



## **Board of Trustees Business Open and Closed Meeting Agendas May 15, 2019**

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:30 p.m. on Wednesday, May 15, 2019 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

### **BUSINESS OPEN MEETING AGENDA**

**1. Establish a quorum and call the Business Open Meeting of May 15, 2019 to order.**

**2. Please turn all cellular phones to vibrate or off.**

**3. Comments from the Audience (10 Minutes Maximum)**

**FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD**

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per policy and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

**4. Consider and approve the April 17, 2019 Business Open Meeting Minutes**

**5. Officers Reports**

- a. **President's Report** – Mr. Canup
  - i. General comments
  - ii. The final election results and the seating of the new Trustees will be announced at the June Board Meeting in accordance with Bylaw 6.2.
  - iii. A mandatory Trustee Orientation (Bylaw 3.3) for returning and newly elected trustees will be held on June 12 from 7:45am-11:30am.
- b. **Treasurer's Report** – Mrs. Stroud
  - i. Present status of CLCCA finances and related activities
  - ii. CD renewals and make necessary motions

**6. General Manager's Report** – Ms. Morales

- a. Motion to approve summer office hours

**7. HPD PIP** – Ms. Coblenz, Scheduled 3<sup>rd</sup> Tuesday of the month

**8. ACLC** – Mr. Canup, Scheduled 2<sup>nd</sup> Wednesday of the month

**9. CLCWA** – Mr. Linton, Scheduled 2<sup>nd</sup> Thursday of the month

**10. Standing Committee Reports:**

- a. **Architecture Review** – Ms. Eaton, meeting held May 14
  - i. *Motion to approve any variances brought before the Board by the Committee's recommendation requests*
- b. **Budget and Finance** – Ms. Stroud – Meeting May 30
- c. **Bylaws & Policies** – Mr. Canup – no meeting, no report
- d. **Communications** – Ms. Coblenz – no meeting, no report
- e. **Elections** – Mr. Linton – *Preliminary Election Results*
- f. **Facilities** – Mr. Trejo – no meeting, no report

**11. Personnel** – Mr. Canup – *Meeting held May 6 (Discussion moved to closed)*

**12. Trustees General Comments** (Left to Right) 2 Minutes, President going last

**13. Comments from the audience (20 Minutes Maximum)**

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- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

**14. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072, 551.074**

at: \_\_\_\_\_.

**Commence Business Closed Meeting at:** \_\_\_\_\_.

**BUSINESS CLOSED MEETING AGENDA**

**A. President's General Comments**

- i. Personnel Committee meeting held May 6:
  - GM contract discussion and committee recommendation

**B. Vice President Comments**

**C. Treasurer's Comments**

**D. GM Report**

- i. Legal Report
- ii. Collections & Request(s)
- iii. Commercial deed violation(s), concern(s), and requests(s)
- iv. Residential deed violation(s), concern(s), and request(s)

**E. Review the April 17, 2019 Closed Meeting Minutes**

**Recess Business Closed Meeting and return to Business Open Meeting under Texas**

**Government Code Chapter 551.102 at:** \_\_\_\_\_.

**Recommend Open Meeting Agenda at:** \_\_\_\_\_.

**BUSINESS OPEN MEETING AGENDA (continued)**

**15. Consider and approve the April 17, 2019 Closed Meeting Minutes**

**16. Motion to renew the general manager's employment contract**

**17. Discussion and motion to not set a meeting for May 29, 2019**

**18. Any subsequent motions arising from Closed Meeting Discussions**

**Adjourn the Business Open Meeting at:** \_\_\_\_\_

**Rachel Morales,  
CLCCA General Manager**

**Note:** Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.