



Company Number: 4391999

**AGENDA OF THE ANNUAL GENERAL MEETING OF
THE COUNCIL FOR EDUCATION IN THE COMMONWEALTH**

To Be Held on Thursday, 3rd September 2020 from 11.00am to 12.00 noon on Zoom

- 1. Chairman's welcome**
Welcome and Apologies
- 2. Minutes of the Annual General Meeting**, held on Wednesday, 19th June 2019 from 2.00pm to 3.30pm at the British Council, 10 Spring Gardens London, SW1A 2BN.
- 3. Matters arising from the Minutes**
- 4. Finance**
Annual Report and Accounts, approved by the Board of Trustees on 23rd July 2020, for acceptance.
- 5. Elections**
The following Directors/Trustees are seeking nomination
 - i. Lady Sue Tunnicliffe
 - ii. Kat Thorne
Directors/Trustees standing down
 - i. Helen Jones
 - ii. Mark Robinson
- 6. Appointment of Examiner**
Proposed, the re-appointment of Rev Keith Stephenson to act as the charity's examiner
- 7. Chair's Review**
- 8. Date, time and venue of next meeting**
The next Annual General Meeting of The Council for Education in the Commonwealth (CEC) will be held on a date to be agreed in May/June 2021
- 9. Any Other Business**

Alba De Souza

Dr Alba De Souza
Company Secretary

Dated: 3rd August 2020

Note: A Member of the Company who is entitled to attend and vote at the above-mentioned meeting is permitted to appoint a proxy to attend and vote instead of him or her. The member should have all monies due to the Company, be paid fully.