

# Board of Directors Christian Family Movement-USA A Job Description



## DESCRIPTION

The Christian Family Movement welcomes participation of dedicated leaders to the Board of Directors to serve at the national level. The directors should broadly represent CFM's membership. They bring their ideas and love for CFM to the planning and operations of the movement. Along with the local leaders elected to the board, the officers and chaplain of CFM are also members of the board of directors. Board members meet and work with "CFMers" across America to make CFM a vibrant and visionary Christian lay organization.

## ELECTION

The Officers and Board of Directors nominate and elect new members of the board of directors from among the general membership. The Presidents invite the nominees to be considered for election. Elections usually occur at the winter meeting and new board members start their 2-year terms on June 1. When a couple is elected to the board, each person has a vote in the decisions of the board. These decisions include approving expenditures and guiding the direction of CFM-USA.

## SERVICE

Whatever one's talent or passion, be it writing, organizing, marketing, dreaming, communication, finance, music, etc., board members are encouraged to share their talents and interests. Each person usually participates in two of the following standing committees:

- Programming (writing and editing our program materials)
- Operations and Structures (managing the national office, maintaining the website, managing the ACT newsletter)
- Membership (keeping in touch with current leaders and members, reaching out to new members, providing support and training for leaders, updating promotional materials)
- Meetings and Conventions (planning board meetings and membership conventions, planning CFM's participation in other events)
- Finance (managing the budget for CFM-USA)

Board members become the special representatives of CFM in their local area. They provide assistance and encouragement to local CFM leaders. Board members may also ask to be appointed to represent CFM at meetings of the International Confederation of Christian Family Movements (ICCFM), which are held in many countries around the world.

## MEETINGS

The board of directors meets twice each year, once in the winter and once in the summer, usually at parish sites or retreat centers. The meetings are fun and inspirational, as well as business. They include prayer, leadership development and faith formation activities. Board members usually bring their families to the summer meeting, often making this meeting part of a family vacation. Often there is the opportunity to accept the hospitality of local CFMers and stay in their homes during the meeting, or people may elect to stay in a local hotel. (The Board has a travel fund for members who need assistance from CFM to attend the meetings.)

## CONFERENCE CALLS

Conference calls are held once per month at an agreeable time. The committees sometimes meet by conference call prior to the board meetings.

*CFM is listed in the U.S. Catholic Bishops' Directory of Lay Movements, Organizations, and Professional Associations, and we maintain a cordial and productive relationship with the staff of the U.S. Bishops' Secretariat for Family, Laity, Women and Youth.*

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