

# Board Meeting Agenda - July 8, 2020

**Vision: A better food community - local, sustainable, connected.**

**Location:** Zoom call

Join Zoom Meeting

<https://us02web.zoom.us/j/88683867999>

Meeting ID: 886 8386 7999

One tap mobile

+13126266799,,88683867999# US (Chicago)

**Time:** 7:00-9:00pm

**Minutes:** Lee Herman

Reference:

- [Defining Board-level Discussions - Board](#)
- 

## **Required pre-reading:**

(As part of Board members' [Duty of Care](#), preparing for Board meetings means reading and understanding the pre-reading listed below in advance of each meeting.)

- [Team Reports](#)
  - [Everyone Welcome?](#)
  - [Proposed Refund Policy](#)
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## **Zoom notes to Board Members**

- Please turn your video on so you are visible and representing to Owners
- Please also click the button upper right in your video box to edit your name; edit it to read: **Your Name - Board member + your pronouns**, so people know who you are

in the meeting

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**5 min**

**TOPIC(s):** Housekeeping

**PRESENTER:** President

**OUTCOME:** connected, inspired, ready for productive meeting

**ACTION/INTENTION:** clarify meeting protocols

Zoom mechanics briefing for Owners:

- We've muted all participants upon entry to minimize background noises that will allow everyone to clearly hear the current speaker; We're asking that you please use the chat tool or raise your hand in order to ask a question.
- We do have an Owners Forum section planned in the meeting, so post your questions along the way and if we don't get to them in real time, we'll be sure to cover them in that section of the Agenda.
- Turning your video on is not required, but in this time of disconnection, we would love to see your faces and we encourage you to use the video tool if you are able.
- If you have a comment or suggestion that doesn't need discussion but you want to pass something along to us, the chat tool is great for that as well. Or, you are welcome to email the board at [board@chicagomarket.coop](mailto:board@chicagomarket.coop) with any additional thoughts or questions after this meeting.

Owner Growth Check-in

- Owner number: 18<sup>57</sup>

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**10 min**

**TOPIC:** Team Meeting Reports/Notes

**PRESENTER:** Grant

**OUTCOME:** clarity; Board is informed across teams

**ACTION/INTENTION:** confirm everyone has read them; questions? follow up?

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**10 min**

**TOPIC:** Ownership Refund Policy

**PRESENTER:** Anthony

**OUTCOME:** policy approved; plan to post it publicly and note in Newsletter

**ACTION/INTENTION:** discuss and approve current policy re: refunds; agree to regular review schedule

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**10 min**

**TOPIC:** Asking for volunteers

**PRESENTER:** Kate

**OUTCOME:**

**ACTION/INTENTION:**

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**10 min**

**TOPIC:** Treasurer's Report

**PRESENTER:** Lee

**OUTCOME:** awareness of financial status

**ACTION/INTENTION:** description of financial status

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**10-15 min**

**TOPIC:** Firebrand team report/questions

**PRESENTER:** Lee/Bob

**OUTCOME:** shared understanding

**ACTION/INTENTION:** description of site visit; need for quick responses from Board; questions

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**15 min**

**TOPIC:** Capital Campaign team - funding feasibility assessment

**PRESENTER:** Lauren/Allie

**OUTCOME:** awareness; general approval of direction

**ACTION/INTENTION:** plan for assessing funding feasibility

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**15 min**

**TOPIC:** Diversity, Equity and Inclusion - Everyone Welcome?

**PRESENTER:** Lee and Dana

**OUTCOME:** shared awareness/understanding

**ACTION/INTENTION:** discussion based on reading

Choose one of the interviews in the ["Everyone Welcome?" PDF](#) to read. What 2 or 3 takeaways can we learn and take action from?

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**remainder**

**TOPIC:** Owner Forum

**PRESENTER:** Dana

**OUTCOME:**

**ACTION/INTENTION:** Hear owner thoughts/concerns, answer questions.

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**Tabled:**

**25 min**

**TOPIC:** Scenario Planning - no to Gerber

**PRESENTER:** Grant

**OUTCOME:** agreement/awareness/preparedness for next steps

**ACTION/INTENTION:** If the Board votes not to re-sign with the CTA for Gerber, what steps do we need to be prepared for?

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**10 min**

**TOPIC:** Short-term timeline development ([reference](#))

**PRESENTER:** Grant

**OUTCOME:** understanding and plans to address next steps; date edits?

**ACTION/INTENTION:** discuss near-term items - are we neglecting anything?

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**Comments**

Jul 7



**Grant Kessler**, Board of Directors, President

Agenda for tomorrow. Lee will add pre-reading items yet this evening.

See you tomorrow!

2:00pm



**Anthony Todd**

Proposed refund policy is in the pre-reading folder.