

CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

FINANCIAL STATEMENTS

APRIL 30, 2016

INDEPENDENT AUDITORS' REPORT

To the Members of,
Canadian Alliance of Student Associations (CASA):

We have audited the accompanying financial statements of Canadian Alliance of Student Associations, which comprise the statement of financial position as at April 30, 2016, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Canadian Alliance of Student Associations as at April 30, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

O/H C/D LLP

OUSELEY HANVEY CLIPSHAM DEEP LLP
Licensed Public Accountants

Ottawa, Ontario
July 13, 2016

CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

STATEMENT OF FINANCIAL POSITION AS AT APRIL 30, 2016

	2016	2015
CURRENT ASSETS		
Cash	\$ 521,290	\$ 650,560
Accounts receivable	2,300	-
Prepaid expenses	6,001	24,491
	529,591	675,051
CAPITAL ASSETS (NOTE 2)	3,549	4,747
	\$ 533,140	\$ 679,798
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 25,511	\$ 24,121
Deferred revenue (note 3)	3,136	3,136
	28,647	27,257
DEFERRED LEASE INDUCEMENT (NOTE 4)	7,220	10,108
	35,867	37,365
NET ASSETS		
Unrestricted net assets	135,469	142,831
Invested in capital assets	3,549	4,747
Internally restricted net assets	358,255	494,855
	497,273	642,433
	\$ 533,140	\$ 679,798

Approved on behalf of the Board:

Director

Director

CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED APRIL 30, 2016

	2016	2015
UNRESTRICTED NET ASSETS		
Balance - beginning of year	\$ 142,831	\$ 544,933
Net expense for the year	(145,160)	(9,960)
Investment in capital assets	1,198	2,858
Transfer from (to) internally restricted net assets (note 7)	136,600	(395,000)
Balance - end of year	\$ 135,469	\$ 142,831
INVESTED IN CAPITAL ASSETS		
Balance - beginning of year	\$ 4,747	\$ 7,605
Purchase of capital assets	541	-
Amortization of capital assets	(1,739)	(2,858)
Balance - end of year	\$ 3,549	\$ 4,747
INTERNALLY RESTRICTED (NOTE 7)		
Balance - beginning of year	\$ 494,855	\$ 99,855
Transfer from (to) unrestricted net assets	(136,600)	395,000
Balance - end of year	\$ 358,255	\$ 494,855

CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

STATEMENT OF OPERATIONS FOR THE YEAR ENDED APRIL 30, 2016

	2016	2015
REVENUE		
Membership dues	\$ 522,880	\$ 493,014
Conference fees and other	18,796	7,191
	<u>541,676</u>	<u>500,205</u>
EXPENSE		
Amortization of capital assets	1,739	2,858
Bank charges and interest	334	400
Board retreat	2,851	3,730
Conferences	34,926	42,735
Campaign	110,349	4,895
Hiring	404	2,038
Insurance	4,291	4,201
Office supplies and services	8,790	15,747
Postage and courier	308	396
Public relations	57,566	30,619
Professional fees	22,971	11,839
Rent	52,485	50,828
Research	30,065	3,691
Salaries and benefits	331,105	307,241
Security	338	473
Subscriptions and research documents	2,488	2,291
Telecommunications	6,790	8,052
Translation	9,957	5,177
Travel and meetings	9,079	12,954
	<u>686,836</u>	<u>510,165</u>
NET EXPENSE FOR THE YEAR	\$ (145,160)	\$ (9,960)

CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED APRIL 30, 2016**

	2016	2015
CASH PROVIDED BY (USED FOR)		
OPERATING ACTIVITIES		
Net expense for the year	\$ (145,160)	\$ (9,960)
Items not requiring cash:		
Amortization of deferred lease inducement	(2,888)	(2,888)
Amortization of capital assets	1,739	2,858
	(146,309)	(9,990)
Changes in non-cash working capital:		
Accounts receivable	(2,300)	-
Prepaid expenses	18,490	(19,712)
Accounts payable and accrued liabilities	1,390	(6,971)
	(128,729)	(36,673)
INVESTING ACTIVITIES		
Purchase of capital assets	(541)	-
Redemption of short term investments	-	433,368
	(541)	433,368
CHANGE IN CASH FOR THE YEAR	(129,270)	396,695
Cash beginning of the year	650,560	253,865
CASH END OF YEAR	\$ 521,290	\$ 650,560

CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

NOTES TO FINANCIAL STATEMENTS

APRIL 30, 2016

Canadian Alliance of Student Associations is incorporated under the Canada Not-for-profit Corporations Act. It is the mission of the Alliance to ensure that the students of Canada are full participants in defining the future of post-secondary education in Canada. The Alliance is a not-for-profit organization and is not subject to income taxes.

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

(a) Capital assets

Capital assets are recorded at cost. Computer equipment is amortized using the declining balance method at the rate of 45% per annum. Furniture equipment is amortized using the declining balance method at the rate of 20% per annum.

(b) Revenue recognition

The Alliance follows the deferral method of recognizing revenue. Membership dues are recognized as revenue in the year to which they apply. Conference fees and other revenue are recognized when received or can be reasonably estimated and collection is reasonably assured.

(c) Use of estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. These estimates are reviewed annually and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

(d) Financial instruments

Financial instruments are initially recognized at fair value and are subsequently measured at cost, amortized cost or cost less appropriate allowances for impairment.

CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

NOTES TO FINANCIAL STATEMENTS

APRIL 30, 2016

2. CAPITAL ASSETS

			2016		2015	
	Cost	Accumulated Amortization	Net	Net		
Computer equipment	\$ 22,167	\$ 20,550	\$ 1,617	\$ 2,942		
Furniture equipment	5,530	3,598	1,932	1,805		
	\$ 27,697	\$ 24,148	\$ 3,549	\$ 4,747		

3. DEFERRED REVENUE

Deferred revenue consists of contributions received for the travel cost sharing program. These amounts are recognized as revenue when the related travel subsidies are awarded.

	2016		2015	
Balance, beginning of year	\$ 3,136	\$ 3,136		
Less: amount recognized as revenue in the year	-	-		
Plus: amount received related to the following year	-	-		
Balance, end of year	\$ 3,136	\$ 3,136		

4. DEFERRED LEASE INDUCEMENT

The Alliance received a lease inducement of \$14,440 in 2014. This amount was deferred and is being amortized on a straight-line basis over the life of the lease. Amortization is recorded as a reduction to rent expense. Total amortization for 2016 is \$2,888 (2015 - \$2,888).

5. COMMITMENTS

The Alliance rents office space under a lease agreement that extends to October 31, 2018. Annual lease payments are as follows:

2017	\$ 24,900
2018	25,300
2019	12,600

Current annual operating costs are approximately \$28,000 per year.



CANADIAN ALLIANCE OF STUDENT ASSOCIATIONS (CASA)

NOTES TO FINANCIAL STATEMENTS

April 30, 2016

6. FINANCIAL INSTRUMENTS

The Alliance's financial instruments consist of cash, accounts receivable and accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the Alliance is not exposed to significant interest rate, currency, credit, liquidity or market risks arising from its financial instruments and the carrying amount of the financial instruments approximate their fair value.

7. INTERNALLY RESTRICTED NET ASSETS

	Balance beginning of year	Restricted in year	Used in year	Balance end of year
Contingency Fund	\$ 240,593	\$ -	\$ 26,600	\$ 213,993
Federal Election Fund	110,262	-	110,000	262
Capital Fund	44,000	-	-	44,000
Campus Tour Fund	-	-	-	-
Campaign Fund	50,000	-	-	50,000
Legal Contingency	50,000	-	-	50,000
	\$ 494,855	\$ -	\$ 136,600	\$ 358,255

The Contingency Fund is reserved for instances of unforeseen financial spending. CASA is funded 100% by membership dues. While this is a contractual agreement between members and the Alliance, there is a risk associated with such an arrangement.

The Federal Election Fund is reserved for Federal Election or on-campus referendums of a similar election type event. This fund is used for the purchasing of advertising, document preparation, consultations and other election related costs.

The Capital Fund is reserved for asset/capital purchases. This fund is used for the purchase of various items related to the maintenance and furnishing of the office.

Campus Tour Fund is reserved for home office staff to visit current members of CASA to build stronger relationships with all the executives and governing bodies of their organizations.

Campaign Fund is reserved for the purposes of funding national campaigns on post-secondary student issues.

Legal Contingency is reserved for unforeseen legal costs or expenses.