

Central Florida Urban League

Job Title: After School Tutor	
Department: Youth and Development	Job Grade: 1
Revision Date: December 2016	Non- Exempt

Position Overview

Under the direction of the Program Manager, the After School Tutor is responsible for the effective and efficient after-school program implementation for elementary, middle, and high school students. The scope of the program includes educational, social and recreational activities.

Essential Functions

- Implement a creative program curriculum on a daily basis;
- Provide effective group facilitation;
- Provide homework help within a one-on-one or group setting;
- Meet all performance standards and requirements set by the program;
- Submit timely and accurate reports, or documentation required by the program;
- Create and implement creative curriculum based activities as needed.

Minimum Qualifications

- Passionate about education and assisting youth;
- Patience, positive attitude and creative ideas to motivate students;
- Previous experience working with youth is a plus;
- Ability to work with children of various ages, backgrounds, and grade levels;
- Ability to work effectively within a team environment, as well as individually;
- Must be punctual and reliable.

Additional Requirements

- Must have a valid Florida Drivers license, reliable transportation, and pass a Level 2 background screening.
- Current High School and College students are encouraged to apply.

Submit Cover Letter and Resume to: Youth and Development Manager via email: spenn@cful.org

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