

CEIU REGULATION NO. 18

Enacted this 21st day of September 2019

This Regulation replaces Regulation 18A and Regulation 18B

Pursuant to By-law 12.3.2, 12.3.3, 12.3.4, 12.3.5 and 12.3.6, and under the authority of By-law 13.2.2, the National Executive enacts as follows:

**REGULATION GOVERNING THE ADMINISTRATION PROCEDURES FOR THE
NOMINATIONS AND ELECTIONS OF
NATIONAL VICE-PRESIDENTS & ALTERNATES NATIONAL VICE-PRESIDENTS
REGIONS/HUMAN RIGHTS/WOMEN'S ISSUES/IRCC/IRB**

<p><i>Section 1 - General</i></p> <p><i>Section 2 - National Nominations and Elections Chairperson</i></p> <p><i>Section 3 - Local Election Chair</i></p> <p><i>Section 4 - Call for Nominations / Candidates Resumes</i></p> <p><i>Section 5 - Election Call / Electronic Voting</i></p> <p><i>Section 6 - Ontario and Quebec NVPs & A/NVPs</i></p> <p><i>Section 7 - NCR A/NVPs</i></p> <p><i>Section 8 - Women Issues – A/NVPs</i></p> <p><i>Section 9 - Results</i></p> <p><i>Section 10 – Withdrawal of a Candidate / Ineligible Candidate</i></p> <p><i>Section 11 – Election to more than One (1) Position</i></p> <p><i>Section 12 – Appeal Procedures</i></p>
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1. General

1.1 All elections of National Vice-Presidents (NVP) and Alternate National Vice-President (A/NVP) shall be held in accordance with the appropriate sections of By-law 12.

2. National Nominations and Elections Chairperson

2.1 There shall be a National Nominations and Elections Chairperson appointed by the National Executive as per By-Law 12, Section 12.1.1.

2.2 The Chairperson is mandated to receive, and review appeals, or complaints filed against an election result, and to render a decision having regards to the CEIU By-laws and Regulations.

2.3 The Chairperson will communicate primarily by telephone, by email or by other electronic means for the NVPs and A/NVP elections.

- 2.4 The National Office shall inform the Nominations and Elections Chairperson of any locals under trusteeship as well as of the name(s) of the trustee(s) involved.
- 2.5 The Chairperson will be advised of the results of the election(s).
- 2.6 The Chairperson will attend the Triennial National Convention.

3. Local Election Chair

- 3.1 Each Local shall appoint/elect a Local Election Chair.
- 3.2 The Local Election Chair must be a member in good standing of the Local.
- 3.3 Any candidate(s) running for the position for which the election is being held cannot be appointed/elected as the Local Election Chair.
- 3.4 The role of the Local Election Chair is to ensure that the call for any NVP or A/NVP elections is posted on the Local's union bulletin board – 15 days prior to the 1st day of the election - and communicated by any other means of communications.
- 3.5 The Local Election Chair shall ensure that members of their local are made aware of all calls for nominations/elections to ensure the full participation of their members.
- 3.6 The Local Election Chair will be the contact person between the Local and the National Office during the call for elections/nominations.

4. Call for Nominations/Candidates resumes

- 4.1 A Call for Nominations for NVP and A/NVP position(s) shall be sent out by the National Office to the respective Local Executives and the respective Local Election Chair(s).
- 4.2 The Call for Nominations must specify the deadline date for the receipt of nominations and shall provide a period of a minimum of two (2) weeks to a maximum of four (4) weeks for the receipt of nominations.
- 4.3 Each candidate may forward with their nomination form, or prior to the deadline date for the receipt of nominations, a maximum 300-word resume. If needed, the resume would be translated by the National Office, but the 300-word count would be counted from the language in which the resume was submitted (*ex: English version submitted counted 300 words but when*

translated the French version counts 330 words). The resume will be included with the Election Call. Any resumes with more than 300 words will be cut at that number by the National Office.

- 4.4 Resumes can include a picture and will not be counted as part of the 300-word count.
- 4.5 Resumes received after the deadline date for the receipt of nominations will not be included in the Election Call.

5. Election Call/Electronic Voting

- 5.1 If more than one (1) nomination is received for any position, an Election Call will be prepared by the National Office.
- 5.2 The Election Call will list the names of each candidate running for the position, the dates of the electronic voting period and will include a copy of all resumes received by the deadline date for the receipt of nominations.
- 5.3 The Election Call will be sent out by the company selected by the National Office to do the electronic vote and each eligible member will be provided with a personal ID number, allowing the member to vote electronically.
- 5.4 The Election Call shall be sent to all members in good standing who are eligible to vote in the respective election(s). It will be sent to the member's personal email address listed in the membership database. Members with no personal email address in the membership database will not receive the Election Call.
- 5.5 Eligible members can provide a personal email address prior to or during the electronic voting period. The National Office will verify that the member is a member in good standing and eligible to vote in that election and once confirmed, the member shall be sent the Election Call, allowing the member to vote.
- 5.6 The electronic voting period for members to vote will be made available for a minimum of one (1) week up to a maximum of two (2) weeks. A member can vote anytime during the electronic voting period.
- 5.7 An email address and a telephone number shall be made available during the electronic voting period for members to contact if they have questions.
- 5.8 It is the responsibility of the member to contact the National Office and/or the respective Local Election Chair in order to provide a personal email address so that they may vote in an election for which the member is entitled. CEIU

will not be held responsible for any member not given the chance to vote because of the use of electronic voting if a personal email address is not provided.

6. Ontario and Quebec NVPs and Alternate NVPs

6.1 In the case of the Ontario and Quebec National Vice-Presidents and Alternates positions, the members will vote for up to the required number of candidates not to exceed the maximum number of positions available.

6.2 The two (2) candidates for National Vice-Presidents for each of these regions who receive the greatest number of the valid votes cast will be considered elected and ranked in order of the number of votes received.

6.3 The two (2) candidates for Alternate National Vice-Presidents for each of these regions who receive the greatest number of valid votes cast shall be considered elected and ranked in order of the number of votes received.

7. National Capital Region (NCR) – Alternate NVPs

7.1 For the National Capital Region (NCR), there will be three (3) Alternate National Vice-Presidents positions.

7.2 The three (3) Alternate National Vice-Presidents who receive the greatest number of the valid votes cast will be considered elected and ranked in order of the number of votes received

8. Women's Issues - Alternate NVPs

8.1 In the case of the positions of Alternates to the National Vice-Presidents for Women's Issues, the members will vote for up to the required number of candidates, not to exceed the maximum number of positions available.

8.2 The two (2) candidates who receive the greatest number of valid votes cast shall be considered elected and ranked in order of the number of votes received.

9. Results

9.1 Once the election voting period has ended the results will be sent to the National Office by the company doing the electronic vote.

9.2 The National Nominations and Election Chairperson will be advised of the results by the National Office.

9.3 The National Office will then advise the candidate(s) and the respective region(s) of the official results.

10. Withdrawal of a Candidate / Ineligible Candidate(s)

10.1 If a candidate withdraws or becomes an ineligible candidate (*ex: no longer a member in good standing*), once the electronic voting period is underway, the votes cast for the candidate shall be counted and entered on the official election results in the same manner as for the other candidates.

10.2 Should that candidate receive the required votes to be elected, the resulting vacancy would automatically go to the next candidate with the highest number of votes.

10.3 Should that candidate and another candidate tie for the most votes in an election due to the plurality vote, the other candidate is therefore considered to be elected.

10.4 Should more than one other candidate be tied with the candidate that has withdrawn or become an ineligible candidate, the winner of the election shall be determined by resolving the tie between the other candidates in the regular manner for resolving a tie in the election, which would require another election.

11. Election to More than One (1) Position

11.1 If a candidate is declared elected to more than one NVP position, and the appeal period for the latter position has elapsed, the candidate shall have five (5) working days from that date to choose one of the positions. If no answer is received by the candidate by those five (5) working days, this would mean that the candidate has forfeited the positions.

11.2 An extension to the five (5) working days as stipulated in 11.1 above can be made by the Nominations and Elections Chairperson for circumstances that may be out of the candidate's control.

11.3 Once the candidate has accepted one of the NVP position(s) to which they were declared elected, the other position for which they were declared elected would automatically go to the next candidate with the highest number of votes.

11.4 A candidate may be declared elected to more than one Alternate NVP position and remain in those positions until such time as one of the positions of NVP for which the candidate is the Alternate NVP becomes available. At that time, the candidate must relinquish all Alternate NVP positions for which they were declared elected.

12. Appeal Procedures

- 12.1 Candidates may file an appeal against the results of an election under By-law 12, sections 12.3.2, 12.3.3, 12.3.4, 12.3.5 and 12.3.6 by providing a written appeal with any supporting documentation to the National Nominations and Elections Chairperson no later than five (5) working days of the release of the election results. The National Nominations and Elections Chairperson shall render a decision within five (5) working days of receipt of the appeal.
- 12.2 Should the complainant disagree with the decision of the National Nominations and Elections Chairperson they shall convey their disagreement with the decision within five (5) working days of receiving the decision. The complainant can then appeal the decision to the CEIU Triennial Convention, however, the appeal and its supporting document must be sent in writing to the CEIU National President by no later than ten (10) working days prior to the opening of Convention in order to be presented at Convention.
- 12.3 If the appeal and supporting document is received in the timeframe stated in subsection 12.2, a set amount of time will be allowed for each to address the delegates in attendance at the CEIU Triennial Convention. The complainant would explain the reason they are appealing the decision and the National Nominations and Elections Chairperson will then explain the reason of their decision. The delegates would then vote on the decision of the National Nominations and Elections Chairperson.