*San Diego’s Certification Program for Sustainable, Transit-Oriented Communities*

**About the Circulate Mobility Certification**

The Circulate Mobility Certification provides a review process for development proposals that demonstrate a commitment to creating, preserving, and enhancing sustainable communities that provide mobility choices in the San Diego region.

The Circulate Mobility Certification panel, a coalition of members with expertise in the areas of sustainable transit-oriented development, will independently evaluate each project for certification. This holistic approach will provide a project with recognition from Circulate Mobility Certification, which will encourage and support the approval of projects that display an exemplary model of sustainable, transit-oriented communities.

A Circulate Mobility Certification endorsement acknowledges a project which demonstrates a measureable commitment to maximizing the transportation and land use connection. A project will demonstrate a focus on increasing mobility choices, reducing single occupancy vehicular trips, and enhancing overall connectivity in the community.

* *The Mini-Mobility Certification Process*

The Circulate Mobility Certification may be awarded in two ways—through the comprehensive application process or through a short-form version, “Mini-Mobility” application process. This special “Mini-Mobility” application and certification process is currently free of charge, and only available for certain cut-and-dry qualified projects that meet one of the two Threshold Requirements. The Mini-Mobility application process, if successful, leads to the same Circulate Mobility Certification as the comprehensive application process.

**Benefits of the Mini-Mobility**

The benefits received for a successful Mini-Mobility application include permission to use the Circulate Mobility Certification “seal” on websites or any other communications signifying recognition, a formal letter of certification, and the announcement of the certification in the Circulate San Diego website, newsletter, and social media accounts. For more extensive benefits including a press release and testimony at public meetings, applicants should seek the Circulate Mobility Certification through the comprehensive application.

**No Risk Application**

Applicants whose projects do not receive certification will be notified of this decision in the strictest confidence. This is a no-risk process for the applicant regardless of the panel’s decision.

**Application Process**

All potential applicants should contact Circulate San Diego Policy Director Maya Rosas via email at [mrosas@circulatesd.org](mailto:mrosas@circulatesd.org) or by telephone at 619.544.9255 ext 301. Project materials such as visuals, drawings, plans, specifications, digital graphics and other items will be required.

To receive the Circulate Mobility Certification through the Mini-Mobility application process, a project must meet one of two threshold requirements, as well as meet five required criteria, detailed below in the application form. Projects will then be evaluated by the Circulate Mobility Certification panel, consisting of professionals with expertise in smart growth planning and sustainable transit-oriented development disciplines.

**Material Submission**

Please provide the Circulate Mobility Certification panel with the following:

1. **Completed Circulate Mobility Certification application**
2. **Cover letter** explaining how the project meets the goals of the certification program and enhances the community
3. **Project data sheet** with land use designation, zoning for site, density limit for site, size of site, and units per acre or FAR
4. **Project site plan and elevation map** showing building locations, parking, walkways, landscaping, and open space amenities
5. **Vicinity map** showing proximity to transit options, access routes to transit stops, location of nearest employment center(s), proximity to shopping and services to meet daily needs, proximity to open space and/or recreational space
6. **Visual simulations,** conceptual drawings, or renderings showing structures, facilities, walkways, bicycle paths, site lighting, landscaping, etc., including exterior elevations from the street
7. **Any other documentation** to demonstrate how the project meets the threshold requirements and criteria

**Application Form**

Instructions: Please complete this form in its entirety and e-mail this document along with the additional requested materials to [mrosas@circulatesd.org](mailto:mrosas@circulatesd.org).

Project Name and developer: **Click here to enter text.**

Project Address: **Click here to enter text.**

Applicant’s Contact Name: **Click here to enter text.**

Applicant’s Contact Email: **Click here to enter text.**

Applicant’s Contact Phone: **Click here to enter text.**

Project Size – Number of Residential Units: **Click here to enter text.**

Project Size – Square Feet of Non-Residential Space: **Click here to enter text.**

*Threshold Requirement*

A project must include one or more of either (1) 30 or fewer units with less than 50,000 square feet of non-residential space, or (2) be 100% deed-restricted affordable at less than or equal to 80% AMI. Please attach documentation demonstrating how the project meets one threshold requirement or detail how the project meets one of the threshold requirements in the provided text box below:

**Click here to enter text.**

*Required Criteria*

A project must meet five required criteria. Please attach documentation demonstrating how the project meets the criteria or write an answer to the corresponding question including an explanation for how it meets the criteria in the provided text boxes below:

1) Access to Transit:

Are there existing or planned transit routes or lines within a half mile radius of the proposed product with transit stations or stops providing at least 15 minute headways during peak times?

**Click here to enter text.**

2) Location Efficiency:

Does the project take advantage of infill locations?

**Click here to enter text.**

3) Density

Does the project maximize or take advantage of the allowed density? Or, does the project utilize a density bonus?

**Click here to enter text.**

4) Bicycle Facilities

Does the project incorporate adequate and secure bicycle storage?

**Click here to enter text.**

5) Building Design

Does the project support positive interaction between building and street through human-scaled design?

**Click here to enter text.**