

Board Meeting Minutes - January 13, 2021

Chicago Market Board Meeting

2021-01-13

Minutes by: Matthew Ruffi

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Call to Order

This meeting was called to order by **Grant Kessler** on **01/13/21** via Zoom at **7:05**. We **have** a quorum

Roll Call

- Board Members in Attendance:
 - Amin Shawki, Anthony Todd, Ben Cook, Bob Kunze, Dana McKinney, Donna Curtin, Grant Kessler, James Gignac, Jonathan Hertel, Kate Grimm, Lee Herman, Matthew Ruffi, Sheri Reda
- Owners:
 - Michael Meyer

Agenda Approval

- URL for Public Agenda:
 - [January, 13, 2021 Meeting Agenda](#)
- No objections to agenda from any Board Member

Housekeeping

- Grant kicked off meeting talking through points related to the group agreements
- Dana requested that we bring the values, mission, etc. into the opening of meetings
- Grant updated board on progress - notably: Owner number 1891 (+7 since Dec 23)

Consent Agenda Approval(s)

- Motion to approve minutes from the previous meeting was made by **Matthew Ruffi** and seconded by **Grant Kessler**.
 - **Yay** - 13, **Nay** - 0
 - Motion passes

Order of Business

Team Meeting Reports/Notes

- Team discussion regarding reports. Notable items...
- Marketing
 1. Marketing is working to better track URLs (and items like QR codes from the posters)
 2. Volunteer team noted to Marketing that, per their request for new volunteers, that she has 2-3 new volunteers they are passing over
- Events
 1. No questions from board
- TMTM
 1. Question from James regarding Feb pick-up (sat vs sun) - team noted that this is because there are some 'Valentine's Day' boxes being made by the farmers/producers and so we are doing the pick-up the day before the holiday
- Outreach & Inclusion
 1. Ben gave update to the board - first meeting for the team Jan 21st. Plan to start doing meetings first and third Thursdays of the month going forward
- General question raised about Org/Dev progress on charters and charter updates previously noted
 1. Lee noted that due to the overlap between org/dev and other very active teams (like GM search) this has been delayed. No current ETA but Grant notes that it is on the radar and will be worked on as soon as possible

Treasurer's report

- Only 'out of the ordinary' item on report was payment to our TMTM partners - all in line, but with the year end/start it stands out. This is for the Dec pick-ups
- Discussion from team related to one-time expenses and any impact to cash flow projections which are being finalized for other projects. Bob and Lee to connect further on this offline

Motions for Meeting to approve Firebrand Recommendations

- Motion discussion forum for all board - this is a continuation/finalization of conversations started in Basecamp.
- **Motion:** That we approve the primary recommendations contained in the Firebrand Feasibility Reassessment Report and proceed with those recommendations as our plan
 1. Motion By: Grant Kessler, Seconded by: Matthew Ruffi
 2. VOTE: 13 yay, 0 nay, 0 abstained
- **Motion:** That we approve use of up to \$100,000 from existing Owner loan funds during our pre-funded phase. We plan for at least two check-in points during the pre-funded phase to assess our progress and vote again to approve continued use of these funds
 1. Motion By: Grant Kessler, Seconded by: Matthew Ruffi
 2. VOTE: 13 yay, 0 nay, 0 abstained
- **Motion:** That we approve the business terms thus far negotiated with the CTA and vote to proceed with the negotiation of legal terms (aligned with those business terms) of a new lease (or amendment) with the intent to re-sign with the CTA for use of the Gerber building
 1. Motion By: Grant Kessler, Seconded by: Lee Herman
 2. VOTE: 13 yay, 0 nay, 0 abstained
- All motions made are now official and will be recorded in the vote register

Owner Forum

- DM: Opens up floor to owner questions, comments, etc.
 - No owner comments/questions

Timeline

- Lee walked board through work in progress timeline document
- Team discussion regarding format as well as finalization of dates resulted in Lee noting he will continue to work through this and bring a high-level timeline review for a forthcoming board meeting

Closing

This meeting was adjourned by **Grant Kessler** at **8:21**

Discussion
