

# HONOUR – RESPECT – RECOGNIZE - RECONCILE



## CEIU 2019 National Human Rights/Race Relations (HRRR) Conference

Winnipeg, Manitoba  
September 14 & 15, 2019

May 2019

### **CALL FOR RESOLUTIONS**

The 2019 CEIU National Human Rights/Race Relations (HRRR) Conference is fast approaching. Matters dealt with by this Conference will be in the form of *resolutions* which are either adopted or defeated by the accredited delegates in attendance at the Conference.

Resolutions that are adopted at the 2019 HRRR Conference will then be sent to the 2020 CEIU Convention, where they will be reviewed by the appropriate Resolutions Committee (i.e., By-Laws, Finance, General) and submitted by the respective Committee in their Report as a resolution of concurrence or non-concurrence.

#### ***Who can submit resolutions?***

Any Local in good standing has the right to submit resolutions to the HRRR Conference. Locals under trusteeship or Locals that have had their Charters revoked are excluded from submitting resolutions.

As well, the National Executive, all official national, regional or district meetings of members, such as regional council meetings or conference can submit resolutions to the HRRR Conference.

Individual members cannot directly submit resolutions to the Conference.

#### ***Deadline to submit resolution(s)***

Resolutions must be received in the CEIU National Office in Ottawa no later than *4:00 p.m. (Ottawa time), on August 9, 2019* in order to be accepted.

### **What range of issues or concerns can be submitted as a resolution?**

The range of issues which can be addressed by resolutions is almost as broad as the collective imagination of the Union's membership. While the resolutions must be limited to actions which the Union (CEIU and/or PSAC) can undertake, they can, and often do, deal with issues as specific as changes to the CEIU By-Laws or the PSAC Constitution and as broad as governmental economic and social policy.

### **How to write a resolution?**

While the subject area for resolutions can be very broad, members should keep certain parameters in mind when they are preparing resolutions. For example:

(a) **Consequence of your resolution:**

Remember that the Union is bound by any resolution submitted and adopted by the 2019 HRRR Conference should it also be adopted at the 2020 CEIU Convention until it is changed by action of another Conference/Convention.

(b) **The resolution must propose that the Union *do* something, or adopt some policy or course of action:**

Resolutions instructing CEIU or PSAC to take whatever action necessary to encourage the government or the employer to do something are acceptable. However, if the resolution is written in a way that requires that something be done by the Government of Canada or any of the Employers (ESDC/Service Canada, IRB, IRCC or Tribunal - that CEIU members work for) these will be rejected, regardless of their relevance to the membership.

(c) **The resolution must be written in a certain format:**

Resolutions generally consist of two parts: The first part begins the *Whereas* which identifies the *problem*, and which describes the reasons why the issue is considered to be a problem.

The second part of the resolution is the *Be it resolved that* which identifies the *course of action* which CEIU or PSAC must adopt in order to address the problem.

Keep your resolution simple. Long and complicated resolutions are often split at Conferences/Conventions, and each proposed course of action or policy is voted upon separately. In many instances, it is easier to submit two or three simple resolutions, rather than one complicated one.

### **How to submit resolution(s)?**

Resolutions must be typed in a *WORD* or *RTF (rich text format)* on the appropriate Resolution Form (attached) and sent electronically to [bonnevl@ceiu-seic.ca](mailto:bonnevl@ceiu-seic.ca) . If needed, the Resolution Form can also be downloaded from the CEIU website at [www.ceiu-seic.ca](http://www.ceiu-seic.ca) .

Since signatures are required on the resolution form, please ensure that you also fax or mail in your signed

resolution form(s) to the CEIU National Office to arrive by the August 9, 2019 (4:00 p.m. Ottawa time) deadline for them to be accepted.

In order to avoid submitting a resolution that has been adopted in the past and which is a matter of record, you will find the [2017 CEIU Resolutions of Record Booklet](#) on our website. You may, however, submit a resolution wanting further action on a particular resolution which is already a matter of record. Please let us know if you require a paper version of the Resolutions of Record Booklet and we will mail it to you.

***So, in summary,*** if members have a specific concern which they want the Conference to address, they should:

- Submit the issue to a duly constituted forum of members (as listed above) where it must be adopted by a majority of members present.
- Put it in the form of a resolution, i.e.: WHEREAS... and BE IT RESOLVED THAT...
- Type the resolution on the appropriate resolution form in a Word or RTF (rich text format).
- Send the mandatory electronic version of your resolution to [bonnevl@ceiu-seic.ca](mailto:bonnevl@ceiu-seic.ca) in a WORD or RTF (rich text format) by the August 9, 2019 – 4:00 pm (Ottawa time) deadline.
- Ensure the resolution form, with the required signature(s) is sent by fax or by mail to the CEIU National Office in Ottawa and it is received by the specified deadline date, of **August 9, 2019, 4:00 pm (Ottawa time)**

***Remember! CEIU is your Union and resolutions  
will provide its direction for the next three years***

Distribution:

Local Presidents  
National Executive members  
Human Rights / Race Relations Committee  
IRCC Advisory Committee  
IRB Committee  
Call Centre Committee  
Women's Committee  
Young Workers' Committee  
Regional Union Offices

Attachments:

Resolution Form

[ceiu-seic.ca](http://ceiu-seic.ca)