greater impact by amplifying community voices on the changes we want to see. We continue to learn and implement authentic, inclusive engagement strategies, and we seek to encourage involvement through interest areas and skill sets of all community members.

Engagement is not about talking to stakeholders about what we want them to know. It's about listening to people's concerns and ideas, and finding consensus on how we can advocate for the changes we would like to see.

We look forward to working with you to keep improving the livability of District 17!

Looking Ahead

Several initiatives are underway that are intended to build on CRC's engagement activities and work with all District stakeholders to achieve our mission, including:

- CRC will be planning Downtown Development Forums throughout District 17 to give all stakeholders opportunities to share their ideas, questions and concerns, and help us create a planning document that reflects the needs and values of District 17 stakeholders.
- In response to a group of District 17 residents who are outside of downtown, along Irvine Avenue and Ramsey Street, CRC staff is working with City staff and adjacent district councils to change the boundary, so that those residents will be moved to District 9, the West 7th Fort Road Federation. An information meeting will be held at Bad Weather Brewing, on Monday, July 22, 2019, from 5 to 6:30 p.m., as part of the process to change that boundary. This change will also involve buildings that are on the south side of Kellogg Boulevard, which are currently in District 9 and will be moved to District 17.

CAPITOLRIVER COUNCIL
STATEMENT OF ACTIVITIES
For the Month Ended May 31, 2019

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT AND REVENUE			
Community Engagement Contract	\$ 13,145	\$ -	\$ 13,145
Innovation Fund	3,200	-	3,200
General Support	200	-	200
Board Support	200	-	200
Fiscal Agent Fees	908	-	908
Interest & Misc Revenue	29	-	29
Net assets released from restrictions	13,291	(13,291)	
TOTAL SUPPORT AND REVENUE	30,973	(13,291)	17,682

PROGRAM EXPENSES			
Exec Director Wages	19,292	-	19,292
Community Organizer Wages	6,250	-	6,250
Payroll Taxes	1,534	-	1,534
Office Rent	3,600	-	3,600
Office Park	650	-	650
Insurance	322	-	322
Telephone/DSL	526	-	526
Legal & Accounting	2,106	-	2,106
Website Hosting	353	-	353
Board/Staff Training	50	-	50
Volunteer Recognition	120	-	120
TOTAL EXPENSES	34,803	-	34,803
CHANGE IN NET ASSETS	(3,830)	(13,291)	(17,121)
NET ASSETS, BEGINNING	24,005	24,000	48,005
NET ASSETS, ENDING	\$ 20,175	\$ 10,709	\$ 30,884

CAPITOLRIVER COUNCIL
STATEMENTS OF FINANCIAL POSITION
For the Month Ended May 31, 2019

	2019
ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	\$ 30,002
Fiscal agent cash accounts	24,983
Prepaid expenses	2,079
TOTAL CURRENT ASSETS	57,064
TOTAL ASSETS	\$ 57,064

LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts payable	\$ -
Friends of Wacota	24,983
Lowertown Landing	1,197
TOTAL CURRENT LIABILITIES	26,180
NET ASSETS	
Without donor restrictions	20,175
With donor restrictions	10,709
Time and purpose restricted	-
TOTAL NET ASSETS	30,884
TOTAL LIABILITIES AND NET ASSETS	\$ 57,064

CapitolRiver Council
Profit & Loss by Class

January through May 2019

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Accrual Basis

	St. Paul Foundation	Knight Foundation	Innovation Fund	CE	General Funds	TOTAL
Ordinary Income/Expense						
Income						
4000 · Government Contracts						
4001 · Community Engagement Contract	0.00	0.00	0.00	13,145.04	0.00	13,145.04
4004 · Innovation Fund	0.00	0.00	3,200.00	0.00	0.00	3,200.00
Total 4000 · Government Contracts	0.00	0.00	3,200.00	13,145.04	0.00	16,345.04
4100 · Contributions						
4101 · General Support	0.00	0.00	0.00	0.00	200.00	200.00
4105 · Board Support	0.00	0.00	0.00	0.00	200.00	200.00
Total 4100 · Contributions	0.00	0.00	0.00	0.00	400.00	400.00
4900 · Other Income						
4905 · Fiscal Agent Fees	0.00	0.00	0.00	0.00	907.50	907.50
4910 · Interest & Misc Revenue	0.00	0.00	0.00	0.00	29.41	29.41
Total 4900 · Other Income	0.00	0.00	0.00	0.00	936.91	936.91
Total Income	0.00	0.00	3,200.00	13,145.04	1,336.91	17,681.95
Expense						
5000 · Personnel Expenses						
5010 · Exec Director Wages	3,909.96	2,592.34	2,680.17	10,033.61	76.25	19,292.33
5011 · Community Organizer Wages	6,250.00	0.00	0.00	0.00	0.00	6,250.00
5020 · Payroll Taxes	348.70	189.40	194.75	792.55	8.98	1,534.38
Total 5000 · Personnel Expenses	10,508.66	2,781.74	2,874.92	10,826.16	85.23	27,076.71
8000 · Support/Overhead Expenses						
8005 · Office Rent	0.00	0.00	0.00	3,600.00	0.00	3,600.00
8010 · Office Parking	0.00	0.00	0.00	650.00	0.00	650.00
8020 · Insurance	0.00	0.00	0.00	322.00	0.00	322.00
8030 · Telephone/DSL	0.00	0.00	0.00	504.87	21.19	526.06
8045 · Legal & Accounting	0.00	0.00	0.00	2,000.00	105.75	2,105.75
8071 · Website Hosting	0.00	0.00	0.00	352.80	0.00	352.80
Total 8000 · Support/Overhead Expenses	0.00	0.00	0.00	7,429.67	126.94	7,556.61
9000 · Other Expenses						
9020 · Board/Staff Training	0.00	0.00	0.00	0.00	50.00	50.00
9060 · Volunteer Recognition	0.00	0.00	0.00	120.00	0.00	120.00
Total 9000 · Other Expenses	0.00	0.00	0.00	120.00	50.00	170.00
Total Expense	10,508.66	2,781.74	2,874.92	18,375.83	262.17	34,803.32
Net Ordinary Income	-10,508.66	-2,781.74	325.08	-5,230.79	1,074.74	-17,121.37
Net Income	-10,508.66	-2,781.74	325.08	-5,230.79	1,074.74	-17,121.37

Thank you to all who served on the 2018 – 2019 Board of Directors

Kati Berg (Resident, Friends of Pedro Park Expansion appointed member);

Tiffany Brace (Worker, Element Commercial Real Estate);

Jauston-Charles Campbell (Resident / Worker);

Lupe Castillo (Resident / Worker);

Barry Cipra (Resident / Worker);

Nick Cusick (Visit Saint Paul appointed member);

Sandra Erickson (Resident / Allen Building Owner);

Tom Erickson (Resident / Allen Building Owner);

John Ganey (Resident);

Brett Greenfield (Building Owners and Managers appointed member);

Todd Gray (Resident);

Jeanne Hall (Resident);

Jennifer Hensley (Resident / The M appointed member);

Bill Huepenbecker (Worker, Minnesota Wild);

Emily Larson (Resident / Saint Paul Arts Collective appointed member);

Amy Lee (Resident);

Channon Lemon (Saint Paul Area Chamber of Commerce appointed member);

Paul Mandell (Worker, Capitol Area Architecture & Planning Board);

James McClean (Resident / Worker);

Crystal Meriwether (Resident);

Vicki Plaistow (Resident / Worker);

Maria I. Raines (St. Joseph's Hospital appointed member);

Jonathan Reisetter (Resident / Worker);

Chris Smith (Resident);

Alesia G. Thompson Biro (Worker / State of MN);

Erin Zolotukhin-Ridgway (Central Library appointed member).

Current Officers: Chair, Alesia G. Thompson Biro; Treasurer, Vicki Plaistow; Secretary, Jeanne Hall; Internal Affairs Officer, Paul Mandell; and External Affairs Officer, James McClean.

Thank you to our partners, donors and sponsors:

Beacon Interfaith Housing Collaborative (donor)

Black Dog Café (sponsor)

Cedar Printing (sponsor)

Knight Foundation (grant provider)

Spire Credit Union (Lowertown Cleanup Crew)

The Saint Paul Foundation (grant provider)