

Board Meeting Minutes - February 10, 2021

Chicago Market Board Meeting

2021-02-10

Minutes by: Matthew Ruffi

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Call to Order

This meeting was called to order by **Grant Kessler** on **02/10/2021** via Zoom at **19:03**. We **have** a quorum

Roll Call

- Board Members in Attendance:
 - Ben Cook, Bob Kunze, Dana McKinney, Donna Curtin, Grant Kessler, James Gignac, Jonathan Hertel, Kate Grimm, Lee Herman, Matthew Ruffi, Sheri Reda (joined in progress)
- Board Members Absent:
 - Amin Shawki, Anthony Todd
- Owners:
 - Jonathon Rogoff

Agenda Approval

- URL for Public Agenda:
 - [Feb 10, 2021 Meeting Agenda](#)
- No objections to agenda from any Board Member

Housekeeping

- Grant walked through meeting housekeeping. Stats of note:
 - Owner number: 1918 (+12 since Jan 27)
 - February:
 - 11 new Owners (goal: 30)
 - 1 Level Ups (no goal set)
 - \$3,000 Owner equity (goal: \$8,625)

- running surplus: \$125
- \$125 donations (\$5,000 goal set)
 - running deficit: -\$7,520
- Outreach check in

Consent Agenda Approval(s)

- Motion to approve minutes from the previous two meetings was made by **Matthew Ruffi** and seconded by **Grant Kessler**.
 - **Yay - 10, Nay - 0, Absent from voting - 3** (AS, AT, SR)
 - Motion passes

Order of Business

Team Meeting Reports/Notes

- Opened up floor for discussion of team meeting notes
 - TMTM report was missing - MR noted it was due to results of meetings being covered later in today's board meeting, but also advised it was outside of agreed processes and will endeavor to have all future reports in on time

GM Transition Prep

- Dana walked team through exercise to highlight the changes which will be needed once GM is hired - moving board from working board primary to more of an advisory board in the long-term
- Homework assigned for board reading - Dana will create to-do in BC for this task

Farmers Market

- Matthew presented to the board the concept of creating a 'Chicago Market Farmers Market) - ask was for approval of up to \$1,520 for a 'feasibility study' to be undertaken by TMTM team in conjunction with an outside farmers market expert
- Discussion by board
- Vote on motion (see below) passed & is recorded in the 'Votes and Resolutions' register in BC

Treasurer's Report

- Lee presented the Treasurer's report to the board and opened up for discussion
- Actions to continue exploring potential additions needed to our QuickBooks setup as well as investigating movement of funds to a higher interest-bearing account to

be followed-up by Lee

GM Employment Agreement Review/Vote

- Continuation of discussion and review started by Dana in Basecamp earlier this week
- Dana went through the employment agreement and answered board questions
- Vote on motion (see below) passed & is recorded in the 'Votes and Resolutions' register in BC

Owner Forum

- DM: Opens up floor to owner questions, comments, etc.
 - Jonathan thanked the board for their work and expressed that he was excited to hear some of the action, specifically related to moving forward on GM candidate search. No questions for the board

Closing

- This meeting was adjourned by **Grant Kessler** at **21:06 on 02/10/21**

Votes from Above Sections (not including consent agenda)

Note: All votes are recorded in the vote register in basecamp

Farmers Market Feasibility Study

- **Matthew Ruffi** made a motion to approve spending of up to \$1,520 to complete a Farmers Market 'feasibility study' with Elsa and the TMTM team. *NOTE: the results from this study will be brought back to the board for next steps which will require additional vote(s)*
 - Motion: **MR**, Second: **GK**
 - Yay: **9**, Nay: **1 (LH)**, Abstained from vote: **1 (SR)**, Absent from vote: **2 (AS, AT)**
- Motion **passes**

GM Candidate Employment Agreement

- **Dana McKinney** made a motion to approve the release of the GM Employment Agreement to our GM candidate.
 - *TWO ITEMS OF NOTE:*
 - *At time of meeting the motion was made and voted on with agreement for two changes to the presented PDF, which Dana was making during the session.*
 - *If changes are requested by candidate, they will be returned to the board for agreement prior to agreeing to any final offer*
 - Motion: **DM**, Second: **GK**
 - Yay: **11**, Nay: **0**, Absent from vote: **2 (AS, AT)**
- Motion **passes**

Discussion
