1. Intro
   a. Review of Agenda
   b. Goal Setting
   c. Ground Rules

2. Formation / Composition
   a. Recruitment
   b. Application
   c. Review
   d. Selection
   e. Size
   f. Vacancies / Replacements

3. Support / Staffing
   a. Initial / CSA
      i. Staff on Loan
      ii. Definition of fully functional
   b. Ramp Up
      i. Org Chart
      ii. Core Staff
      iii. R.A.s
      iv. Temp Staff
      v. Consulting Services
   c. Ramp Down
   d. Long-Term

4. Finances
   a. Initial Allocations
   b. Expenditure monitoring / Management / Reporting
   c. Supplemental Requests
   d. Long-Term

5. Admin / Finance
   a. Policies & Procedures
      i. Development of Policies & Procedures
      ii. Personnel
         1. Recruitment
         2. Oversight of ED
         3. Instructions to Staff
      iii. Procurement
         1. Internal Processes
         2. External Review
      iv. Travel
      v. Public Comment
6. Legal
   a. Existing Legal Framework
   b. Legal Support – Internal / OAG / External
      i. General
      ii. VRA
      iii. Litigation – will be subject of later LL event

7. Meetings
   a. Frequency
   b. Structure
   c. Process
      i. Decision-making

8. Agenda Setting / Internal Communications
   a. Role of Staff
   b. Role of Chair
      i. Leading the Commission vs Facilitating the Meetings
   c. Subcommittees
   d. Reporting
      i. Accomplishments vs Status

9. Training / Team Building
   a. “Curriculum”
   b.

10. Education
    a. Materials Development
    b. Delivery
       i. Commissioners
       ii. Staff
       iii. Online

11. Communications
    a. Website
    b. Media
    c. Social Media
    d. Managing expectations / Promoting Understanding

12. Outreach
    a. Establishing contacts
       i. Integration with / building on Census outreach efforts
b. Relationships with Local Redistricting Bodies

c. Relationships with Out-of-State Commissions and Groups

d. Public Input
   i. Public Input Sessions
   ii. Written Input
      1. Website / e-mail / Letters
      2. Col Tool
         a. Electronic
         b. Paper
   iii. Access Centers

13. Data Tools / Mgmt
   a. Statewide Database
      i. Relationship with Commission
      ii. Development of Community Input Tools
   b. Software
   c. Process
   d. Surge Staffing

14. Mapping
   a. Preparation
      i. Goal- and Rule-setting
      ii. Sourcing Non-Census Data
   b. Process
      i. Visualizations
      ii. Maps from the Public
      iii. Preliminary Drafts
      iv. Public Input
      v. Further Explorations
      vi. Final Maps
      vii. Certification
   c. Public Information

15. Cross-Cutting Issues
   a. Independence
   b. Transparency
   c. Nonpartisanship
   d. Scope of Work
      i. U.S. House
      ii. State Senate
      iii. State Assembly
      iv. Board of Equalization
   e. Languages
   f. Record-keeping and Institutional Memory
g. Timeline / Level of Effort

16. Learning and Sharing Experiences
   a. Lessons Learned from Other States *(find or develop comparison table)*
      i. Arizona
      ii. Colorado
      iii. Hawaii
      iv. Idaho
      v. Michigan
      vi. Washington
   b. Lessons For Other States
   c. Lessons From & For Local Redistricting Efforts in California

17. Recommendations
   a. Legislative
   b. Regulatory
   c. Procedural