

Travel Policy Addendum

Following is an addendum to the travel policy approved by the Commission on July 28, 2021, that provides further guidance on scenarios 8 to 10. As reference, all scenarios are noted for your reference.

	Scenarios	Approval/Approval Approach
1	Commissioner travels to office Headquarters to attend meeting.	Approved
2	Commissioner travels to meeting sites throughout California.	Approved
3	Commissioner travels to a specific location to attend a Commission meeting with other Commissioners.	Approved
4	Staff travel to various meeting locations as required and/or requested by the Commission.	Approved
5	Staff travel to various areas throughout California to start planning for in person meetings (i.e., viewing potential meeting sites to ensure the sites meet the requirements-ADA, videographer, security, attendees, timelines).	Approved
6	Staff travel to various meeting locations to provide support before, during, and after meetings.	Approved
7	Travel associated with Commission-related litigation (depositions, court appearances, etc.).	Reviewed by Chief Counsel and/or Legal Representation
8	Travel associated with Media-related appearances requiring in person interviews (radio, TV, newspaper).	Each instance is reviewed by current Chair
9	Commissioner travel related to Education/Advocacy efforts - both in-state and nationally.	Each instance is reviewed by current Chair
10	Commissioners travel to various parts of California to familiarize themselves with that part of the state.	Each instance is reviewed by current Chair

Following are guidelines associated with scenarios 8 to 10 to assist the Chair with his/her review of each travel request:

Scenario 8: Granted appearances must be in conjunction with your activities as a Commissioner with the 2020 California Citizens Redistricting Commission.

Scenario 9: Travel must be in conjunction with a request from a state or the federal government to discuss the independent redistricting commission concept.

Scenario 10: Travel under this scenario must be clearly connected to a better understanding of California as it relates to redistricting that cannot be ascertained utilizing technology/tools (i.e., google maps). An acceptable example would be to visit an area where we have received public input and Commissioners want to familiarize themselves with that area to help them make line drawing decisions. Travel is limited to one day per zone per Commissioner.